

a. A suitable and sufficient Plan of the premises –

The name of the premises

The scale of the plan must be 1:100

The extent of the boundary of the building, if relevant, and any external and internal walls of the building and, if different, the perimeter of the premises;

The location of points of access to and egress from the premises and the location of escape routes;

Where the premises is to be used for more than one licensable activity, the area within the premises to be used for each activity;

Licensable Activity area marked in red

Area alcohol to be consumed in blue

In a case where an existing licensable activity relates to the supply of alcohol, the location, or locations on the premises used for consumption of alcohol;

Fixed structures (including furniture) or similar objects temporarily in a fixed location (but not furniture) which may impact on the ability of individuals on the premises to use exits or escape routes without impediment;

Where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor;

Where premises includes any steps, stairs, elevators or lifts, the location of the steps, stairs, elevators or lifts;

Where premises includes any room(s) containing public conveniences, the location of the room(s);

The location and type of any fire safety and any other safety equipment (including type of fire extinguishers e.g. water, powder etc);

The location of a kitchen, if any, on the premises.