

# Lyonshall Parish

Neighbourhood  
Development Plan



## Consultation Statement

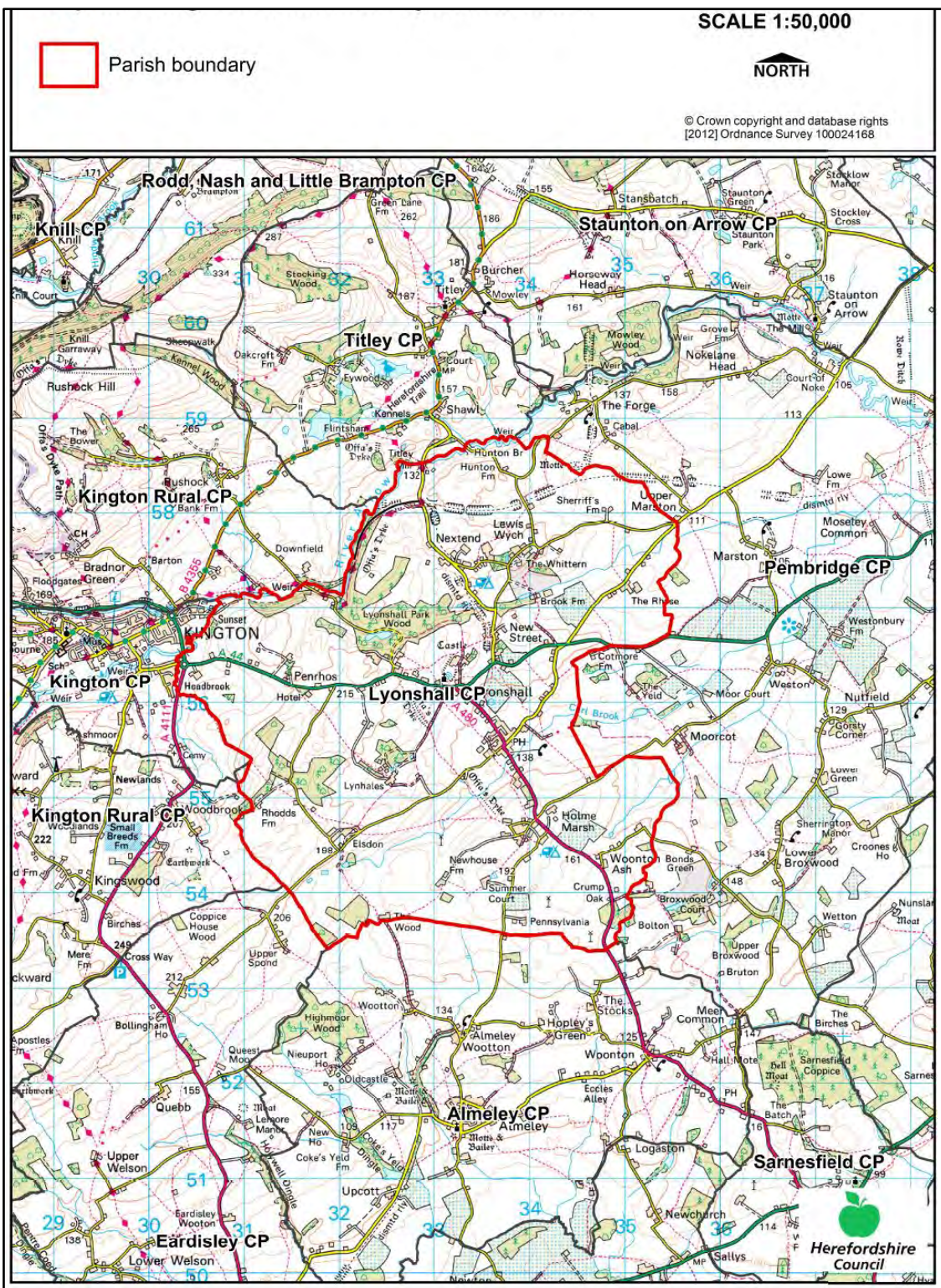
January 2019

**Lyonshall Parish Council**

With assistance from



Map 1 Lyonshall Designated Neighbourhood Area and Parish Boundary



@Crown copyright and database rights [2015] Ordnance Survey 100055940  
Lyonshall Parish Council (Licensee) License number 100054405

## 1.0 Introduction and Background

1.1 This Consultation Statement has been prepared in accordance with The Neighbourhood Planning (General) Regulations 2012 (SI No. 637) Part 5 Paragraph 15 (2)<sup>1</sup> which defines a “consultation statement” as *a document which –*

*(a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;*

*(b) explains how they were consulted;*

*(c) summarises the main issues and concerns raised by the persons consulted; and*

*(d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.*

1.2 Lyonshall Neighbourhood Development Plan (NDP) has been prepared in response to the Localism Act 2011, which gives parish councils and other relevant bodies, new powers to prepare statutory Neighbourhood Plans to help guide development in their local areas. These powers give local people the opportunity to shape new development, as planning applications are determined in accordance with national planning policy and the local development plan, and neighbourhood plans form part of this Framework. (Other new powers include Community Right to Build Orders whereby local communities have the ability to grant planning permission for new buildings).

1.3 Lyonshall was one of the first Parishes to start work on its NDP in 2012. But in 2014 the Parish Council halted work on it because, whilst work on an a first draft NDP was well underway, the Herefordshire Core Strategy had yet to be completed and adopted.

---

<sup>1</sup> <http://www.legislation.gov.uk/uksi/2012/637/contents/made>

## 2.0 Designation and early NDP Preparation, 2012 - 2014



**Public Meeting 27<sup>th</sup> September 2012**

- 2.1 The Parish Council applied to Herefordshire Council for designation of the neighbourhood area on 6<sup>th</sup> June 2012 and the Neighbourhood plan area was designated by Herefordshire Council on 31<sup>st</sup> July 2012. The neighbourhood area is the same as the Parish boundary - see Map 1.
- 2.2 A Steering Group of eight volunteers was set up by Lyonshall Parish Council. It initially consisted of three Parish Councillors, four Lyonshall residents and the Parish Clerk who kindly agreed to act as the Honorary Secretary to the group. There were minor changes to the membership over time. The Parish Council published formal terms of Reference for the Steering Group. A web page was set up under the Parish Council website before the NDP process started. There was a transfer of all previously available information onto a new website <http://lyonshall.net/ndp-home-page/ndp-evidence/> during November and December 2017 when the NDP was progressed again.
- 2.3 The first meeting of the Steering Group was held on 8<sup>th</sup> February 2012. Work progressed during 2012 - 2013 but was delayed for a time during 2013 while waiting for the Herefordshire Core Strategy to be completed and published. The drafting of the first Lyonshall Neighbourhood Development Plan began in January 2014.
- 2.4 The NDP was promoted locally through the following means of publicity:

- Inserting notices about all NDP events on the Lyonshall Website ([www.lyonshall.net](http://www.lyonshall.net)), on telegraph poles around the village and when appropriate, in the Parish Magazine and the Hereford Times.
- Placing copies of as many NDP documents as possible on the website as soon as they were produced. These included Minutes of Steering Group meetings, copies of both Questionnaires and the Analysis of the Second Questionnaire and any other matter which needed communicating to residents of Lyonshall Neighbourhood Area.
- Including regular bulletins on the progress of the NDP project in the Parish Magazine.
- It was Steering Group policy to try to deliver important Neighbourhood Development Plan papers personally to an adult occupant of each house. This was in order to explain the importance of participation and to raise general interest and occasionally meant calling up to three times before using the letter box.

### **The First Questionnaire 12th September 2012 - 8th October 2012**

- 2.5 A copy of the First Questionnaire is provided in **Appendix I** and is on the NDP website <http://www.lyonshall.net/media/16644/first-questionnaire-v6-after-120912-2.pdf>. The object of this questionnaire was to find out as much as possible about all aspects of, and the advantages and disadvantages of living in the Lyonshall Neighbourhood Area. It was also hoped that this would provide a means of assessing how respondents considered the Neighbourhood Plan could improve their experience.
- 2.6 Questionnaires were designed, printed and distributed by the Neighbourhood Plan Steering Group to all electors on the Electoral Roll in the Parish of Lyonshall in late September 2012 and were to be returned sealed to collection boxes in the Royal George, the church and Memorial Hall, or posted/handed to a specified member of the Neighbourhood Plan Steering Group by 8<sup>th</sup> October 2012. The instruction was that each adult could complete their own questionnaire. A total of 145 responses were received. The full set of completed questionnaires was handed over to Herefordshire Council's Research Team for data entry and analysis. The full report (available on the NDP website: <http://www.lyonshall.net/media/13751/lyonshall-questionnaire-report-issue-10.pdf>) presents that analysis but does not attempt to provide any commentary or interpretation of the results.
- 2.7 The First Questionnaire contained a mixture of a large number of multi-choice, Yes/No/Don't know and totally open questions on many aspects of Lyonshall and living in the Neighbourhood Area generally. These covered the following:
- Population
  - Housing
  - Development
    - Site preferences
    - Sites in Lyonshall village
    - Sites in the wider parish
  - Housing
  - Preferences for housing types and priorities
  - Design, grouping preferences and garages etc
  - Other types of housing
  - Business and Tourism

- Amenities and Services
- Farming and Agri-business
- Utilities, renewable energy, ecological developments
- Roads, pavements, cycle routes, bridleways and footpaths
- Questions about the responder

#### **Response to the First Questionnaire**

- 2.8 In total 145 completed Questionnaires were returned from the 586 persons on the Electoral Roll. Of these 70 were in Lynhales Hall Nursing Home and were unable to participate. The realistic participation rate for this Questionnaire was therefore 27.7%.

#### **Analysis of the First Questionnaire**

- 2.9 The Analysis of the First Questionnaire highlighted a number of topics which the residents of the Civil Parish indicated should be covered in the Neighbourhood Plan and which would considerably improve their quality of life and enjoyment of living in Lyonshall. In particular, large number of these points all pointed for the need for a 'heart' or Village Centre as a prime requirement - The Vision.

#### **The Second Questionnaire 13th August 2013**

- 2.10 A copy of the Second Questionnaire is provided in **Appendix II** and on the website at <http://www.lyonshall.net/media/13752/a5-booklet130809pdf-pre-print-version.pdf> . The object of this Questionnaire was to place before the potential respondents, 21 Questions which contained broad suggestions on how the whole experience of living in Lyonshall could be improved. These suggestions had been formulated by taking The Vision and the other main points that came out of the Analysis of the First Questionnaire and formulating these into broad questions relating to the subject headings of the First Questionnaire.
- 2.11 It was thought that if the answers to these questions were generally in favour, then this would indicate that a Neighbourhood Development Plan based on the same topics and ideas would stand a strong chance of being acceptable to those voting in the eventual Referendum.

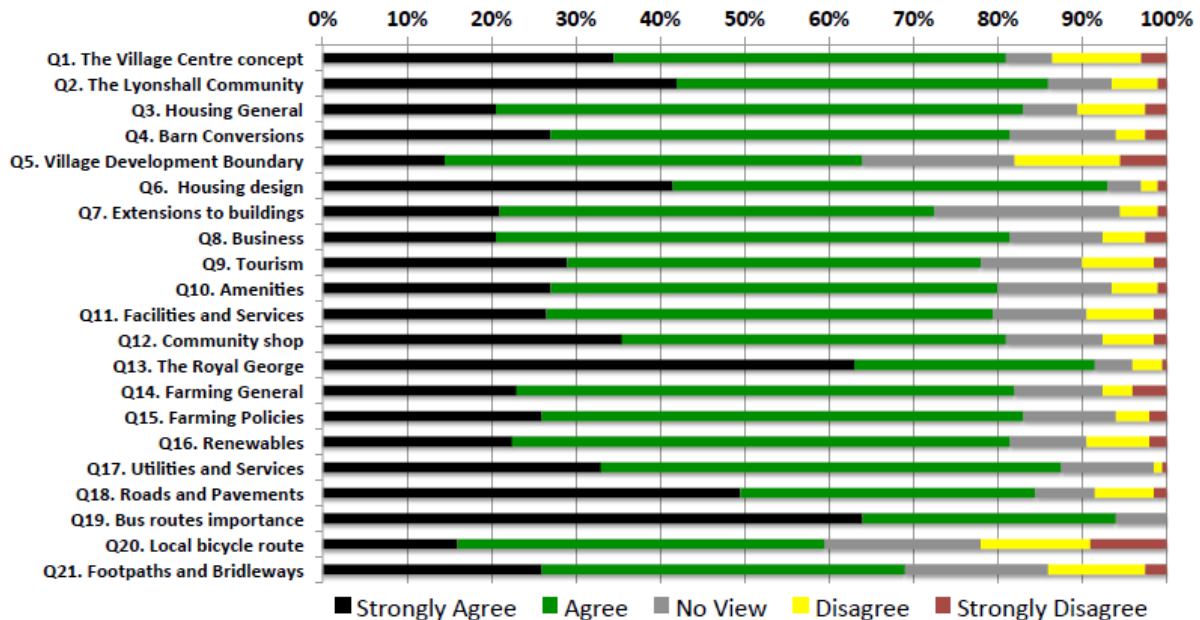
#### **Analysis of the Second Questionnaire**

- 2.12 200 replies were received in response to the Second Questionnaire amounting to a participation rate of 38.8%. 80.6 percent of the respondents either strongly agreed or agreed with the contents of the 21 questions. T
- 2.13 The analysis is provided below and is available on the NDP website at <http://www.lyonshall.net/media/14648/2nd-questionnaire-analysis-centre-pages-final-nov-2013.pdf> . The Chairman's notes for the public meeting considering the second questionnaire results are provided in **Appendix II**.

## Lyonshall Neighbourhood Development Plan 2<sup>nd</sup> Questionnaire Analysis – October 2013

The table below shows the various percentages of respondents who ticked each column of the 22 questions in the Questionnaire – 200 completed questionnaires were returned.

The high percentage of general agreement to the content of the various paragraphs in the Booklet which accompanied the Questionnaire, can easily be seen and is most gratifying. The Neighbourhood Development Plan is therefore likely to consist of a broadly similar, but considerably more detailed version of the booklet. It will also set out how the community's wishes expressed in the analyses of both Questionnaires will be achieved, while still allowing sufficient flexibility for unforeseen future needs to be taken into account.



2.14 The early work of the Focus Groups which were set up in 2012 can be found on the NDP website <http://www.lyonshall.net/ndp-home-page/ndp-evidence/>. The Focus Groups comprised the following:

- Housing Focus Group
- Youth Focus Group
- Roads & Footpath Focus Group
- Business & Tourism Focus Group
- Housing Focus Group meeting
- Agricultural Focus Group; and
- A Youth Focus Group for young people.



### YOUNG PEOPLE



**COME & TELL US WHAT YOU WANT IN LYONSHALL**

PARENTS, CARERS, GRANDPARENTS & OTHER INTERESTED ADULTS ALSO WELCOME

Children should be accompanied by an adult – age 12+ at parent's discretion

**MONDAY 11<sup>TH</sup> FEBRUARY 2013**

**AT 6.00pm**

**MEMORIAL HALL, LYONSHALL**

CONTACT Kate Lomax 01544 340992  
ARRANGED BY LYONSHALL NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

### 3.0 Housing Needs Survey, 2017

- 3.1 A Housing Needs Survey was undertaken in 2017. The Survey was undertaken to support the evidence base in the NDP. The Parish Council wanted to establish what stock there is in the Parish and what the housing need might be in the future from current residents.
- 3.2 A copy of this document is provided in **Appendix III**.

### 4.0 Issues and Options Consultation, 2017

## Lyonshall Parish

## Neighbourhood Development Plan



## Lyonshall Neighbourhood Development Plan 2011 to 2031

### Copy of Banner

- 4.1 A new Steering Group was reconvened to progress work on the Lyonshall NDP in July 2016. The Group decided to build on the earlier consultation and drafting activity and to publish an Issues and Options document and short questionnaire to bring the NDP up to date.
- 4.2 For the Issues and Options consultation two presentations and open drop in sessions were held on 20<sup>th</sup> and 23<sup>rd</sup> July 2017 at the Memorial Hall and responses were invited in writing or using a comments form.
- 4.3 The consultation process was promoted locally using postcards delivered to all households, posters, parish newsletter, and notices on the NDP website. Copies of publicity material are provided in **Appendix IV**.
- 4.4 The full Issues and Options document can be found on the NDP website <http://lyonshall.net/ndp-home-page/ndp-evidence>
- 4.5 Overall there were almost 100 responses to the questions in the consultation (there are 576 on the Electoral Roll), and the full set of responses are provided on the NDP website.
- 4.6 The following photographs were taken at the public meeting on 20<sup>th</sup> July 2017.





