

**CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960, SECTION 5  
MOBILE HOMES ACT 2013****TOURING CARAVANS AND CAMPING SITE LICENCE CONDITIONS**

The following conditions are attached to Touring Caravan Site/Camp Site licences issued by the Head of Environmental Health and Trading Standards on behalf of Herefordshire Council (the 'Licensing Authority').

**CONDITIONS REFERRED TO IN CARAVAN SITE LICENCE NO \*  
FOR LAND SITUATED AT/SHOWN HATCHED RED ON THE ATTACHED**

In this Licence any reference to a unit means a caravan or main tent together with any one small tent sited within 3 metres of it and used in conjunction with it.

A caravan includes any porch or awning or any other extension, but excludes tow bars and entry platforms.

All conditions must be complied with fully and to the satisfaction of the licensing authority. Failure to comply with any condition is failure to comply with the licence and may result in prosecution and revocation of the licence.

Clarification or further information regarding these conditions may be obtained from the Licensing Unit on (01432) 261761.

**1.0 NUMBER, DENSITY AND SPACE BETWEEN UNITS**

- 1.1 The number of units on the site shall be in accordance with any planning permission.
- 1.2 The gross density shall not exceed 75 units per hectare (30 units per acre) calculated on the basis of usable area.
- 1.3 No part of any unit or associated awning shall be less than 6 metres from any other unit in separate occupation, or less than 3 metres from any boundary and the intervening spaces so provided shall be kept clear of any inflammable material. One car may be parked between units provided that it is not parked closer than 3 metres to the unit of the same occupancy and at least 3 metres from units of other occupancies.
- 1.4 Where vehicles and other ancillary equipment is placed within the 6 metre space between units, not less than 3 metre clear space must be maintained.
- 1.5 Unit pitches shall be defined in order that emergency vehicles can gain access at all times, to within 90 metres (100 yds) of any unit
- 1.6 No unit shall be sited less than 3m (10ft) from any building.

**2.0 WATER SUPPLY**

- 2.1 Mains water shall be provided if possible. Any other water supply shall be provided in accordance with appropriate Water Bylaws and Statutory Quality Standards.

- 2.2 The supply should be adequate, with storage facilities if necessary, to cope with peak draw-off periods.
- 2.3 No pitch is to be more than 90 metres from a water tap. (Spring loaded taps are recommended).
- 2.4 A trapped gully, with a concrete surround 0.9m x 0.9m (3ft x 3ft) shall be provided beneath each standpipe.

### **3.0 WASTE WATER DISPOSAL**

- 3.1 No pitch is to be more than 90 metres from a waste water disposal point.
- 3.2 The drainage system and method of disposal of the waste water must first be approved by the Licensing Authority.

### **4.0 SANITARY ACCOMMODATION**

- 4.1 Sanitary facilities, with adequate supplies of water, shall be provided on at least the following scale:-

Men: 1 WC and 1 urinal per 30 pitches  
Women: 2 WC's per 30 pitches

Where a site has in excess of 120 pitches the above standard shall apply to the first 120 pitches and thereafter be reduced to:-

Men: 1 WC and 1 urinal per 45 pitches  
Women: 2 WC's per 30 pitches

- 4.2 The site shall be provided with a properly designed disposal point for the contents of chemical closets, together with an adjacent adequate supply of water for cleansing containers. The method of disposal must first be approved by the Licensing Authority. Attention should be drawn to the fact that the water is not to be used for human consumption.

### **5.0 WASH BASINS AND SHOWERS**

- 5.1 Two wash basins each for men and women to be provided per 30 units and be situated adjacent to the toilets.
- 5.2 For sites in excess of 70 pitches, 1 shower with hot and cold water to be provided per 25 pitches.

### **6.0 DISABLED PERSONS**

- 6.1 On all new sites, water points, toilets, washing points and showers are to be designed in order to facilitate use by disabled persons.
- 6.2 On existing sites, this requirement is to apply when any of the above facilities are altered or replaced.

## **7.0 ELECTRICAL INSTALLATIONS**

7.1 Where there is an electrical installation other than Electricity Board works and circuits subject to the Electricity Act 1947, it shall be installed to the requirements of the current I.E.E. Wiring Regulations and, where appropriate, to the standard acceptable for the Electricity (Overhead Lines) Regulations 1970, S.I. 1970, No. 1355.

7.2 Supplies to sites shall be inspected in accordance with the frequency set out below and a periodical inspection report in the form required by BS 7671:2001 shall be provided.