20<sup>th</sup> July 2017 Public Meeting

## 5.0 First Draft Plan Consultation, Summer 2018

- 5.1 A First Draft Plan was prepared for public consultation in 2018, building on the responses to the Issues and Options consultation and taking into account representations from local landowners promoting sites.
- 5.2 The layout of the document, with all the policies at the front in one section, was designed to make it easier for planners, residents and developers to use. Each policy repeated in the body of the document, next to the consultative background that gave rise to it. The document concentrated chiefly on the settlements of Lyonshall and Holme Marsh as the core strategy restricts new development primarily to these two areas.
- 5.3 The document was published to find out if local people and stakeholders supported the approach in the Draft NDP, and whether there is anything important that had been missed.
- 5.4 Copies of publicity are provided in **Appendix V**. The document and informal consultation were promoted in the in the following ways:
- Downloading the document and comments form from the NDP website.
  - Contacting the Steering Group members or Parish Clerk to borrow hard copies of the documents
  - Hard copies of the First Draft Plan were available to view at the following locations during opening times:
    - Lyonshall Garden Centre,
    - Penrhos Cattle Shed Cafe,
    - Burgoynes Reception
    - St Michaels and all Angels Porch.
- 5.5 The First Draft Plan was published for a 3 week consultation period from Monday 2<sup>nd</sup> July until 22<sup>nd</sup> July 2018.
- 5.6 Completed response forms were returned using the responses boxes provided at the above locations and emailing to [lyonshallclerk@gmail.com](mailto:lyonshallclerk@gmail.com) or by post to the Clerk, Firbanks, Lyonshall, Kington, HR5 3LN.
- 5.7 The schedule of responses and resulting changes to the NDP are provided on the NDP website.

## 6.0 Regulation 14 Public Consultation on Lyonshall Draft NDP

- 6.1 The public consultation on the Draft Neighbourhood Development Plan was carried out in accordance with The Neighbourhood Planning (General) Regulations 2012 (SI No. 637) Part 5 Pre-submission consultation and publicity, paragraph 14. This states that:
- 6.2 *Before submitting a plan proposal to the local planning authority, a qualifying body must—*
- (a) publicise, in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area*
  - (i) details of the proposals for a neighbourhood development plan;*
  - (ii) details of where and when the proposals for a neighbourhood development plan may be inspected;*
  - (iii) details of how to make representations; and*
  - (iv) the date by which those representations must be received, being not less than 6 weeks from the date on which the draft proposal is first publicised;*
  - (b) consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a neighbourhood development plan; and*
  - (c) send a copy of the proposals for a neighbourhood development plan to the local planning authority.*
- 6.3 The Draft Neighbourhood Development Plan (NDP) for Lyonshall Parish was published for at least 6 weeks formal public consultation (Regulation 14) from Thursday 25<sup>th</sup> October to Friday 7<sup>th</sup> December 2018.
- 6.4 All documents (Draft Plan, Response Form and supporting documents and evidence base) were placed on the NDP website <http://lyonshall.net/ndp-home-page/ndp-evidence> . Screenshots of the web site are provided in **Appendix VI**.
- 6.5 Hard copies of the documents could be borrowed from members of the Steering Group and Parish Clerk. Hard copies could also be viewed in the Lyonshall Garden Centre, Penrhos Cattle Shed Cafe, Burgoynes Reception and in St Michaels and all Angels Church Entrance Porch.
- 6.6 Completed response forms (see **Appendix VI**) and other written responses were invited using the response boxes at the above locations or by email to [lyonshallclerk@gmail.com](mailto:lyonshallclerk@gmail.com) or by post to the Clerk, Firbanks, Lyonshall, Kington, HR5 3LN by 5.00pm Friday 7th December 2018.
- 6.8 The Steering Committee took the decision that a further public drop in event was not required at this stage, as the Draft NDP was very similar to the First Draft Plan which had been published for extensive community consultation only a few months before.
- 6.9 Herefordshire Council and other consultation bodies together with other stakeholders and local organisations were contacted by letter / email. A copy of the letter and list of consultees is provided in **Appendix VI**.

- 6.10 The Regulation 14 public consultation was also promoted locally using postcards delivered to households in the Parish, through emails / letters to consultation bodies and by placing a notice and all documents on the NDP website. A copy of the postcard delivered to local residents is provided below.

## FORMAL INVITATION

### Lyonshall Parish



Neighbourhood  
Development Plan



CONSULTATION

## Neighbourhood Development Plan Regulation 14 Consultation 25<sup>th</sup> October – 7<sup>th</sup> December 2018

Lyonshall NDP Regulation 14 formal 6-week Consultation  
Thursday 25<sup>th</sup> October until 5.00pm Friday 7<sup>th</sup> December 2018.

**How to comment**

You can view all the submission documents online at:  
<http://lyonshall.net/ndp-home-page/ndp-evidence>  
or paper copies on request from:  
Clerk: email: [lyonshallparishclerk@gmail.com](mailto:lyonshallparishclerk@gmail.com)  
Tel: 01544340747  
Chairman email: [Paulandizavery@yahoo.com](mailto:Paulandizavery@yahoo.com)  
Tel 01544340409

**The Consultation runs from:**  
Thursday 25<sup>th</sup> October until Friday 7<sup>th</sup> December 5.00pm

**What to do:**

Please read the documents and complete a response form.  
Download the form at [www.lyonshall.net](http://www.lyonshall.net), collect a form at the designated locations listed below or ask the clerk for a paper copy.  
Complete the response form by 5.00pm 7<sup>th</sup> December 2018.  
Please send the form to the Clerk:

Post to : Fir Bank, Lyonshall HRS 3LN.  
Email : [lyonshallparishclerk@gmail.com](mailto:lyonshallparishclerk@gmail.com)  
Or deposit in designated boxes at:

Lyonshall Garden Centre	Burgoynes main office
The Cattle Shed Café	In Lyonshall Church entrance porch

As part of the continuing process, the Draft Lyonshall Neighbourhood Development Plan for 2011 -2031 has been submitted to Herefordshire Council for formal Regulation 14 consultation.

The NDP and supporting reports are available for you to read and make further comments.

To all electors at:

Thank you for taking the time to read the documents and make your responses.

### Reg 14 Postcard

## 8.0 Formal Responses to Regulation 14 Public Consultation

- 8.1 The complete responses to the Regulation 14 public consultation, together with the Parish Council's consideration of the points made and any proposed changes to the submission NDP are provided in an accompanying series of Response Tables. Table 1 sets out the responses from Herefordshire Council, Table 2 sets out the responses from the consultation bodies, Table 3 provides the responses from local residents and Table 4 provides landowners / developers responses.
- 8.2 Herefordshire Council were largely supportive of the NDP setting out that *"Overall the plan is a well written and well researched plan. It is clear to see that the policies have taken into account the views of the local community and have carried out various consultations. It is clear that the plan takes a positive approach towards identifying settlement boundaries and allocation of housing in line with the Core Strategy."* A few minor amendments have been made to the Submission NDP in response to suggestions for changes to policy wording relating to vehicle movements, housing need, parking standards, and the need for developments to provide safe access for pedestrians and cyclists.
- 8.3 Consultation responses were submitted by Consultation Bodies National Grid, Coal Authority, Highways Agency, Historic England, Environment Agency and Welsh Water, as well as a couple of other organisations (Woodland Trust and CPRE Herefordshire).
- 8.4 Historic England were very supportive of the NDP, noting *"Historic England are supportive of the Vision and objectives set out in the Plan and the content of the document, particularly its' emphasis on local distinctiveness including undesignated heritage assets, the maintenance of historic rural character and the importance of good design. Overall the plan reads as a well-considered document which we consider takes a suitably proportionate approach to the historic environment of the Parish."* The Environment Agency was concerned that the NDP did not take enough account of flood risk and the supporting text, policies and proposals (including maps) have been amended in response to their comments. In addition further information has been included in the NDP on the advice of Welsh Water in relation to capacity issues related to sewerage and drainage. Some amendments have been made to environmental policies following advice from the Woodland Trust in relation to protection of ancient woodlands and mature trees. Policy LB3 was also amended in response to comments from CPRE Herefordshire. Other representations were fairly generic or comprised "no comments".
- 8.5 There was a relatively high level of responses from local residents with 54 respondents submitting comments. Many of the comments were supportive of the approach and content of the NDP, with comments such as *"A lot of effort has clearly gone in make the plan both concise and relevant"* and *"A very well constructed document. Congratulations to all involved."* There were also detailed comments from several residents.
- 8.6 There were concerns from a few residents about the informal consultation process and resulting decisions made by the Steering Group on behalf of the Parish Council. These concerns were mainly in relation to the number of responses supporting proposed settlement boundaries and housing sites as a proportion of Parish residents (suggesting that a majority of responses in support of proposals should not be taken as representative of the Parish as a whole). There were also complaints about the length of time taken to prepare

the Lyonshall NDP and changes to the membership of the Steering Group over that time period.

- 8.7 There were several suggestions for amending the NDP which have been taken on board in the submission version of the Plan. These included the need for extra care housing provision ("specialist accommodation for older residents"), and stronger encouragement of smaller dwellings for both young and old, detailed suggestions in relation to local vernacular and design, the need to mention wildflower meadows in the wildlife policy, support for re-use / redevelopment of redundant buildings, and a suggestion that allotments should be mentioned in the public open space policy.
- 8.8 There were a number of concerns noted which lie outside the NDP process. These included comments about agricultural and land management practices and the adverse impacts of odours arising from intensive livestock farming.
- 8.9 A response was submitted by Gladman, a property developer, with several detailed comments. Policy LH1 was supported by the respondent and it was suggested that the policy should also support development adjoining the settlement boundary. There were also concerns that design and environmental policies were too prescriptive. No changes have been made to policy wording in response to this submission.

## Appendices

## Appendix I

### Copy of the First Questionnaire, 2012

# **LYONSHALL NEIGHBOURHOOD DEVELOPMENT PLAN QUESTIONNAIRE**

## **THE OFFICIAL MAP OF THE CIVIL PARISH**



As published by Herefordshire County Council. June 2012.



## Neighbourhood Development Plan for Lyonshall Civil Parish

### WHY are we asking you these questions?

The aim of this questionnaire is to find out what **YOU** would like to see included in Lyonshall's Neighbourhood Plan. This Plan will look at the broad planning and development issues for the Parish for the next 20 – 30 years and it is designed to reflect what the Residents & Council Tax payers of Lyonshall would like to see here in the longer term. We are talking about 2032-2042!

We hope that the answers to this questionnaire will show up the principal wishes and concerns of the majority of those living in the Civil Parish [CP]. It is important to us that everyone expresses their views by completing this questionnaire as fully as they feel able to do. We have kept the questions as short as possible, many only require a "Yes" or "No" answer needing a tick [v]. There are instructions where there are choices. We have also left spaces for **YOUR** comments at the end of every section, in case you wish to expand on any of **YOUR** answers. This questionnaire is about getting as much input and as many ideas from residents as possible. This is your opportunity to share the big idea for Lyonshall that has been simmering gently in your mind for a while.

#### Anonymity and Confidentiality

This questionnaire is being distributed to everyone on the Lyonshall Parish Electoral Roll. If you wish to remain anonymous, you may. All questionnaires returned, whether anonymous or not, will be treated in the strictest confidence. However, it will help in our analysis and gathering together of the responses if you provide the basic demographic information requested in the "ABOUT YOU" section below (e.g. your age range, gender etc.).

*We want to follow up with as many people as possible so we really need your contact details. PLEASE fill in your name and address on the last page if you would like us to talk to you again about your opinions / views.*

Now go to page 3 & complete as much of the questionnaire as you can.

**ABOUT YOU.***Please put your cross [X] in the relevant boxes:***Gender :**

Male	[ ]	Female	[ ]
------	-----	--------	-----

**Age Group:**

18 – 30	[ ]	31 – 45	[ ]
46 – 60	[ ]	61 – 75	[ ]
76 – 90	[ ]	91 +	[ ]

**Time spent living in the Civil Parish of Lyonshall:**

Under 10 years	[ ]	10 to 30 years	[ ]
More than 30 years	[ ]		

**Have you lived elsewhere?**

Yes	[ ]	No	[ ]
-----	-----	----	-----

**Are you?: (tick all that apply)**

Working full-time	[ ]	Working part-time	[ ]
Unemployed	[ ]	Disabled	[ ]
Full-time homebuilder	[ ]	Retired/semi-retired	[ ]

**Do you live in Lyonshall Parish:**

Yes	[ ]	No	[ ]
-----	-----	----	-----

**Do you work:**

In Lyonshall CP (map attached).	[ ]
Within 20 miles of Lyonshall (e.g. Kington, Hereford, Leominster)	[ ]
Outside the County of Herefordshire (e.g. London, Birmingham)	[ ]
I don't work	[ ]

**How many under 18 year-olds are in the household? (fill in the number)**

None	[ ]	Aged 5 and under	[ ]
Aged 6 to 11	[ ]	Aged 12 to 17	[ ]

*Please answer the questionnaire with the children in mind or add an extra sheet with their comments.*

## NEIGHBOURHOOD DEVELOPMENT PLAN for LYONSHALL CIVIL PARISH - QUESTIONNAIRE

*We have tried to make this questionnaire quick to answer, as we would like to hear the views of the maximum possible number of Lyonshall residents. We do hope you will find time to complete it. Please put a cross (✓) in the relevant box. Where there are multiple choices (e.g. Question 6), please select as many as you wish. Additional comments are optional but would be much appreciated.*

### POPULATION

The current total population of Lyonshall Civil Parish (CP) is approximately 700. Its area is 5,000 acres / 2,000 hectares / 20.23 Sq Km / 7.8 Sq Miles

1. Do you consider the population of the Village and Civil Parish should:

- |                          |                          |
|--------------------------|--------------------------|
| Greatly increase in size | <input type="checkbox"/> |
| Increase in size         | <input type="checkbox"/> |
| Stay the same            | <input type="checkbox"/> |
| Decrease in size         | <input type="checkbox"/> |
| Greatly decrease in size | <input type="checkbox"/> |
| Don't know               | <input type="checkbox"/> |

2. Do you feel that the current population contains:

- |                       |                          |
|-----------------------|--------------------------|
| Too many old people   | <input type="checkbox"/> |
| A good mix of ages    | <input type="checkbox"/> |
| Too many young people | <input type="checkbox"/> |
| Don't know            | <input type="checkbox"/> |

3. Do you consider that Lyonshall CP works well as a community?

- |            |                          |
|------------|--------------------------|
| Yes        | <input type="checkbox"/> |
| No         | <input type="checkbox"/> |
| Don't know | <input type="checkbox"/> |

4. If the population is to be increased, do you foresee Lyonshall as primarily a residential village with people working in the larger areas of employment or as an economic centre in its own right with new jobs etc. in the Civil Parish.

- |                       |                          |
|-----------------------|--------------------------|
| Residential/dormitory | <input type="checkbox"/> |
| Economic centre       | <input type="checkbox"/> |
| Don't know            | <input type="checkbox"/> |

Your Comments and ideas about POPULATION:

---



---

## HOUSING

5. Lyonshall is a large rural Parish geographically but it has a small village at its centre and several scattered hamlets. Ideally, if new houses were to be built, should they be:

In the wider Civil Parish (CP)	[ ]
In or very near the centre of Lyonshall Village	[ ]
A mix of both	[ ]
No preference	[ ]

6. If in the wider parish, would your preferred site(s) be:  
(Indicate as many as you would prefer, grading them from 1 [most wanted] to 8 [least wanted]).

Holme Marsh.	[ ]
New Street/Litfield.	[ ]
Penrhos/Penrhos Common.	[ ]
Whittern/Lewis Wych/Next End.	[ ]
Bullocks Mill	[ ]
Wootton Ash	[ ]
The Rhyse	[ ]
Other (please specify) _____	[ ]
Or No preference	[ ]

7. If in the Village of Lyonshall, should housing development be:  
(Indicate as many as you would prefer, grading them from 1 [most wanted] to 5 [least wanted]).

On the A480 – 'North' towards the church	[ ]
On the A.480 - 'South' towards Hereford	[ ]
'East' towards Bryncurl and the A44	[ ]
'West' along Spond Lane towards Elsdon	[ ]
Just in-fill and "ad hoc" (random)	[ ]
Or No preference	[ ]

8. Over recent years, on average two new houses per year have been built in the entire CP. Do you consider this: (select one)

Too many	[ ]
About right	[ ]
Too few	[ ]
Don't know	[ ]

9. If new homes are to be built during the next 10 – 30 years, should they be:  
(Indicate as many as you would prefer, grading them from 1 [most wanted] to 9 [least wanted]).

Detached private houses (executive homes – 3, 4 or more bedrooms)	[ ]
Private semi-detached/terraced houses (2 or 3 bedrooms)	[ ]

- |  |     |
|--|-----|
| Houses with workshops attached for cottage industries          | [ ] |
| Bungalows  | [ ] |
| Eco-homes  | [ ] |
| Subsidised homes for sale or rent                              | [ ] |
| Sheltered accommodation for elderly people                     | [ ] |
| Houses for multiple occupancy (i.e. small flats, hostels etc.) | [ ] |
| Other (please specify) _____                                   | [ ] |
| Or No preference   | [ ] |

10. Should priority be given to:

(Indicate as many as you would prefer, grading them from 1 [most wanted] to 5 [least wanted]).

- |  |     |
|--|-----|
| Restoring and updating current housing and empty houses            | [ ] |
| Barn conversions or similar re-use of existing redundant buildings | [ ] |
| "Self-building" by local people for their own use                  | [ ] |
| "New Builds" on suitable land within Government Guidelines         | [ ] |
| Other (please specify) _____                                       | [ ] |
| Or No preference   | [ ] |

11. Comments and ideas on HOUSING section.

---



---



---

### DESIGN OF HOUSING AND DEVELOPMENT

12. If several new houses were to be built should they be: (select one)

- |   |     |
|---|-----|
| All on the same site (i.e. a small residential development) | [ ] |
| Divided between several different sites                     | [ ] |
| A mix of the above  | [ ] |
| No preference   | [ ] |

13. Should all the houses in a group be: (select one)

- |  |     |
|--|-----|
| Identical in style                             | [ ] |
| Similar but not identical                      | [ ] |
| Completely different in style from one another | [ ] |
| No preference                                  | [ ] |

14. Would you prefer the exterior style of new houses to be:

(Indicate as many as you would prefer, grading them from 1 [most wanted] to 7 [least wanted]).

- |   |     |
|---|-----|
| Ultra-modern                              | [ ] |
| Traditional timber-framed ("Tudorbethan") | [ ] |

- |  |                          |
|--|--------------------------|
| Half-timbered/rendered ( <i>"Black-and-White" or cottage style</i> ) | <input type="checkbox"/> |
| Traditional stone-faced  | <input type="checkbox"/> |
| Traditional red brick faced  | <input type="checkbox"/> |
| Wood   | <input type="checkbox"/> |
| Other ( <i>please specify</i> ) _____                                | <input type="checkbox"/> |

15. Should all new homes have gardens? (*select one*)

- |               |                          |
|---------------|--------------------------|
| Yes           | <input type="checkbox"/> |
| No            | <input type="checkbox"/> |
| No preference | <input type="checkbox"/> |

16. Should all new homes have garages? (*select one*)

- |               |                          |
|---------------|--------------------------|
| Yes           | <input type="checkbox"/> |
| No            | <input type="checkbox"/> |
| No preference | <input type="checkbox"/> |

17. Comments and ideas on DESIGN section. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

#### BUSINESS & TOURISM

18. Should Lyonshall be making a plan for commercial development?

- |            |                          |
|------------|--------------------------|
| Yes        | <input type="checkbox"/> |
| No         | <input type="checkbox"/> |
| Don't know | <input type="checkbox"/> |

19. If yes, what sort of businesses would you like to see in the parish?

\_\_\_\_\_  
 \_\_\_\_\_

20. Where would you like to see commercial units built if required?

\_\_\_\_\_

21. Should Lyonshall encourage tourism?

- |            |                          |
|------------|--------------------------|
| Yes        | <input type="checkbox"/> |
| No         | <input type="checkbox"/> |
| Don't know | <input type="checkbox"/> |

22. If "Yes", what is required?

(*Indicate as many as you would prefer, grading them from 1 (most wanted) to 6 (least wanted)*).

- |  |         |
|--|---------|
| More holiday lets                        | [ ]     |
| More B&B accommodation                   | [ ]     |
| Hotel/Inn accommodation                  | [ ]     |
| Better specific marketing for the Parish | [ ]     |
| New 'visitor attractions'                | [ ]     |
| Other (please specify) _____             | [ ]     |
| <br>Or don't know                        | <br>[ ] |

Your Comments or other ideas on BUSINESS/TOURISM section: \_\_\_\_\_

---



---



---

### AMENITIES & SERVICES

23. If there was a village shop/post office how would you use it?

- |                            |     |
|----------------------------|-----|
| Occasional bits and pieces | [ ] |
| Convenience shopping       | [ ] |
| Weekly shop                | [ ] |
| Not at all                 | [ ] |

24. How necessary is the village pub?

- |                           |     |
|---------------------------|-----|
| Very necessary/vital      | [ ] |
| Quite necessary/desirable | [ ] |
| Not necessary             | [ ] |

25. Are there any other retail outlets which you would support in Lyonshall e.g. weekly produce market, craft centre, cafe?

---



---

26. If suitable land could be found, how important for Lyonshall do you consider the following:  
(Indicate as many as you would prefer, grading them from 1 [most wanted] to 8 [least wanted]).

- |  |     |
|--|-----|
| Allotments   | [ ] |
| Car parking  | [ ] |
| Community seats and recreation space                   | [ ] |
| Fishing lake   | [ ] |
| Football and similar informal sports area              | [ ] |
| Nature reserve/bird-watching/wildlife area             | [ ] |
| Vehicular sports e.g. 4-track or mountain biking areas | [ ] |
| Other (please specify) _____                           | [ ] |

27. Your Comments or other ideas on AMENITIES/SERVICES section: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### FARMING AND AGRI-BUSINESS

28. Do you feel your life is unreasonably affected by local farming & agri-business in the following ways: Tick yes or no to these statements.

	YES	NO
Tractors and farm machinery impact on the Lyonshall road network.	[ ]	[ ]
Comments _____		
Spreading of farmyard manure causes smell at my property.	[ ]	[ ]
Comments _____		
Local farms create noise that affects my quality of life.	[ ]	[ ]
Comments _____		
Local poultry sites impact on my life.	[ ]	[ ]
Comments _____		
Farms and/or poultry sites are an eyesore on the landscape.	[ ]	[ ]
Comments _____		
Farming contributes towards the economy within Lyonshall.	[ ]	[ ]
Comments _____		
Farmers are good stewards of the countryside.	[ ]	[ ]
Comments _____		
Agriculture impacts on my life in other ways. (specify below)	[ ]	[ ]
Comments _____		

29. Farmers are well placed to supply food and energy. Tick yes or no to these statements.

	YES	NO
Local farmers should be encouraged to produce more food.	[ ]	[ ]
Comments _____		
Local farmers should be encouraged to supply food to the local area.	[ ]	[ ]
Comments _____		
Renewable energy developments should be pursued by local farmers.	[ ]	[ ]
Comments _____		
Energy produced should be available to village residents.	[ ]	[ ]
Comments _____		



30. Are there any types of farming practice or organisation (such as organic, co-operatives etc.) that you would like to see encouraged in the Parish?

---



---

31. Your Comments or Ideas on FARMING/AGRICULTURE section: \_\_\_\_\_

---



---

### UTILITIES

32. Is there the need for a localised green (renewable) energy supply? If so, would you support:  
(Indicate as many as you would prefer, grading them from 1 [most wanted] to 6 [least wanted]).

Wind turbines	[ ]
Biomass plants	[ ]
Anaerobic digesters	[ ]
Solar panels on either:	
a. A designated field	[ ]
b. Poultry house and similar roofs	[ ]
Ground-heat pumps	[ ]

33. Do you have any issues with the following services? (Please tick if you have issues.)

Mains water	[ ]
Mains sewerage	[ ]
Mains gas	[ ]
Electricity	[ ]
Telephone, internet or broadband access	[ ]

If so, what are the issues and what action is needed? (Note: Many properties are not on 'The Mains'). \_\_\_\_\_

---

34. Should we encourage green (bio, reed beds etc.) alternatives to the present sewage treatment system?

Yes	[ ]
No	[ ]
Don't know	[ ]

35. Comments and ideas on practical ways in which Lyonshall Parish could maximise its green energy use and/or minimise its waste? \_\_\_\_\_

---

---

**ROADS, BRIDLEWAYS, CYCLE ROUTES, PAVEMENTS AND FOOTPATHS**

36. Do you think the current roads through the parish are:

a) Adequate for the traffic they may carry over the next 20 – 30 years?

Yes [ ]  
 No [ ]  
 Don't know [ ]

b) As safe as possible?

Yes [ ]  
 No [ ]  
 Don't know [ ]

37. If "No" to a) or b) above, what improvements would you like to see?

---



---

38. Do you feel that being on a bus route is important?

Very important [ ]  
 Moderately important [ ]  
 Not important [ ]  
 Don't know [ ]

39. Does Lyonshall need a local bicycle route?

Yes [ ]  
 No [ ]  
 Don't know [ ]

If "Yes", where? 

---

40. Are the local pavements, footpaths, bridlepaths and public rights of way adequate and/or sufficiently well-maintained?

Yes [ ]  
 No [ ]  
 Don't know [ ]

41. Your Comments or other ideas on **ROADS, BRIDLEWAYS, CYCLE ROUTES, PAVEMENTS AND FOOTPATHS** section: 

---

---

**AND FINALLY!**

42. What is **'THE'** question we have forgotten to ask? What other improvements or facilities would you like to see in Lyonshall for the next generation? And what do **you** consider the most important potential achievements of the Lyonshall Neighbourhood Plan?  
All ideas and comments are welcomed – it is **YOUR** Parish, after all!

---



---



---



---



---



---

*Please attach another sheet of paper if necessary.*

**THIS SECTION IS OPTIONAL BUT WE WOULD REALLY LIKE YOUR CONTACT  
DETAILS FOR FOLLOW UP CONSULTATION**

**Name:** .....

**Address:** .....

.....**Post Code:** HR5 .....

**Tel No: 01544**..... (daytime) .....(out of hours)

**e-mail:** .....

*I am interested in being involved in consultation on these sections:*

.....

**Please Return this Questionnaire by:**

**Date** - Monday 8<sup>th</sup> October

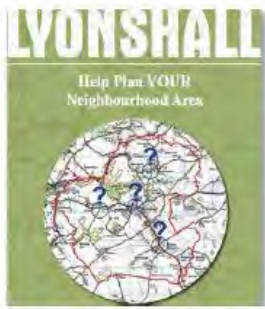
**Method** - Sealed collection boxes in Royal George, the Church and Memorial Hall

- Post to Peter Broadbent, The Ovals, Lyonshall, Kington,

Herefordshire HR5 3LN - If you have problems with the above we can collect, call 01544

340215

Copy of Powerpoint Presentation 27<sup>th</sup> September 2012



1



2



3

Aim

- Clear up **misconceptions** about what we are doing and get your backing for what we are doing on your behalf
- Remind you **why** the Neighbourhood Development Plan (NDP) is a good idea
- Tell you **who** will be doing a lot of the work
- Expand a bit on **how** we intend the process will achieve the NDP
- Tell you what is needed **from you and us** to achieve the NDP
- And cover the **Do's and Don'ts** for you and us if we are to achieve a successful NDP on time.

4

Documents

- The **Localism Act** (introduces a new right for communities to draw up a Neighbourhood Plan. This will allow communities, such as residents, employees and business, to come together through local parish councils...to say where they think new houses, businesses and shops should go... and what they should look like).
- Provides a **Neighbourhood Plan** in line... with national planning policy with the strategic vision for the wider area set by the local authority and with other legal requirements, local people will be able to vote on it via referendum... if the Plan is approved by a majority of those who vote then the local authority will bring it into force.
- Producing and voting on an NDP in our village will be a good investment for Lyonshall.

5

Documents

- The second is **The Localism Act itself** - which is quite heavy reading but worth a look.
- The third is Herefordshire Council's **Core Strategy** which can be found on their website at [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk) under **Unitary Development Plan**
- I recommend you Google any or all of the above titles or visit the websites if you have a computer.
- I have also provided a few copies of the **Green Paper** and the **First Questionnaire**.

6



7



8

Steering Group No 2 is correct:

- we have no views
- no hidden agenda
- no actual control of what can go in the Plan. We can only include what the majority of you tell us you want included
- the only personal input we will have, will be when we fill in our own Questionnaires
- If you don't send in your answers to both Questionnaires we cannot produce a successful, representative Neighbourhood plan
- peanuts in, peanuts out!

9

Process

- Green Paper
- First Questionnaire
- First Questionnaire Analysis
- Focus Groups
- Drop in Sessions

10

Process

- Second Questionnaire
- Second Questionnaire Analysis
- The Neighbourhood Plan

11

The Neighbourhood Plan

- The **Neighbourhood Plan** will then be written based **only on the information** we have received from our community in their answers to the **two Questionnaires**.  
- The Plan will then go to the Parish Council for their approval
- The **process after that** is at present a little uncertain because Herefordshire Council are still finalising the process to be followed.  
- Lyonshall is rather ahead of the game  
- Herefordshire Council has to check our Plan to ensure it conforms to their **Core Strategy**, which is in Draft form but has not yet been approved, before they can send our Plan to the Examiner.

12

The Examiner will only approve our Plan for a Referendum if:

- He is certain we have followed a truly democratic and objective consultation process
- There is a comprehensive and valid audit trail which shows that we have made every effort to consult as many of our community as possible
- If the examiner approves our plan Herefordshire Council will run our Referendum and if the majority of votes received are in favour, the Neighbourhood Plan will become law

13

### NEEDS

We want you all to:-

- **involve** yourselves in this worthwhile project
- **encourage** others who are not here, to involve themselves too
- make sure everyone in your household, who is on the Electoral Roll, will EACH complete a copy of BOTH Questionnaires
- **attend** the Focus Groups and/or the Drop-in days when they have been promulgated
- **discuss** the Plan with others at social gatherings to arouse their interest

14

### Please don't:

- ask us for our views or ideas on what sort of development should happen in the parish and where. We will only express these views when we complete our own Questionnaires.
- expect the Plan to be entirely to your liking. **Remember that its contents will be the democratic views of the majority - somebody else's disaster** but, overall, the Plan will be good for the community and your Steering Group will be doing all we can to ensure it will be a success

15



16

## Report of Public Meeting, 27<sup>th</sup> September 2012

### LYONSHALL NEIGHBOURHOOD DEVELOPMENT PLAN

#### REPORT OF PUBLIC MEETING

Friday 27<sup>th</sup> September 2012 in the Memorial Hall

Members of NDP Steering Group present: Peter Broadbent, John Parker, Kate Lomax, Isobel Hutton, Kinsey Hern, Dee Wetherill

Apologies: Richard Oliver, Ron Addis

58 residents present.

Paul Avery introduced the evening (Appendix 1).

This was followed by a presentation given by Peter Broadbent (Appendix 2). The power point presentation was organised by Kinsey Hern and is attached below (Appendix 3).

At the end of his presentation Peter Broadbent asked for whether the residents present were content for the members of the Steering Group to continue to work on the NDP on behalf of the parish. The motion was carried with no votes against.

After the presentation, there were the following questions.

Question – There seems to be the assumption that there will be houses?

Reply – This will be decided by responses to the consultations. The number of building approximately 2 per annum for 20 years was based on previous building.

Question – The word ‘approval’ has been mentioned twice, please detail whether the council can veto any plan?

Reply – The final plan will be based on the consultations starting with this questionnaire and the process explained in Peter Broadbent’s presentation (Appendix 2). There will be a second questionnaire and the final plan will be based on the responses. Lyonshall Parish Council has the responsibility to produce then action the plan from the second questionnaire responses.

Question – Will there be the same legal rights of planning?

Reply – The approved Plan will become planning law as the local element of the Local Development Framework. If no more building is desired in any particular place, it should be expressed in the Plan.

Light refreshments were then served and informal discussions continued.

### Appendix 1 - Introduction by Paul Avery, Chairman of Lyonshall Parish Council

I would like to welcome you all and thank everyone for coming. I want to give a very quick introduction and to put the importance of this meeting in context. You will all be aware of the localism Act. The act is designed to give people a say in how their local services are run and how their area is developed. In the case of Lyonshall our neighbourhood plan area is the whole Parish of Lyonshall. Tonight we are concentrating on one very important part of that Act – the Neighbourhood Plan. That is the part of the act that deals with planning.