- a) Fixed buildings (excluding licensed premises) every 3 years.
- b) Licensed premises (liquor and entertainment) every 12 months.
- c) Electrical distribution up to and including connection units on holiday home or mobile home parks (i.e. statics) every 3 years (12 months if cables are overhead).
- d) Electrical distribution up to and including electrical caravan pitch supply equipment on touring parks every 12 months.
- e) Hire fleet caravan holiday homes (park owned) every 3 years.
- f) Hire fleet caravan holiday homes (owner/occupier but sub-let to park) – operator to ensure the owner provides the park operator with a current satisfactory electrical safety certificate every 3 years.
- g) Street lighting every 3 years (or every 12 months if cables are overhead).
- h) Fire alarms and emergency lighting systems every 12 months with a documented quarterly check (not a certificate to BS7671:2001) to ensure they are in working order.
- i) Park operators must carry out documented checks (not a certificate to BS7671:2001) that all residual current devices are working properly every 3 months.

Note: Portable electrical equipment in buildings or units under the control of the licensee should be examined (not necessarily by a qualified electrician) in accordance with the Health and Safety Executive guidance “Maintaining Portable and Transportable Electrical Equipment” Ref: HS(G) 107 ISBN 071760715 1. See leaflet IND(G) 164L available free from the Environmental Section of the Councils Community Services Department.

7.3 Inspections or work on electrical supplies and installations shall be carried out by a competent person as required by BS 7671:2001. If an installation does not comply with Regulations applicable at the time it was first installed, it shall be rectified. Any major alterations and extensions to an installation shall comply with BS 7671:2001.

## **8.0 REFUSE DISPOSAL**

8.1 There shall be adequate provision for the storage, collection and disposal of refuse.

8.2 The site operator shall keep the site clean and free of all litter and rubbish.

8.3 The site operator shall be responsible for collection of refuse within the site.

## **9.0 FIRE PRECAUTIONS**

9.1 All fire protection equipment must be efficiently maintained in good working order and the fire prevention and fire routine measures must be strictly observed.

- 9.2 No unit shall be further than 90 metres from a fire point.  
At each point there shall be-
- Two extinguishers of 9 litres (2gallons) capacity and complying with British Standard 5423:1980.
  - A means of raising the alarm in the event of fire, e.g. a manually operated sounder, gong or hand operated siren.
- 9.3 Where water standpipes are provided and there is a water supply of sufficient pressure and flow to project a jet of water approximately 5 metres from the nozzle, such water standpipes should be situated at each fire point no less than 30 metre from the furthest unit. There should also be a reel that complies with British Standard 5306 Part 1, with a hose not less than 30 metres long, having a means of connection to a water standpipe (preferably a screw head connection) with a water supply of sufficient pressure and terminating a small hand control nozzle. Hoses should be housed in a box painted red and marked "HOSE REEL".
- 9.4 Where standpipes are not provided but there is a water supply of sufficient pressure and flow, fire hydrants should be installed within 100 metres of every caravan standing. Hydrants should conform to British Standard 750. Access to hydrants and other water supplies should not be obstructed or obscured.
- 9.5 All firefighting equipment susceptible to damage by frost shall be suitably protected.
- 9.6 Wherever there is a likelihood of fire spreading due to vegetation catching fire, suitable beaters, of the type used by the Forestry Commission, shall also be provided at each fire point.
- 9.7 The fire points shall be clearly marked and easily accessible.
- 9.8 All firefighting equipment shall be maintained in working order and kept available for use and for inspection by the Licensing Authority.
- 9.9 A conspicuous notice indicating the action to be taken in case of fire and the location of the nearest telephone shall be exhibited at each fire point. The notice shall include the following:-
- On discovering a fire-
- Raise the alarm.
  - Ensure the affected unit is evacuated.
  - Call the Fire Brigade (the nearest is sited.....)
  - If practicable, attack the fire using the firefighting equipment provided.

## **10.0 LIQUEFIED PETROLEUM GAS**

- 10.1 Arrangements for any storage of Liquefied Petroleum Gas (LPG) on the site are to be in accordance with the current Health and Safety Executive Code of Practice and Regulations.

## **11.0 SITE NOTICES**

- 11.1 A sign indicating the name of the site to be displayed at the site entrance.
- 11.2 Notices are to be displayed prominently on the site indicating the action to be taken in the event of an emergency and show where the police, fire brigade, ambulance and the local doctors can be contacted, and the location of the nearest public telephone. Where practicable, a telephone

should be provided on the site and the full address of the site is to be displayed near the telephone.

- 11.3 At sites subject to flood risk, warning notices are to be displayed giving advice about the operation of the flood warning system.
- 11.4 At sites with overhead electric lines, warning notices are to be displayed on the supports for the lines at the site entrance. Where appropriate, these should warn against the danger of contact between the lines and the masts of yachts or dinghies.
- 11.5 A copy of the site licence with its conditions is to be displayed prominently on the site.

## **12.0 MISCELLANEOUS**

- 12.1 Where changes have been made to the licence conditions and retrospective work, which complied with the old conditions, does not now comply with the new conditions that retrospective work may be permitted with the approval of the licensing authority.
- 12.2 All new works shall comply with these licence conditions.