I should say that there is no legal requirement to have a Neighbourhood plan. However your Parish Council considered the options and took advice from our ward Councillor, Roger Philips. We decided unanimously that it was in the best interest of the Parish to have a Neighbourhood Plan. The benefit of having a neighbourhood Plan is that it will give us all a say in how the Parish is developed over the next 20 years rather than simply having to conform to the rules developed by Hereford Council. Under the legislation The Parish Council is responsible for establishing the Neighbourhood Plan through a process where everyone has to be consulted.

The Parish Council helped to establish a Steering group comprised of members of the public and some Parish Councillors AND it provided terms of reference for that Steering group to develop the Neighbourhood plan for Lyonshall. We firmly believe that shorter Neighbourhood Plans for Parishes stand a better chance of success than longer plans because there are less chances of their falling foul of the Core Strategy and other legal restrictions. What matters to a small Parish is getting the matters which are important to us accepted. The target length of our plan is accordingly about four pages plus appendices where the appendices will contain the things that people want but are not strictly planning policy items. The appendices will be a useful guide for the Parish Council going forward but will not form part of planning policy.

Once the process is completed the neighbourhood plan itself will form part of the planning regulations. This means that the planners will have to follow our policy when considering planning applications from the Parish of Lyonshall. It will have the same force in law as the current planning regulations. We do not have complete freedom for the plan. Our plan has to be largely in line with the Herefordshire Core strategy otherwise our plan will not be approved.

The Herefordshire Core Strategy is very much a strategic plan and not a detailed document. It provides for a lot of flexibility. For example we will probably be restricted in the total amount of houses that we can build over the period of the plan. It looks as though that may be 2 houses a year which over the 20 years of the plan would indicate a maximum of 40 houses. The strategic rationale for this is that the infrastructure in the area, water, sewage, electricity, transport etc would not be able to cope with a development of 1,000 houses but it can cope with around 40. At this stage the maximum number of houses mentioned is not cast in stone but is our best guess. The Herefordshire Core Strategy is still in draft form and will change before it is finalised.

The Neighbourhood plan can stand in place for 20 years but it is likely that it will be reviewed and it can be changed by repeating the consultation and referendum that we are going to go through now but let's hope that is some way off!!

I want to make it clear that the Parish Council fully supports the work done by the Steering Group, which has been chaired by Peter Broadbent, who is sitting here on my right and will work with the group to get the plan approved. I would like to thank the Steering Group for all the work it is doing and will do in the future, but this is your plan and the Steering Group need your input to design the plan.

As Peter will explain neither the Parish Council nor any individual will have any greater influence on the plan than anybody else in the Parish no matter how loudly they shout. The only influence that any person can have on the plan is through their answers provided on their questionnaires.

I will now hand you over to Peter.

## Appendix 2 - Presentation by Peter Broadbent, Chairman of the Neighbourhood Development Plan Steering Group.

### INTRO

Slide 1

Introduce Steering Group - Ron Addis, Kinsey Hern, Isobel Hutton, Kate Lomax, Richard Oliver, John Parker, Dee Wetherill

You have all received the **Green Paper** and, I know, have read it carefully. Before I continue, Ron has two small points to make about that paper.

Slides 2 and 3

### WHAT IS MY AIM

What I am aiming to do this evening is to:

Slide 4

- Clear up **misconceptions** about what we are doing and to get your **backing** for what we are doing on your behalf.
- Remind you **why** the **Neighbourhood Development Plan (NDP)** is a good idea
- Tell you **who** will be doing a lot of the work
- Expand a bit on **how** we intend the process will achieve the NDP
- Tell you what is needed from **you and us** in order to achieve it
- And cover the **Do's and Don'ts** for both you and us if we are to achieve a successful NDP on time.

### WHY THE PLAN IS A GOOD IDEA

On the table at the front I have placed several documents which you may like to look at afterwards but please don't take them away.

The **Plain English Guide to the Localism Act** from which I will show a short extract

But the whole document is an easy, interesting read. It says:

Slide 5

'The **Localism Act** introduces a new right for communities to draw up a Neighbourhood Plan. This will allow communities, both residents, employees and business, to come together through a local parish council.....to say where they think new houses, businesses and shops should go - and what they should look like.'

'Provided a Neighbourhood Plan is in line.... with national planning policy, with the strategic vision for the wider area set by the local authority and with other legal requirements, local people will be able to vote on it in a referendum. If the Plan is approved by a majority of those who vote then the local authority will bring it into force'

**If, as Paul has stated, Lyonshall has got to absorb up to 40 houses in the next 20 years or so, never mind any other development projects, then producing and voting in a Neighbourhood Development Plan, as allowed under the Localism Act, has therefore got to be a good investment for us all.**

Another advantage of having a Plan is that if the majority of the inhabitants of the Civil Parish vote to abolish the current Development Boundary, then the Parish Council will be allowed to approve building these houses on legally suitable sites basically anywhere within the boundary of the Civil Parish.

Slide 6

The second item on the table is **The Localism Act itself** - which is quite heavy reading but well worth a look.

The third item is Herefordshire Council's **Core Strategy** which is not on the table, but can be found on their website at [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk) under Unitary Development Plan.

If you have a computer, I recommend you **Google** any or all of the above titles or visit the Department for Communities and Local Government website.



I have also provided a couple of copies of the **Green Paper** and the **First Questionnaire**

#### **WHO WILL BE DOING THE WORK?**

I have introduced our **Steering Group Members** but I am sure many of you are wondering how this team came into being. Indeed, you may be a bit suspicious of our motives.

- The answer is that we are a **mix of volunteers and press-ganged** people some of whom were in the wrong place at the wrong time!
- Some of you therefore, may well think that we are an **unelected lot** trying to fix the **NDP** to suit ourselves? So I will give you a **little test** using two pictures!

Which one of these depicts our group at work? No.1 or No.2?

Slide 7

I hasten to point out that the people on the slides bear **no actual resemblance** to the members of the Steering Group. This is the first picture (1).

Have bit of time to take it in.....What about this one? (2)

Slide 8

Is this more like our Group working away on your behalf?

Time to take this one in!

When ready -

Slide 9

- The **second picture is the correct one** because actually
  - we have no views
  - no hidden agenda
  - no actual control of what can go in the Plan. We can only include what the majority of you tell us you want included
  - the only personal input we will have, will be when we fill in our own Questionnaires
  - if you don't send in your answers to both Questionnaires we cannot produce a **Neighbourhood plan**
  - peanuts in, peanuts out!

So I hope that perhaps you may be a little happier about us taking on this work on your behalf.

#### **HOW ARE WE GOING TO DO ALL THIS?**

We have been told that, to please the Examiner, we have to be totally **objective** in all we do - our job therefore, is only to work out a **process and devise questions** which will give us a **demonstrably democratic and objective answer** to what you want for the Civil Parish

Slide 10

The **Green Paper** was the first proper part of this process and was to arouse your interest.

- The **First Questionnaire** and its analysis will tell us what matters you **feel are important**.
- They will allow us to separate out those issues which:
  - are eligible for inclusion in the Plan.
  - are 'nice to have' and for note by the Parish Council for the general good of the community.
  - and those that we need not pursue any further because there were too few comments

We will then know which issues to probe and discuss further in the **Focus Groups**.

- obviously **we do not know how many people** will attend these groups but we **hope** that lots of you will attend, together with all the people we hope you will persuade to come too.

It is important to understand that **Focus Groups** will not be representative of everybody on the Electoral Roll, so the information we will obtain from these groups and from the **Analysis of the First Questionnaire** will have to be translated into new, deeper probing questions to be passed to everyone again in the **Second Questionnaire**. Thus everyone will have a chance to comment on the more important issues which have been identified.

Slide 11

We are therefore deliberately **not going to take any votes to decide any Neighbourhood Plan issues** during the Focus Groups or in any other discussion Forums because the results will not be representative of the views of the whole community. We may well, however take a vote in order to **gauge how important it is for a question on the items under discussion to be included in the Second Questionnaire**

What I have just been talking about has **highlighted the reasons why we need a Second Questionnaire**.

- **Yes it will be a Pain!**
- **Yes we know you will not want to fill in another one - BUT**
- **it is essential that you do, or our NDP will almost certainly be rejected**
- **AND the good news is that we very much hope the Second Questionnaire will be able to be much shorter than the First one.**

The **Analysis of the Second Questionnaire** should then give us a **democratically achieved and objective assessment** of what those who live in the Civil Parish really want in terms of **planning and development** and also on **other issues important to their general enjoyment and well-being**.

3

### THE PLAN

Slide 12

The **Neighbourhood Plan** will then be written based **only on the information** we have received from our community in their answers to the two Questionnaires.

- The Plan will then go to the Parish Council for their approval.

The process after that is at present a little uncertain because

- Herefordshire Council are still formulating the process to be followed
- Lyonshall is rather ahead of the game
- Herefordshire Council has to check our Plan to ensure it **conforms** to their **Core Strategy**, which is in Draft form but has not yet been approved, before they can send our Plan to the Examiner.

Slide 13

The Examiner will only approve our Plan for a Referendum if:

- **He is certain we have followed a properly democratic and objective consultation process which has involved as many people as possible**
- **There is a comprehensive and valid audit trail which shows that we have made every effort to consult as many of our community as possible**

When the Examiner approves our plan, Herefordshire Council will run our Referendum and if the majority of votes received are in favour, the Neighbourhood Plan will become law

### NEEDS

Slide 14

We want you to:-

- **involve yourself** in this worthwhile project
- **encourage others** who are not here, to involve themselves too
- make sure everyone in your household, who is on the Electoral Roll, will **EACH** complete a copy of **BOTH** Questionnaires

- attend Focus Groups and/or the Drop-in day
- discuss the Plan with others at social gatherings to arouse interest

**Please don't:**

- Ask us for our views or ideas on what sort of development should happen in the parish and where. We will only express these views when we fill in our own Questionnaires.

- Expect the Plan to be entirely to your liking. Remember that its contents will be the democratic views of the majority - somebody's good news will almost certainly be somebody else's disaster but, overall, the Plan will be good for the community and your Steering Group will be doing all we can to ensure that it will be a success

**MANDATE**

Before the Steering Group proceeds further with their work on the Plan please would you, by a show of hands, indicate whether you are content for me and the members of my Group to continue this very demanding and time consuming work on your behalf.

4

As a team, the only result we want to achieve is what you, as a community, want for the benefit of Lyonshall

**Those for:**

**Those against:**

**FINALLY**

**Focus Groups**

Please would any of you who are interested in attending any of the Focus Groups kindly add your name and contact details to the list which is on the table or give them to any member of our Steering Group. If there is a subject that particularly interests you then add that too. We badly need your attendance and help with these groups.

We will be delivering the Questionnaires tomorrow. They will be in an A4 Brown envelope definitely NOT to be mistaken for Junk Mail

I am happy to take a few fairly general questions now, but we would really like to get onto the refreshments in about five or ten minutes or so, when we can all circulate and you will be able to put your questions to the members of the Parish Council and the Steering Group.

**2013 NDP Publicity - Copies of Posters**

# NEIGHBOURHOOD DEVELOPMENT PLAN PUBLIC MEETING

To explain the findings of the first questionnaire and  
to discuss the way forward

MONDAY 14<sup>TH</sup> JANUARY 2013

AT 7.30 pm

MEMORIAL HALL, LYONSHALL

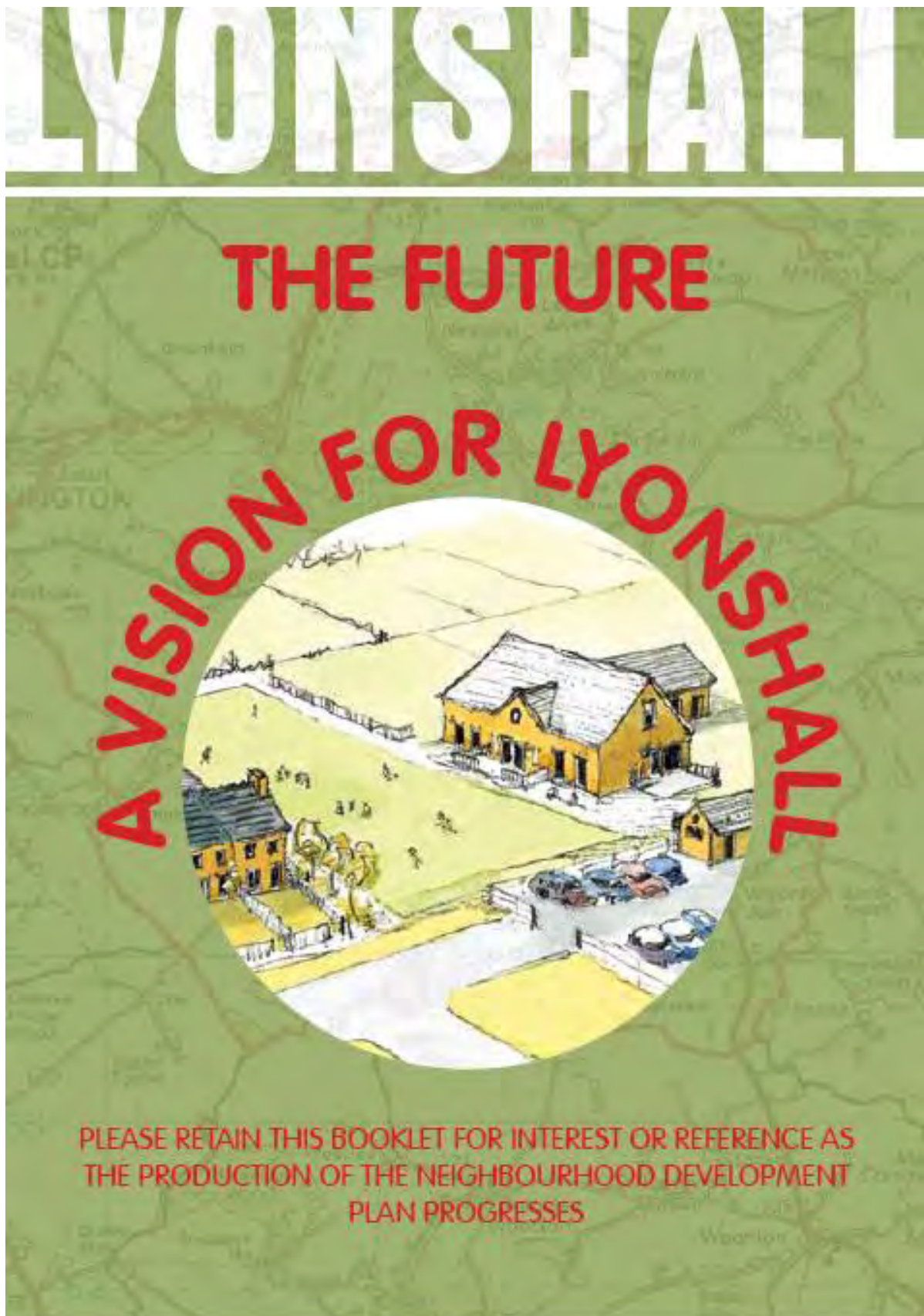
# NEIGHBOURHOOD DEVELOPMENT PLAN PUBLIC MEETING

To explain the findings of the first questionnaire and  
to discuss the way forward

MONDAY 14<sup>TH</sup> JANUARY 2013

AT 7.30 pm

MEMORIAL HALL, LYONSHALL

**Appendix II****Copy of Second Questionnaire, 2013**

## LYONSHALL - THE FUTURE

**PLEASE RETAIN THIS BOOKLET FOR INTEREST  
OR REFERENCE AS THE PRODUCTION OF THE  
NEIGHBOURHOOD DEVELOPMENT PLAN PROGRESSES**

### INTRODUCTION

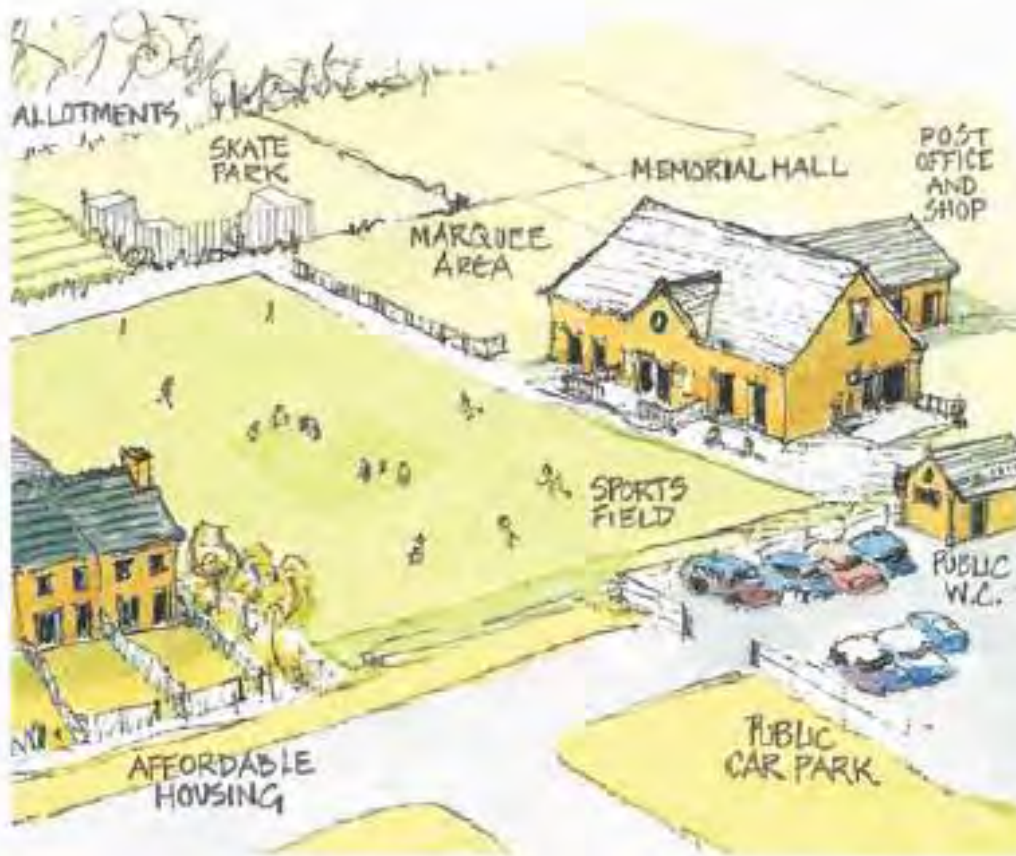
The information which follows was derived from the Analysis of the First Questionnaire and the work of the Focus Groups. It shows in a brief form what the Neighbourhood Development Plan (NDP) is likely to contain unless the information derived from the Second Questionnaire indicates otherwise. We hope you will find it of considerable interest.

The Analysis indicated that many people had misunderstood the purpose of our Neighbourhood Development Plan by thinking that it would somehow attract development to our Civil Parish. In fact, its purpose is rather different. What it does mean, is that if the people of Lyonshall find there is a need for more houses or other development in the Civil Parish, we will, by law, be able to control all aspects of that development which are covered in our Neighbourhood Development Plan. Please bear this in mind when answering the questions which follow.

#### *Breakdown of Respondents to the First Questionnaire*

- Female 53% Male 47%
- Main age group of responders was between 46 and 90
- Most have lived within the Civil Parish for between 10 and 30 years
- 93% of respondents have also lived elsewhere
- 49% of respondents were retired or semi-retired and of the others, between 21% and 28% were in work

*“A picture is worth a thousand words”*



**This is one idea of what it could look like  
- now we need your's.**

## INFORMATION FOR COMPLETION OF THE SECOND QUESTIONNAIRE

### 1. The Village Centre concept.

The Steering Group is convinced that with a well supported and approved NDP it would be possible to provide an architect designed, fully equipped Village Centre, close to the Royal George, within the 25 to 30 year timescale of the Plan. Initially the work would be divided in phases of up to 5 years, each containing achievable targets.

The new Village Centre would consist of:

- A large grass recreation area for village functions, team sports, and youth activities such as skate-boarding and ball games.
- A purpose built Village Centre building which would ideally contain a new, larger Memorial Hall, kitchen, smaller meeting rooms, a keep fit area and toilets. Other rooms with separate access would house a Community Shop/Post Office, Café, craft stalls or a Farm produce stall. A verandah area overlooking the recreation ground, with changing rooms with access to the toilets, would also be desirable.
- A village off-road parking area with public toilets.
- Possibly a few affordable houses on the perimeter if space were available.
- Space for allotments near, but not necessarily adjacent to site.

The work in each phase might well be completed in a shorter timescale than originally specified as the momentum of the work schedule develops and enthusiasm for the project increases. The phases would allow time for forming the necessary groupings to raise the considerable funds needed for the project; to build up money from the Community Development Levy; to identify the site, design and details of the Village Centre buildings and to plan the layout and construction of the recreational and other facilities needed. The phases would also allow time for the Royal George to develop into a really successful public house and for committees to form with the eventual aim of running a Community Village Shop and/or Post Office and other proposed stalls. The eventual diversion of the heavy traffic on the A480 away from the corner at the Royal George would also be investigated with the aim of achieving this by the end of the 30 years if the traffic situation makes this necessary.

*Please now answer Question 1.*

### 2. The Lyonshall Community.

The population is rather elderly and would benefit from a gradual increase in numbers and from a younger social mix. This might make the village work better as a community and increase support for some of the desired facilities such as a Village Shop/Post Office and eventually making them financially viable.

*Please answer Question 2.*



### **3. Housing General.**

People were content with the average of two houses expected to be built in the Civil Parish annually. More could be built if needed for people with connections with Lyonshall. New houses to be built in the area of the current village would be ad hoc in-fill or on the A480 either going south or north from the village centre. If building needs to be in the hamlets then Holmes Marsh was favoured. Affordable homes, for the young and for the elderly, should only be for people with direct connections with Lyonshall. Restoring, updating and converting existing stock both in the village and on farms was favoured. A small number of other sustainable houses could also be built on suitable land on farms and on other suitable sites in the Civil Parish if allowed by the NDP.

*Please answer Question 3.*

### **4. Barn conversions.**

The NDP is likely to support the conversion of barns which would be permitted to have appropriately sized window openings, in keeping with the building, to allow sufficient light and ventilation in the property?

*Please answer Question 4.*

### **5. Village Development Boundary.**

At present the Village Development Boundary restricts most development to a small, strictly defined area centred on Lyonshall village. The analysis of the First Questionnaire showed that, in order to prevent Lyonshall village itself eventually becoming too large and to meet other desirable housing and other needs, there are valid reasons for building a limited number of sustainable dwellings in the hamlets and the wider Civil Parish. This would mean doing away with the Village Development Boundary. Instead, the NDP would define a Settlement Area around Lyonshall village which would be regularly reviewed and, if necessary, re-defined or modified by the Parish Council in order to ensure that the overall requirements for the whole of the Lyonshall Civil Parish, set out in the NDP, could be met on time and in the most effective and appropriate way. What are your views on doing away with the Village Development Boundary as outlined above?

*Please answer Question 5.*

### **6. Housing design.**

The main preference for the next 30 years is for private detached, semi-detached or terraced houses with different sizes, plots, styles and building materials similar mainly to the older houses already existing in the village. The aim is to keep the village looking basically the same. New developments, however small, of identical houses will not be allowed. All new houses in the village will have off road parking and other additional parking areas are needed in the village. There is some support for energy saving houses.

*Please answer Question 6.*

### **7. Extensions to existing buildings.**

The planning regulations covering extensions to existing buildings to protect neighbours' privacy etc, should be adapted specifically for Lyonshall and included as an Annex to the Neighbourhood Plan.

*Please answer Question 7.*

### **8. Business.**

If small commercial units are needed, it should be possible to approve sites within the Village Development Zone or on suitable farms.

Craft Based units could be nearer the village centre or on farms.

*Please answer Question 8.*

### **9. Tourism.**

We need to attract more tourists to Lyonshall and to encourage more B & B and small hotel or inn accommodation by better marketing of village assets.

Local walks, Offa's Dyke, Lyonshall Castle, and the Railway should be advertised and a fishing lake could be provided.

The lack of off road parking and other facilities in Lyonshall compared with those available in other villages will also be addressed.

*Please answer Question 9.*

### **10. Amenities.**

Discussion by the Housing and Development Focus Group of the amenities and facilities available in Lyonshall concluded that there was a strong need for a new area, designated as the Village Centre as described in The Vision (Paragraph 2). It was decided that, as far as possible, all the other facilities and amenities that are lacking in the village should be included on or near this site.

*Please answer Question 10.*

### **11. Facilities.**

The need for all the amenities and facilities will steadily increase as the village population grows, as will the needs for much more off-road parking, public toilets and better facilities for the younger and older members of the village and tourists.

*Please answer Question 11.*

### **12. Community shop.**

A non-profit making community shop manned by volunteers from the village could well become viable at some stage during the life of the NDP. Provision for this should be included in the NDP.

*Please answer Question 12.*

### **13. The Royal George.**

There was very strong support for keeping and improving the facilities offered by the Royal George which, was considered to be most important to the community. Any change of use application for the Royal George should be refused unless another public house is provided in the village.

*Please answer Question 13.*

### **14. Farming General.**

The First Questionnaire asked whether people's lives were affected by farming. The answers were generally very supportive of farming and farmers. They showed that mud, noise, smell, low traffic and a number of other inconveniences are all accepted and even enjoyed as part of living in the countryside.

Mud on the roads is a problem. The Focus Group revealed that the causes were due to Herefordshire Council piling earth from ditches onto the verges, the lack of suitable passing places and from the use of minor roads by heavy lorries. The problem would be reduced if Herefordshire County Council provided more passing places on minor roads in the Parish.

The possibility of the occasional opening of a farm to the public and the production of a 'Lyonshall Good Farming Practice Code or Guide' which could be included as an Annex to the NDP will also be investigated.

*Please answer Question 14.*

### **15. Farming Policies.**

Parish policies on chicken sheds and wind turbines already exist and may need minor modification before being incorporated as part of the NDP. Similar policies may also be needed to cover plastic tunnels, which are used for certain crops such as cherries and for solar energy arrays for electricity production near the village, for the benefit of the village. The NDP will allow for the production of future policies on farming developments or constructions, as necessary, in order to prevent development to the detriment of others and for the general well-being of the residents in the Civil Parish.

*Please answer Question 15.*

### **16. Renewables.**

Stand alone solar energy arrays could offer a practical use for small areas of unproductive or unprofitable land. Solar panels on the roofs of chicken sheds, where suitable, are strongly supported as is the use of ground source heat pumps. There is some support for Anaerobic Digesters and Biomass Plants but none for wind turbines.

*Please answer Question 16.*

### **17. Issues with Utilities and Services**

The First Questionnaire revealed strong adverse comments on Internet and Broadband access and phone coverage, both of which are poor. There are problems with sewerage in The Close in the village and with both storm water and sewerage in Holmes Marsh. Any housing development in Holmes Marsh might need to be delayed until this problem has been overcome. Alternative sewage treatment systems within the Civil Parish were supported in order not to overload the existing systems. A central composting facility in the village for green waste for re-sale to residents was supported. These important matters will be covered in the NDP.

*Please answer Question 17.*

### **18. Roads and pavements through the Civil Parish**

The roads through the Civil Parish, particularly the A480, are considered inadequate for the traffic they will have to carry over the next 20 -30 years and are not as safe as they ought to be? More anti-speeding measures are needed together with better enforcement and more pavements. These are all contributory factors to the possible eventual need to find a new route for heavy lorries (but not buses) on the A480 which will keep them clear of Royal George corner.

*Please answer Question 18.*

### **19. How important is being on a bus route?**

Virtually everyone considered that being on a bus route is either very or moderately important. This is particularly so for younger and older people and will need to be taken into account for housing being provided under the NDP.

*Please answer Question 19.*

### **20. Does Lyonshall need a local bicycle route?**

A strong majority said that a local bicycle route was not needed and would be hard to achieve in and around Lyonshall.

*Please answer Question 20.*

### **21. Are footpaths, bridleways and public rights of way adequate and/or sufficiently well maintained?**

The answers received suggested that they were generally not very well maintained.

*Please answer Question 21.*

### **22. First Questionnaire.**

We need the answer to this question so that we can gauge how many new people are becoming interested in the likely contents of the NDP.

*Please answer Question 22.*

## Second Questionnaire Chairman's notes

### PUBLIC MEETING - 23<sup>rd</sup> SEPTEMBER 2013

#### PRB SPEAKING NOTES

#### WELCOME

Slide 1  
A Vision for L'hall

#### VMT

Our aim this evening is to introduce the 2<sup>nd</sup> Questionnaire and to make you unable to resist the urge to complete it and send it in!

#### Meeting Format

- Presentation by PRB
- Questions
- Drinks - socialise or discuss with Steering Group members

#### INTRODUCTION

We are at very important stage on which success or failure depends

Slide 2  
Booklet  
Village Centre  
Artist's impression

The 1<sup>st</sup> Questionnaire showed that Lyonshall lacked many different facilities. These indicated the need for a properly designed and equipped Village Centre, policies to control development within the Civil Parish and the provision of a large number of other facilities which would be needed in order to improve the quality of life here and make Lyonshall a satisfying and enjoyable place in which to live.

I must emphasise that this slide is only an artist's impression of what a Village Centre could look like.

Our subsequent discussion encapsulated all these requirements into what we have called 'A Vision for Lyonshall' - BUT - at present, this Vision represents the views only of the 145 out of 586 people who answered the 1<sup>st</sup> Questionnaire. But, bear in mind that 70 of those 586 were in Lynhales and did not send in completed Questionnaires last time so, in fact, we got quite a good return .

We are confident that The Vision represents what the village needs for the future. It also shows what the Neighbourhood Development Plan is likely to contain. However, we need the 2<sup>nd</sup> Questionnaire in order to ensure that we have the support of a much higher percentage of the residents of the Civil Parish.

We therefore hope that this 2<sup>nd</sup> Questionnaire will be completed and returned by more than 50% of the residents on the Electoral Roll.

For that reason and to encourage high returns, we have kept the process really simple!

## WHAT YOU WILL RECEIVE

You will receive two documents

- A Booklet for you to keep and which provides you with the information you need in order for you to complete the Questionnaire.
- The 2<sup>nd</sup> Questionnaire itself.

### THE BOOKLET

Slide 3  
Booklet cover

I'll describe the Booklet first.

The booklet contains the information that we derived from the analysis of the 1<sup>st</sup> Questionnaire under 22 separate headings, for example:

- Housing General, Amenities, Farming General, Utilities and Services and so on.
- Each heading contains the information you need in order to answer the question which has the same number in the Questionnaire.

Here is the paragraph on Housing Design.

Slide 4  
Housing design

This is the paragraph dealing with the Village Centre concept - the basis of 'The Vision'.

Slide 5  
Booklet Paragraph 1  
The Village Centre concept

This is by far the longest paragraph in the booklet.

- It should not be at all difficult to form your overall view of what it contains in order to tick your choice of column in the Questionnaire.
- No need to read it now because I will show it again at the end of my talk and describe it in detail.

### THE 2<sup>nd</sup> QUESTIONNAIRE

The 2<sup>nd</sup> Questionnaire will be issued from tomorrow.

Slide 6  
Questionnaire cover

It is important that ALL people on the Electoral Roll in each household complete a separate Questionnaire.

The subject headings in the Questionnaire have the same paragraph number as the relevant paragraph in the Booklet

The Questionnaire consists of:

- a short introduction on where we have reached now
  - Only 22 short, single tick questions
- Slides 7 and 8  
Questions sheet

- a chance to enter a Prize draw
  - 1<sup>st</sup> Prize £60
  - 2<sup>nd</sup> Prize £40 (Private Donors!)
- information on how to return the Questionnaire

**Slide 9**  
Back page

### Completing the Questionnaire

**Slide 10**  
Q'aire, inside cover

I would just like to draw your attention to the two important paragraphs on completing the Questionnaire:

- read Booklet paragraph first, then answer the question that has the same number in the Questionnaire
- notice the paragraph in red on how to decide on which column to tick.

### NOW BACK TO THE VISION

**Slide 2**  
Village Centre Picture

This Vision sets out what the Steering Group believes is a very condensed version of what those who answered the 1<sup>st</sup> Questionnaire, attended meetings and talked with us informally suggested that Lyonshall ought to be like when the Neighbourhood Development Plan has been fully implemented in about 25 years from now.

The main problem which kept being raised either directly or indirectly was that Lyonshall lacked a proper Village Centre where numerous community activities could take place. The pub is in the centre, where the A480 suffers badly from heavy vehicles rounding a difficult corner where there is no additional off-road parking. The Memorial Hall is way up the road and will be in need of extending or refurbishment relatively soon. The Church is on the edge of the village and difficult to use for additional village functions because it is too far away from the centre. There is no Village shop, Post Office, or Village Green and no suitable place for recreational and youth activities or attractions to bring visitors to the village. The highly successful Queen's Diamond Jubilee Celebration and the Village Party last Friday are good examples of just what a Village Centre could offer so much more easily, together with a great deal more too.

**Slide 5**  
Booklet Paragraph 1

Paragraph 1 of the Booklet sets out how the Village Centre concept could be achieved. The solution would not be achieved instantly but represents what could relatively easily be achieved over the 20-30 years of the Neighbourhood Plan.

### Phases

To make things easier, the work would need to be divided into phases.

Here are our current thoughts on what might be done during each phase, the lengths of which would be very flexible, changeable and depend on progress.

#### Phase 1 (Low profile). Year 1 to Year 5 approx

- Develop and improve the Royal George pub. (Hopefully!)
- Investigate and assess the likely cost of buying sufficient land ideally near to the Royal George, eventually to provide the facilities listed on the slide
- The Parish Council would form the necessary groupings to raise money for the Village Centre concept from a wide variety of sources, including Lottery and Government funding, Lyonshall community activities and other means.
- Building the 2 houses per year as envisaged by Herefordshire Council's Core Strategy (affordable or self-build) thus also achieving a small increase in the local population.
- Build up money from the Development Levy and other sources.
- Initiate a traffic survey and, in liaison with Herefordshire Council, start investigating how heavier lorries might be able to be diverted away from Royal George corner onto other routes.

#### Phase 2. Year 5 to Year 10 approx

- Continue serious fund-raising for the Village Centre complex.
- Continue building up the Development Levy funds.
- Seek volunteers to assist with eventually setting up and running a small village shop and Post Office.
- Provide a safe route or pathway to the Church for walkers, cyclists and tourists
- Monitor numbers of heavier lorries etc and investigate and lobby for Government funding, if needed, for diversion of these away from Royal George corner.

#### Phase 3. Year 10 to Year 20

- Progress planning and overall requirements for the Village Centre complex
- aim to have achieved the diversion of heavier lorries from the centre of the village and to have raised the necessary public funding for this if needed.
- When sufficient funds have been raised purchase land, design and eventually build the new Village Centre complex either as a whole or in additional suitable phases.

The Steering Group believe that overall, most of the village will be in favour of this concept as a way forward but we will not achieve this without your help.



## POSSIBLE PROBLEMS

Money - there are MANY sources of grants. They just have to be found by a small team with energy and commitment.

Community shop and Post Office

- many villages already have these run by volunteers
- mention Morrisons, Tesco etc
- diverting A480 heavier lorries does not necessarily mean a by-pass. There are other ways in which they could get past Lyonshall

## PLEASE WILL YOU

Slide 11  
Closing slide

Tell anyone you meet, that you know lives in Lyonshall and is not at this meeting that:

- The Questionnaire will be delivered this week
- It is vital for them to complete the Questionnaire
- It does not matter to us whether they agree or disagree with the paragraphs in the Booklet as long as they give us their views and send in the completed Questionnaire.
- There is a Prize Draw with a prize of £60 and one of £40 to encourage them!

## FINALLY

Slide 12  
Analysis

This shows broadly what we hope to achieve from the analysis of the 2<sup>nd</sup> Questionnaire

Describe

- shows where our concept is producing roughly the right answer for each of the areas we have described in the Booklet
- Will be a great help to us in drafting a Neighbourhood Plan which will be acceptable to greatest number of residents of the CP.

## QUESTIONS

PRB

19 Sept 2013

## Appendix III

### Housing Needs Survey

#### Lyonshall Neighbourhood Development Plan (NDP)

#### Confidential Housing Survey

##### Introduction

As part of the Neighbourhood Development Plan the Parish Council needs to carry out a housing survey to establish what stock there is in the Parish and what the housing need might be in the future from current residents. For example, whether you think you may need a smaller or larger house in the future, whether you are likely to stay in Lyonshall or move away, and whether you have children who would want to live in the Parish.

Needs and preferences will change over time and any housing survey cannot be 100% accurate. It is however, important to establish whether there are any clear trends the NDP can aim to meet.

#### **IMPORTANT: This survey is anonymous.**

A survey has been sent to every household in the parish.

**Please return completed survey by 1<sup>st</sup> February 2017 to one of the following:**

**Burgoynes office**, Lyonshall 9-5pm weekdays.

**Lyonshall Garden Centre** 9-5pm Monday – Saturday, 10-4pm Sunday.

**Post to Lyonshall Parish Clerk**, Firbanks, Lyonshall, HR5 3LN.

*All responses will be collated to provide evidence for the  
Lyonshall Neighbourhood Development Plan.*

#### Current position – This section to be completed by the householder

**Q1. Where do you live?**

Lyonshall Village Centre     Holmes Marsh     Rural     Other Hamlets

**Q2. Do you own or rent your own home?**

Own / Rent (Delete as applicable)

**Q3. How many bedrooms?**

Bedrooms

**Q4. Number of children in the household under 18?**

**Q5. How many people are there in your home in these age ranges?**

18-25	26-35	36-45	46-55	56-65	65 +
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Q6. Which of the following options best reflects your current thoughts for the next 15 years?**

Stay in your current property     Move to a bigger property in Lyonshall

Move out of Lyonshall     Move to a smaller property in Lyonshall

Other (Please specify)

**Q7. If you have children, how many are likely to want a home of their own in Lyonshall over the next 15 years?**

**General views – To be completed by each occupant 18 and over**

**Q8. Sustainability**

Earlier questionnaires showed there is need for the pub to reopen, for the village to have a shop and for the Memorial Hall to be replaced with a more flexible useful community space. It is therefore important that the NDP enables sufficient population growth within the parish to sustain these facilities.

**Do you agree? Please circle Yes or No for each occupant in the household:**

Occupant 1	Occupant 2	Occupant 3	Occupant 4	Occupant 5	Occupant 6
YES / NO	YES / NO	YES / NO	YES / NO	YES / NO	YES / NO

**Q9. To achieve sustainability in the Parish there will need to be further development which will include a mix of housing types below – Please circle your preferences below**

*Affordable housing*

*Housing Association rental properties*

*Market rental properties*

*Self-build opportunities*

*Work/live opportunities*

*Single storey housing suitable for older residents*

*Private family houses*

*Development of existing buildings*

**Do you agree with this mix? - Please circle Yes or No for each occupant in the household:**

Occupant 1	Occupant 2	Occupant 3	Occupant 4	Occupant 5	Occupant 6
YES / NO	YES / NO	YES / NO	YES / NO	YES / NO	YES / NO

**Q10. Additionally, the NDP should allow people to develop their existing properties to improve their quality of life, so long as that development does not adversely impact neighbouring properties or alter the characteristics of the area.**

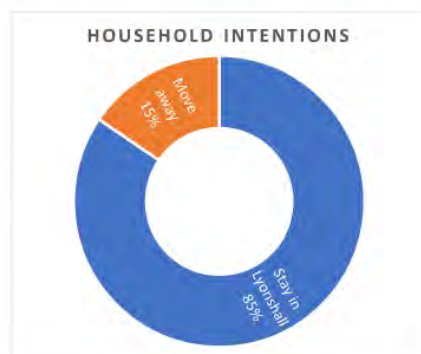
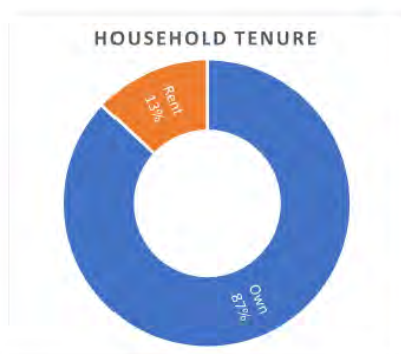
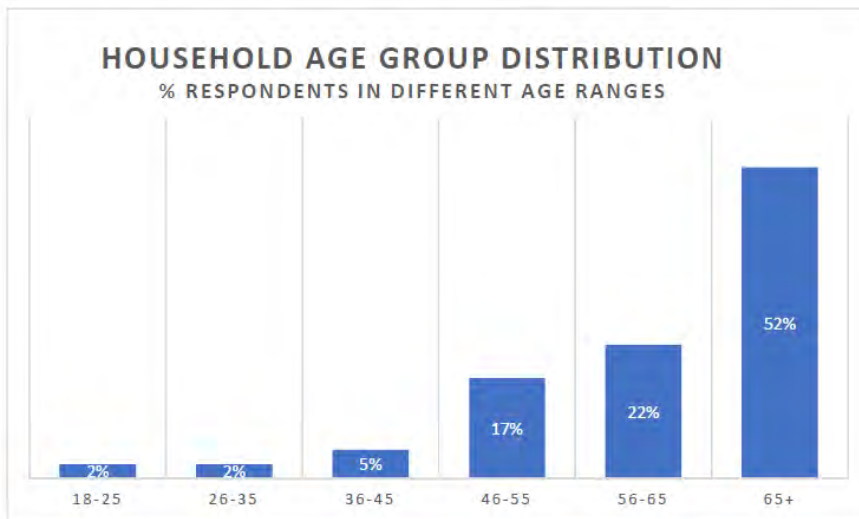
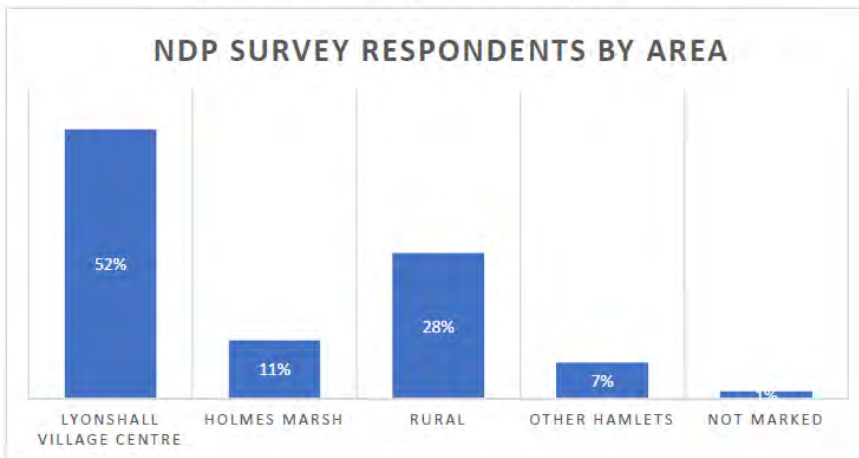
**Do you agree? - Please circle Yes or No for each occupant in the household:**

Occupant 1	Occupant 2	Occupant 3	Occupant 4	Occupant 5	Occupant 6
YES / NO	YES / NO	YES / NO	YES / NO	YES / NO	YES / NO

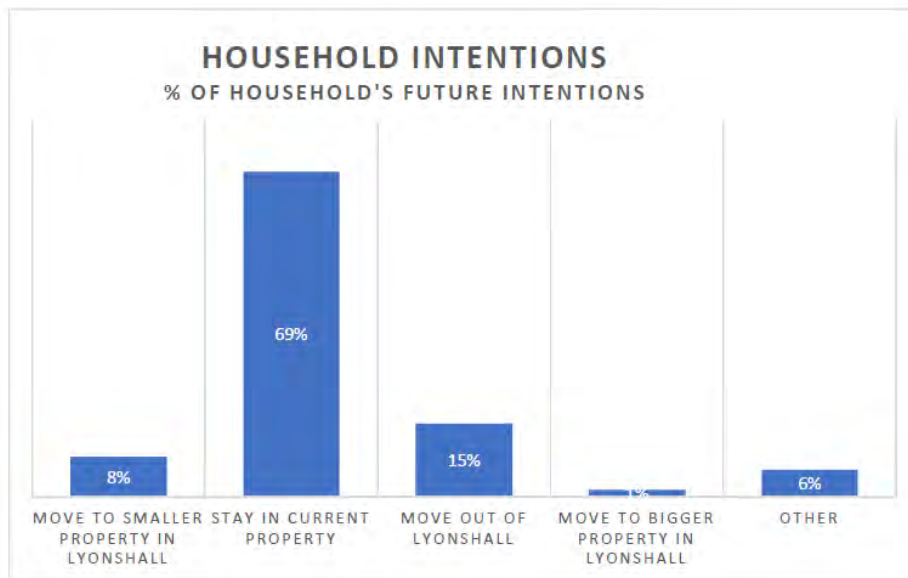
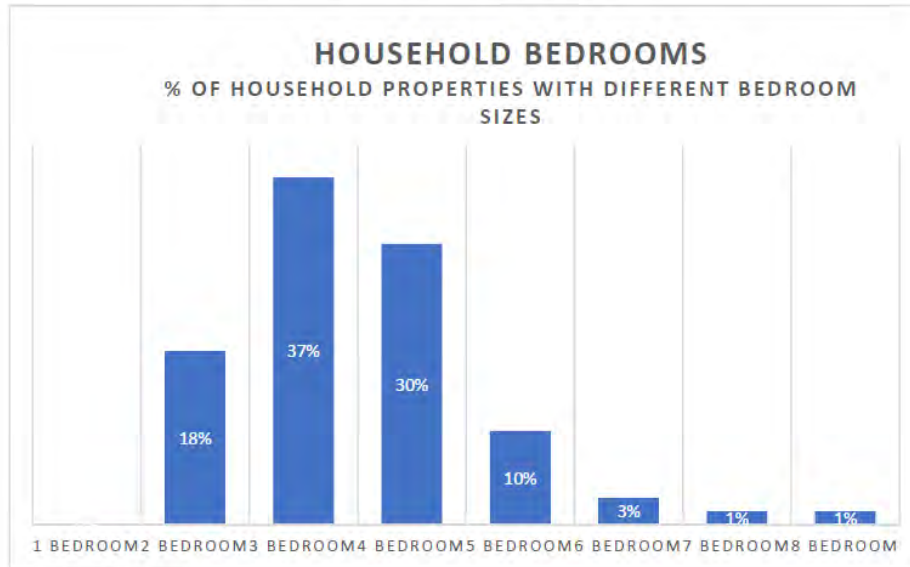
If you have any comments on these questions please use in the box below or on a separate sheet.

***Thank you for completing this survey.***

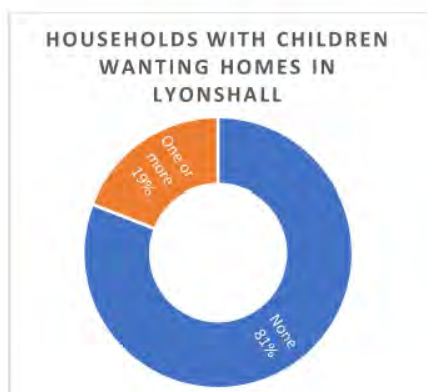
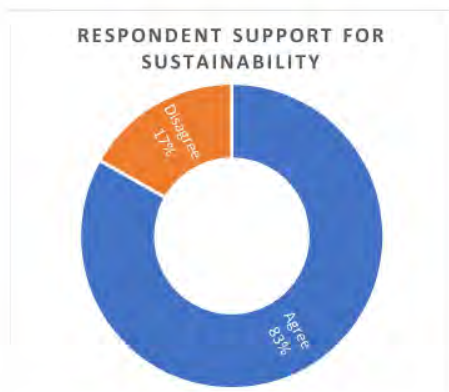
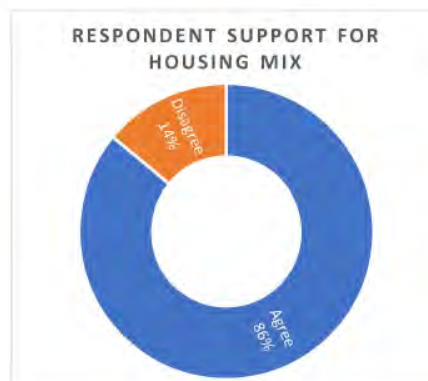
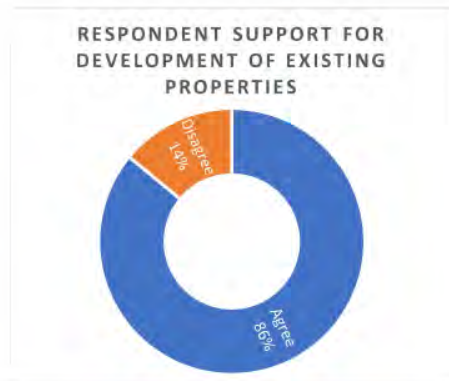
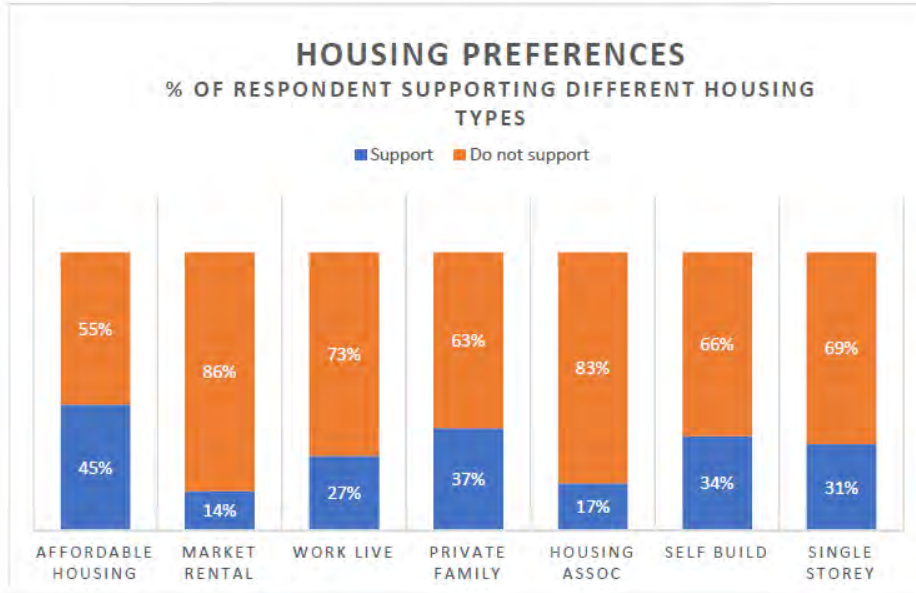
### Lyonshall 2017 NDP Survey Results



### Lyonshall 2017 NDP Survey Results



### Lyonshall 2017 NDP Survey Results



## Appendix IV

### Issues and Options Publicity

Copy of Poster

**Lyonshall Parish**

Neighbourhood  
Development Plan



**Lyonshall Neighbourhood Development Plan**

**2011 to 2031**

**PUBLIC  
CONSULTATION**

**Thursday 20<sup>th</sup> July 7.30pm**

**Sunday 23<sup>rd</sup> July 5.30pm**

at the summer BBQ event – free food

**Lyonshall Memorial Hall**

**PLEASE COME AND HAVE YOUR SAY  
ON THE PLAN SO FAR**

**A-Board**





## Copy of Comments Sheet

**Lyonshall Neighbourhood Development Plan**  
**Comments Sheet**  
**Public consultations 20th & 23rd July 2017**

Name	
Address	

Please answer these questions on the presentation and return completed forms to [rebeccabissell.lpc@gmail.com](mailto:rebeccabissell.lpc@gmail.com) or leave in the responses boxes located at Lyonshall Garden Centre and Burgoynes by **Monday 7th August 2017** please.

	YES	NO
1. Do you agree in principle with the <b>Draft Vision &amp; Objectives</b>		
If No please explain/comments		

	YES	NO
2. Would you support <b>further limited development in the Parish</b> that reflects the character of Lyonshall? <b>If Yes - How many?</b>	Less 30	
	More 30	
If No please explain/comments		

	YES	NO
2. Would you support <b>further additional development to secure funding for community assets?</b> e.g. The Memorial Hall		
If No please explain/comments		

	YES	NO
3. Do you agree with the principles of the <b>proposed settlement boundaries for Lyonshall and Holme Marsh?</b>		
If No please explain/comments		

	YES	NO
4. Do you agree that the NDP should <b>include site A inside the development boundary?</b>		
If No please explain/comments		

	YES	NO
5. Do you agree that the NDP should <b>include site B inside the development boundary?</b>		
If No please explain/comments		

	YES	NO
6. Do you agree that the NDP <b>should include site C inside the development boundary?</b>		
If No please explain/comments		

	YES	NO
7. Do you agree that the NDP <b>should include site D inside the development boundary?</b>		
If No please explain/comments		

	YES	NO
8. Do you agree that the NDP should include planning policies which <b>encourage small scale development with a mix of house types and sizes?</b>		
If No please explain/comments		

	YES	NO
9. Do you agree that the NDP should include a <b>planning policy to guide new large-scale agricultural buildings?</b>		
If No please explain/comments		

	YES	NO
10. Do you agree that the NDP should include a planning policy to <b>guide new low carbon energy schemes?</b>		
If No please explain/comments		

	YES	NO
11. Do you agree that the NDP should include planning policies to <b>support investment in tourism and small scale rural enterprises?</b>		
If No please explain/comments		

	YES	NO
12. Should the NDP identify an <b>area for local employment development</b> i.e. small scale business units / workshops linked to existing commercial areas?		
If No please explain/comments		

	YES	NO
13. Should the NDP include <b>environmental policies</b> to protect wildlife and local landscape character, promote sustainable drainage, and guide development to brownfield sites or areas of lower agricultural land value?		
If No please explain/comments		
<b>Which Key views are important locally?</b>		

14. Should the NDP **protect the play area or any other areas as Local Green Space?**

YES	NO

If No please explain/comments

Please identify any other areas you think might meet the criteria.

15. Should the NDP include a policy to support the development of **a new village hall facility** on the site of the existing Memorial Hall?

YES	NO

If No please explain/comments

16. Should the NDP include a policy to **protect the setting of heritage assets** and ensure archaeology is properly considered in development proposals?

YES	NO

If No please explain/comments

17. What sort of **local infrastructure improvements** should be included in the NDP?

Please list

**Any further comments please complete on a separate sheet.**

*Thank you for taking the time to view and comment on the consultation documents for the Lyonshall Neighbourhood Development Plan*

## Copy of Postcard Delivered to All Households

## INVITATION

### Lyonshall Parish



Neighbourhood  
Development Plan



CONSULTATION

View and comment on the draft issues for the  
**Neighbourhood Development Plan**  
2011 -2031



Public Consultation Sunday 23rd July at the Summer BBQ Event

Come along and enjoy a **free** burger or sausage dog!



This is your opportunity to help shape Lyonshall Neighbourhood Development Plan 2011 -2031. The steering group have identified key issues from evidence in the 2013 questionnaires, planning commitments since 2011 and the recent housing survey.

This presentation will help to prepare the NDP with planning policies and proposal for Lyonshall. These policies form the basis for decisions about where and how development should take place, including housing, employment/enterprise, open spaces, community facilities and other land uses in line with National frameworks.

*"Your views are important and will provide the evidence base to produce a Neighbourhood Development Plan which has community support and backing."*

#### How to comment

The Presentation is open for Public viewing and consultation at Lyonshall Memorial Hall on:

**Thursday 20<sup>th</sup> July from 7.30pm to 9.00pm**  
**Sunday 23<sup>rd</sup> July from 6.30pm to 9.00pm**

online after the presentations at [www.lyonshall.net](http://www.lyonshall.net)

#### Responses and comment forms

1. Collect and complete forms at the public presentation.
2. Download from [www.lyonshall.net](http://www.lyonshall.net), scan and email to [rebeccabissell.lpc@gmail.com](mailto:rebeccabissell.lpc@gmail.com)
3. Deposit in designated boxes at Lyonshall Garden Centre Burgynes main office



*This is your chance to be involved in the contents of Lyonshall NDP.*

*An independent inspector has to be satisfied that all policies in the plan reflect the majority view of the Parishioners who have taken the time to consider and express their wishes.*

### Issues and Options Consultation Headline Results

**Lyonshall Neighbourhood Development Plan Comments Sheet Public  
Consultations 20th & 23rd July 2017**

Name	
Address	

to [rebeccabissell.lpc@gmail.com](mailto:rebeccabissell.lpc@gmail.com) or leave in the reponse boxes located at  
Lyonshall Garden Centre and Burgoynes by **Monday 7th August** 2017 please.

	YES	NO
1. Do you agree in principle with the <b>Draft Vision &amp; Objectives</b>	<b>90.3%</b>	<b>6.5%</b>
If No please explain/comments		
(3.2) – no answer		
	YES	NO
2. Would you support <b>further limited development in the Parish</b> that reflects the character of Lyonshall? <b>If Yes - How many?</b>	<b>77.4%</b>	<b>17.2%</b>
Less 30 More 30		
More than 30 = 39.8% Less than 30 = 37.6%		
(5.4) no answer		
	YES	NO
2. Would you support <b>further additional development to secure funding for community assets?</b> e.g. The Memorial Hall	<b>71%</b>	<b>24.7%</b>
If No please explain/comments		
(4.3) no answer		
	YES	NO
3. Do you agree with the principles of the <b>proposed settlement boundaries for Lyonshall and Holme Marsh?</b>	<b>68.8%</b>	<b>28%</b>
(3.2%) no answer		

	YES	NO
4. Do you agree that the NDP should include site A inside the development boundary?	68.8%	28 %
(3.2%) no answer		
	YES	NO
5. Do you agree that the NDP should include site B inside the development boundary?	60.2%	36.6
(3.2%) No answer		
	YES	NO
6. Do you agree that the NDP should include site C inside the development boundary?	67.7%	29%
If No please explain/comments		
(3.2%) No answer		
	YES	NO
7. Do you agree that the NDP should include site D inside the development boundary?	75.3%	21.5%
If No please explain/comments		
(3.2%) No answer		
	YES	NO
8. Do you agree that the NDP should include planning policies which encourage small scale development with a mix of house types and sizes?	84.9%	10.8%
If No please explain/comments		
(4.3) No answer		

	YES	NO
9. Do you agree that the NDP should include a <b>planning policy to guide new large-scale agricultural buildings?</b>	68.8%	24.7%
If No please explain/comments  (6.5%) No answer		
	YES	NO
10. Do you agree that the NDP should include a planning policy to <b>guide new low carbon energy schemes?</b>	91.4%	4.3%
If No please explain/comments  (4.3%) No answer		
	YES	NO
11. Do you agree that the NDP should include planning policies to <b>support investment in tourism and small scale rural enterprises?</b>	93.5%	3.2%
If No please explain/comments (3.2%) No answer		
	YES	NO
12. Should the NDP identify an <b>area for local employment development</b> i.e. small scale business units / workshops linked to existing commercial areas?	77.4%	15.1%
If No please explain/comments (7.5%) No answer		
	YES	NO
13. Should the NDP include <b>environmental policies</b> to protect wildlife and local landscape character, promote sustainable drainage, and guide development to brownfield sites or areas of lower agricultural land value?	91.4%	7.5%
If No please explain/comments (1.1%) No answer		



14. Should the NDP <b>protect the play area or any other areas as Local Green Space?</b>	YES	NO
	94.6%	3.2%
If No please explain/comments (2.2%) No answer		
15. Should the NDP include a policy to support the development of a <b>new village hall facility</b> on the site of the existing Memorial Hall?	YES	NO
	76.3%	15.1%
If No please explain/comments (8.6%) No answer		
16. Should the NDP include a policy to <b>protect the setting of heritage assets</b> and ensure archaeology is properly considered in development proposals?	YES	NO
	87.1%	7.5%
If No please explain/comments (5.4%) No Answer		

17. What sort of **local infrastructure improvements** should be included in the NDP?

Please list

Poster at Event, 20<sup>th</sup> July 2017

**Lyonshall Parish** Neighbourhood Development Plan 



### Introduction

This consultation is **vital for the future of our Parish**, this is your chance to make comments on how this future is shaped.

The Neighbourhood Development Plan (NDP) will dictate **how much development we want in the future, where that can take place, and set a number of parameters for that development all within the constraints of the Herefordshire Core Strategy also known as the Herefordshire Local Plan.**

Before the NDP comes into force it **will have to be inspected and passed by an independent examiner.** The main objectives of that inspection are two-fold;

- Firstly, to ensure that the NDP is in 'General Conformity' with the Herefordshire Core Strategy together with other pieces of relevant legislation.
- Secondly to ensure that there is evidence that the policies in the NDP have been consulted on and that each policy be demonstrated to reflect the majority view of the people who took part in the consultation.

The NDP steering group has a firm of professional advisors who will advise on General Conformity aspects.

This consultation will provide part of the evidence base for the examiner to satisfy himself/herself that **the policies reflected the views of the Parishioners who responded to the consultations on those points.**

There **have already been two NDP consultations, but a lot has happened since they were completed.** This consultation highlights the changes in the Parish since the last consultations and seeks to **determine whether the changes have altered people's views.**

You will be asked to **complete a questionnaire giving your views.** We can only accept questionnaires where they contain the name and the address of the person completing them. This is required to avoid duplication and provide evidence of the consultation results.

**The Core Strategy covers and sets out policies of all the areas not included in the NDP. Therefore, we should focus on those things that we can influence and produce a short and clear document.**

**If you do not complete the questionnaire your views cannot be taken into account.**

**20. 7. 2017 19:42**

## Appendix V

### First Draft Plan Consultation Publicity

#### Posters

**Lyonshall Parish**

Neighbourhood  
Development Plan



**Lyonshall Neighbourhood Development Plan  
2011 to 2031**

**DRAFT NDP  
INFORMAL PARISH  
CONSULTATION**

**Monday 2nd July  
to  
Sunday 22<sup>nd</sup> July**

**VIEW THE DRAFT NDP ONLINE OR AT**

- Village BBQ on 14<sup>th</sup> July at Lyonshall Memorial Hall from 6pm
- Lyonshall Garden Centre
- The Cattle Shed Café – Penrhos Court.
- Burgoynes Reception Office
- St Michaels all Angels Church Porch

# Lyonshall Parish

Neighbourhood  
Development Plan



## Lyonshall Neighbourhood Development Plan

### 2011 to 2031

# SUMMER BBQ & POP UP PUB

## Saturday 14th July

## Lyonshall Memorial Hall

### Free BBQ Food 6-8pm

Drinks provided by Behind Barz

## INFORMAL PARISH CONSULTATION TO VIEW THE DRAFT NDP

## Appendix VI

### Regulation 14 Public Consultation

#### Screenshots - NDP Website

This screenshot shows the top portion of the Lyonsall NDP website. The browser address bar indicates the URL is [lyonsall.net/ndp-home-page/ndp-evidence/](http://lyonsall.net/ndp-home-page/ndp-evidence/). A cookie consent banner is visible at the top, with 'I agree' and 'I disagree' buttons. The navigation menu includes: Home, About Lyonsall, News and Events, Parish Council, Community Interest, Our Church, NDP Home Page, and Useful Links. The main heading is 'Evidence & Consultation Documents'. Below this, there is a paragraph explaining the evidence base and a table of documents. The section 'Lyonsall draft Neighbourhood Development Plan (NDP) Regulation 14 Formal Consultation' is highlighted, detailing the steering group's work and the six-week consultation period from Thursday 25<sup>th</sup> October to 5pm on Friday 7<sup>th</sup> December 2018. Links for the draft plan and strategic environmental assessment are provided.

This screenshot shows the lower portion of the Lyonsall NDP website. It continues from the previous section, detailing the six-week consultation period and providing the draft plan link. It lists locations where the draft plan is available for viewing: Lyonsall Garden Centre, Penrhos Cattle Shed Cafe, Burgoyne's Reception, and St Michaels and all Angels Church Entrance Porch. It also provides contact information for borrowing a hard copy and instructions for forwarding responses to the clerk at [lyonsallclerk@gmail.com](mailto:lyonsallclerk@gmail.com) or by post to Firbanks, Lyonsall, HR5 3LN by 5pm on Friday 7<sup>th</sup> December 2018. The section 'Lyonsall Draft NDP Plan for Informal Consultation July 2018' is also visible, detailing the steering group's work and the three-week consultation period from Monday 2nd July to Sunday 22nd July 2018. A link for the informal consultation draft plan is provided.

Inbox (230) - louise.kirkwells@g... x Lyonshall Parish Neighbourhood x +

Not secure | lyonshall.net/ndp-home-page/ndp-evidence/

This website uses cookies to improve user experience. By using our website you consent to all cookies in accordance with our Privacy Policy. [Read more](#) [I agree](#) [I disagree](#) Powered by cookie-script.com

## Lyonshall Draft NDP Plan for Informal Consultation July 2018

Lyonshall Parish NDP Steering group with the help of consultant Kirkwells has produced the first draft Neighbourhood Development Plan document. The document has been approved by Parish Council and the steering group are consulting with the parish on the plan informally before starting the legal and more formal Regulation 14 consultations later in the summer.

The three-week consultation period from Monday 2nd July to Sunday 22nd July 2018.

The First Draft Plan will be available for you to view and make comment using the printed response sheet.

[Lyonshall draft NDP plan for informal consultation July 2018.](#)

[Lyonshall draft NDP plan consultation response sheet.](#)

[Combined responses received from Informal Consultation Sept 2018.](#)

The draft plan is also available to view at the following locations during opening times.

Lyonshall Garden Centre,  
Penrhos Cattle Shed Cafe,  
Burgoynes Reception  
St Michaels and all Angels Porch.

All responses should be forwarded to the Clerk [lyonshallclerk@gmail.com](mailto:lyonshallclerk@gmail.com) or by post to Firbanks, Lyonshall, HR5 3LN by 22<sup>nd</sup> July 2018 or left in the collection boxes at the above locations.

The responses will be collated for the steering group and consultant to consider before the draft is fully consulted on at Regulation 14.

## Lyonshall Issues and Options Consultation - July 2017

The Steering group with help and support from consultants Kirkwells prepared an issues and options presentation in Lyonshall Memorial Hall in July 2017.

- All Parishioners were invited via [postal invite](#) and posters were erected around the village.
- [Lyonshall Issues and Options Presentation Document.](#)
- Comments returned are helping produce the Draft NDP for Regulation 14 consultation. [Lyonshall Issues and Options comments recieved](#)

The Steering group worked very hard to arrange a whole parish survey to gauge feeling for development for the period 2011-2031. Lyonshall and Holme

Type here to search

Inbox (230) - louise.kirkwells@g... x Lyonshall Parish Neighbourhood x +

Not secure | lyonshall.net/ndp-home-page/ndp-evidence/

This website uses cookies to improve user experience. By using our website you consent to all cookies in accordance with our Privacy Policy. [Read more](#) [I agree](#) [I disagree](#) Powered by cookie-script.com

## Lyonshall Issues and Options Consultation - July 2017

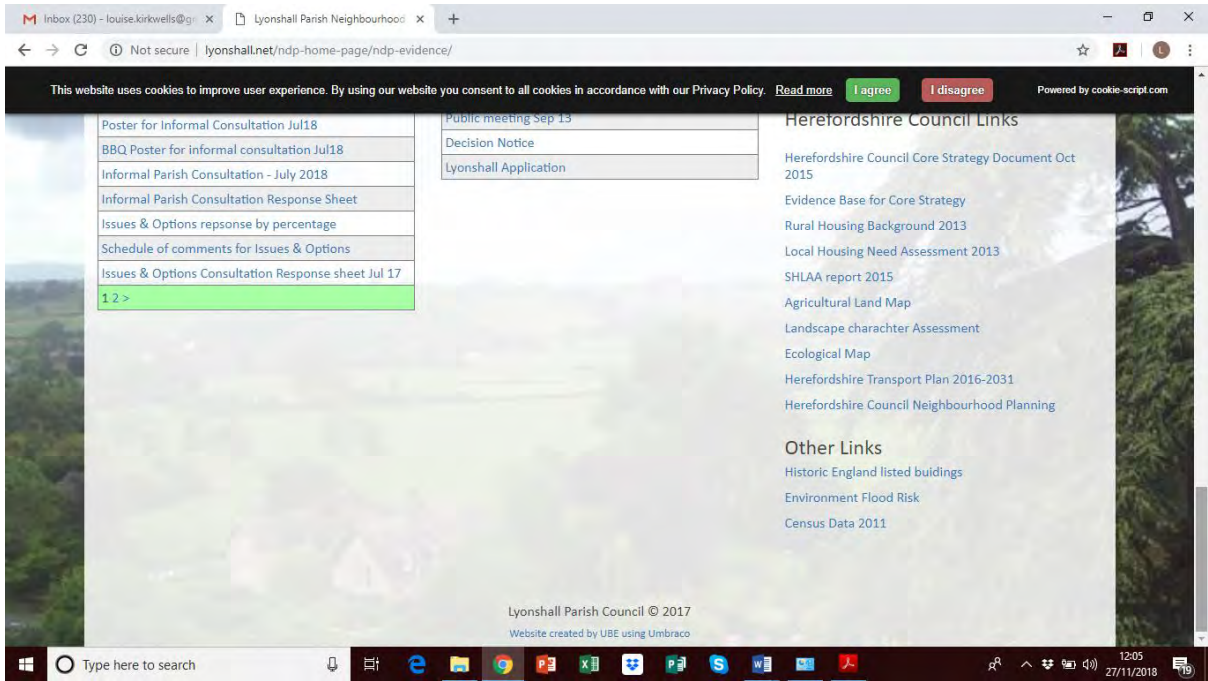
The Steering group with help and support from consultants Kirkwells prepared an issues and options presentation in Lyonshall Memorial Hall in July 2017.

- All Parishioners were invited via [postal invite](#) and posters were erected around the village.
- [Lyonshall Issues and Options Presentation Document.](#)
- Comments returned are helping produce the Draft NDP for Regulation 14 consultation. [Lyonshall Issues and Options comments recieved](#)

The Steering group worked very hard to arrange a whole parish survey to gauge feeling for development for the period 2011-2031. Lyonshall and Holme Marsh are included in the Hereford Core Strategy as areas for development expecting housing growth of 12% for the period as a minimum. Here you can view the first questionnaire and the results - These results helped produce a second, more targeted questionnaire and results which then both provide part of the evidence base for the creation of the issues and options document.

Document Table	Map Table	National & Government Links
<a href="#">Reg 14 Consultation Notice</a>	<a href="#">Herefordshire Council SEA Map 1 of Lyonshall</a>	<a href="#">The Localism Act</a>
<a href="#">Lyonshall Reg 14 Environmental Assessment</a>	<a href="#">Map of Holme Marsh Settlement</a>	<a href="#">National Planning Policy Framework</a>
<a href="#">Lyonshall Reg 14 Habitats Assessment</a>	<a href="#">Herefordshire Council SEA Map 2 of Lyonshall</a>	<a href="#">National planning guidance</a>
<a href="#">Lyonshall Reg 14 NDP</a>	<a href="#">Map of Lyonshall Village Settlement</a>	<a href="#">Planning Portal</a>
<a href="#">Lyonshall Reg 14 Comments Sheet</a>	<a href="#">Lyonshall Proposed Neighbourhood Parish Area</a>	<a href="#">Neighbourhood Planning</a>
<a href="#">Reg 14 Statutory Consultee Letter</a>		<a href="#">My Community Quick Guide</a>
<a href="#">Reg 14 postcard invite</a>	<b>Other Supporting Documents</b>	
<a href="#">Informal Consultation Responses sheet Sept 2018</a>	<a href="#">Area Decision Document</a>	
<a href="#">Poster for Informal Consultation Jul18</a>	<a href="#">Public meeting Sep 13</a>	<b>Herefordshire Council Links</b>
<a href="#">BBQ Poster for informal consultation Jul18</a>	<a href="#">Decision Notice</a>	<a href="#">Herefordshire Council Core Strategy Document Oct 2015</a>
<a href="#">Informal Parish Consultation - July 2018</a>	<a href="#">Lyonshall Application</a>	

Type here to search



## Copy of Poster 1

**Lyonshall Parish**Neighbourhood  
Development Plan**Lyonshall Neighbourhood Development Plan  
2011 to 2031****DRAFT NDP  
REGULATION 14  
CONSULTATION****25<sup>th</sup> October 2018**

until

**7<sup>th</sup> December 2018****YOU CAN VIEW THE PLAN**

- On the parish website: [www.lyonshall.net](http://www.lyonshall.net)
- Hard copies at Lyonshall Garden Centre
- Hard copies at The Cattle Shed Café – Penrhos Court.
- Hard copies in Burgoynes Reception Office
- Hard copies in St Michaels all Angels Church Porch
- Request a copy from the clerk: [lyonshallparishclerk@gmail.com](mailto:lyonshallparishclerk@gmail.com)



Copy of Poster 2

**Lyonshall Parish**

Neighbourhood  
Development Plan



**Lyonshall Neighbourhood  
Development Plan**

**DRAFT NDP  
REGULATION 14  
CONSULTATION**

**25<sup>th</sup> October 2018**

until

**7<sup>th</sup> December 2018**

**Copy of Consultation Letter / Email**

## LYONSHALL PARISH COUNCIL

Dear Consultee,

**Notification of Formal Public Consultation on the Lyonshall Draft Neighbourhood Development Plan (Regulation 14 Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012)**

I am writing to advise you that the Lyonshall Draft Neighbourhood Development Plan (NDP) has been published for consultation by Lyonshall Parish Council.

The Draft Neighbourhood Development Plan has been prepared by a neighbourhood planning steering group of local parish councillors and interested residents on behalf of the Parish Council, building on extensive informal public consultation and engagement including on Issues and Options and the emerging Preferred Options Draft Plan.

**The consultation period runs for at least 6 weeks from Thursday 25<sup>th</sup> October until 5pm Friday 7<sup>th</sup> December 2018.**

The Draft Plan and other supporting documents can be viewed and downloaded from the Neighbourhood Plan website:

<http://www.lyonshall.net/ndp-home-page/ndp-evidence/>

Hard copies of all Neighbourhood Plan can be viewed in the following locations at normal opening times:

- Lyonshall Garden Centre,
- Burgoyne's reception,
- The Cattle Shed café,
- Lyonshall Church entrance porch.

Hard copies of the Draft Plan will be provided on request from the Parish Clerk or Chair of the Steering Group –

Clerk: Email: [lyonshallparishclerk@gmail.com](mailto:lyonshallparishclerk@gmail.com),  
Address: Firbanks, Lyonshall HR5 3LN.  
Tel: 01544340747.

Chairman: Email: [paulandlizavery@yahoo.co.uk](mailto:paulandlizavery@yahoo.co.uk)  
Address: Wildwood, Lyonshall, HR5 3LS.  
Tel 01544340409.

Representation Form is provided for comments, but the Parish Council also welcome comments by email or in writing.

Please submit all comments on the Draft Neighbourhood Development Plan by **5.00pm on Friday 7<sup>th</sup> December to:**

Clerk: **Rebecca Bissell, Firbanks, Lyonshall HR5 3LN**  
**Or by email [lyonshallparishclerk@gmail.com](mailto:lyonshallparishclerk@gmail.com)**

-2-

Following the public consultation process on the Draft Neighbourhood Development Plan, the Plan will be amended and submitted to Herefordshire Council together with supporting documentation, including a Basic Conditions Statement and Consultation Statement setting out who has been consulted, how the consultation has been undertaken and how the representations received have informed the Plan.

Herefordshire Council will then re-consult, before the Plan is subjected to an Examination by an Independent Examiner. Once any further amendments have been made the Plan will be subjected to a local Referendum, and then Made by Herefordshire Council and used to help determine planning applications in the parish.

If you require any further information, please contact the Parish Clerk at the address provided above.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'R Bissell', is enclosed in a light blue rectangular box.

Rebecca Bissell  
Lyonshall Parish Clerk.

## Consultation Notice

# Regulation 14 Public Consultation Notice

In accordance with Neighbourhood Planning (General) Regulations 2012, Part 5, 14(a)-(c) notice is hereby given that a formal pre-submission public consultation on the Draft Lyonshall Neighbourhood Development Plan will start at 8.00 a.m. on Wednesday 24<sup>th</sup> October 2018 for a period of 6 weeks ending at 5.00pm on Friday 7<sup>th</sup> December 2018.

Lyonshall Neighbourhood Development Plan has been developed to help deliver the local community's requirements and aspirations for the plan period up to 2031. The Plan has been created through listening to the views of Parish residents.

The Plan will provide a means of guiding, promoting and enabling balanced and sustainable change and growth within the designated area of Lyonshall Parish.

Comments are invited on the Draft Plan. All responses received will be considered by the Neighbourhood Plan Steering Group and subsequently the Parish Council to inform a revised version of the Plan. The revised version of the Plan will then be submitted to Herefordshire Council, as the local planning authority, for examination by an independent examiner.

The Draft Plan may be viewed at

<http://www.lyonshall.net/ndp-home-page/ndp-evidence>

or be emailed to residents on request to [lyonshallparishclerk@gmail.com](mailto:lyonshallparishclerk@gmail.com)

Paper copies of the Plan can be viewed at Lyonshall Garden Centre, Reception at Burgoyne's, The Cattle Shed Café and in the Church porch during their opening times and may be borrowed from the Parish Clerk, Firbanks, Lyonshall, Kington, HR5 3LN.

You should comment in writing and a comment sheet is available should you wish to use this. You can post your comments, email them or deposit any comment sheets/letters in a collection box at locations where the plan can be viewed.

Comments can be scanned and emailed to: [lyonshallparishclerk@gmail.com](mailto:lyonshallparishclerk@gmail.com)

Posted responses should be sent to Parish Clerk, Parish Clerk, Firbanks, Lyonshall, Kington, HR5 3LN.

**List of Consultees (Including Consultation Bodies) Provided by Herefordshire Council****Regulation 14 statutory consultees contact details for Herefordshire NDPs:**

Coal Authority – [planningconsultation@coal.gov.uk](mailto:planningconsultation@coal.gov.uk)

Homes and Communities Agency – [mail@homesandcommunities.co.uk](mailto:mail@homesandcommunities.co.uk)

Natural England – [consultations@naturalengland.org.uk](mailto:consultations@naturalengland.org.uk)

Environment Agency – [SHWGPlanning@environment-agency.gov.uk](mailto:SHWGPlanning@environment-agency.gov.uk) and  
[graeme.irwin@environment-agency.gov.uk](mailto:graeme.irwin@environment-agency.gov.uk)

Natural Resources Wales – [enquiries@naturalresourceswales.gov.uk](mailto:enquiries@naturalresourceswales.gov.uk)

Historic England – [west.midlands@historicengland.org.uk](mailto:west.midlands@historicengland.org.uk)

National Trust – [enquiries@nationaltrust.org.uk](mailto:enquiries@nationaltrust.org.uk)

Arriva Trains Wales – [michael.vaughan@arrivatw.co.uk](mailto:michael.vaughan@arrivatw.co.uk)

Network Rail (West) – [townplanningwestern@networkrail.co.uk](mailto:townplanningwestern@networkrail.co.uk)

Highways England – [info@highwaysengland.co.uk](mailto:info@highwaysengland.co.uk)

Herefordshire Primary Care Trust – [primarycare.contracting@herefordshireccg.nhs.uk](mailto:primarycare.contracting@herefordshireccg.nhs.uk)

AMEC Environment and Infrastructure UK Ltd – [n.grid@amecfw.com](mailto:n.grid@amecfw.com)

RWE NPower Renewables Ltd – [jeremy.smith@rwe.com](mailto:jeremy.smith@rwe.com)

Dwr Cymru Welsh Water – [ryan.norman@dwrcymru.com](mailto:ryan.norman@dwrcymru.com) and [forward.plans@dwrcymru.com](mailto:forward.plans@dwrcymru.com)

Severn Trent Water – [growth.development@severntrent.co.uk](mailto:growth.development@severntrent.co.uk)

Campaign to Protect Rural England – [admin@cpreherefordshire.org.uk](mailto:admin@cpreherefordshire.org.uk)

Hereford and Worcester Chamber of Commerce – [goodbusiness@hwchamber.co.uk](mailto:goodbusiness@hwchamber.co.uk)

Woodland Trust – [justinmilward@woodland-trust.org.uk](mailto:justinmilward@woodland-trust.org.uk)

Education Funding Agency – [yasmin.holmberg@education.gov.uk](mailto:yasmin.holmberg@education.gov.uk)

Herefordshire Travellers Support Group – [paebkam@aol.com](mailto:paebkam@aol.com)

Herefordshire Nature Trust – [enquiries@herefordshirewt.co.uk](mailto:enquiries@herefordshirewt.co.uk)

**The organisations below only need to be contacted if the Neighbourhood Area is in or is close to the organisations area of interest.**

Hereford Civic Society – [herefordcivicsociety@hotmail.co.uk](mailto:herefordcivicsociety@hotmail.co.uk)

Ledbury & District Civic Society – [chairman@ledburycivicsociety.org](mailto:chairman@ledburycivicsociety.org)

Ross on Wye and District Civic Society – [secretary@rosscivic.org.uk](mailto:secretary@rosscivic.org.uk)

Leominster Civic Trust – [secretary@leominstercivicsociety.co.uk](mailto:secretary@leominstercivicsociety.co.uk)

Wye Valley AONB – [aonb.officer@wyevalleyaonb.org.uk](mailto:aonb.officer@wyevalleyaonb.org.uk)

Malvern Hills AONB – [PEsrich@worcestershire.gov.uk](mailto:PEsrich@worcestershire.gov.uk)

**Copy of Response Form****Lyonshall Draft Neighbourhood Development Plan (NDP)**Public Consultation 25<sup>th</sup> October – 7<sup>th</sup> December 2018**Representation Form**

PLEASE COMPLETE AND RETURN ONE FORM FOR EVERY COMMENT MADE

Office Use Only Consultee No. Representation No.
--

Name	
Organisation	
Address	
Email	
Tel. No.	

To which part of the Lyonshall Draft Neighbourhood Development Plan does your representation refer?

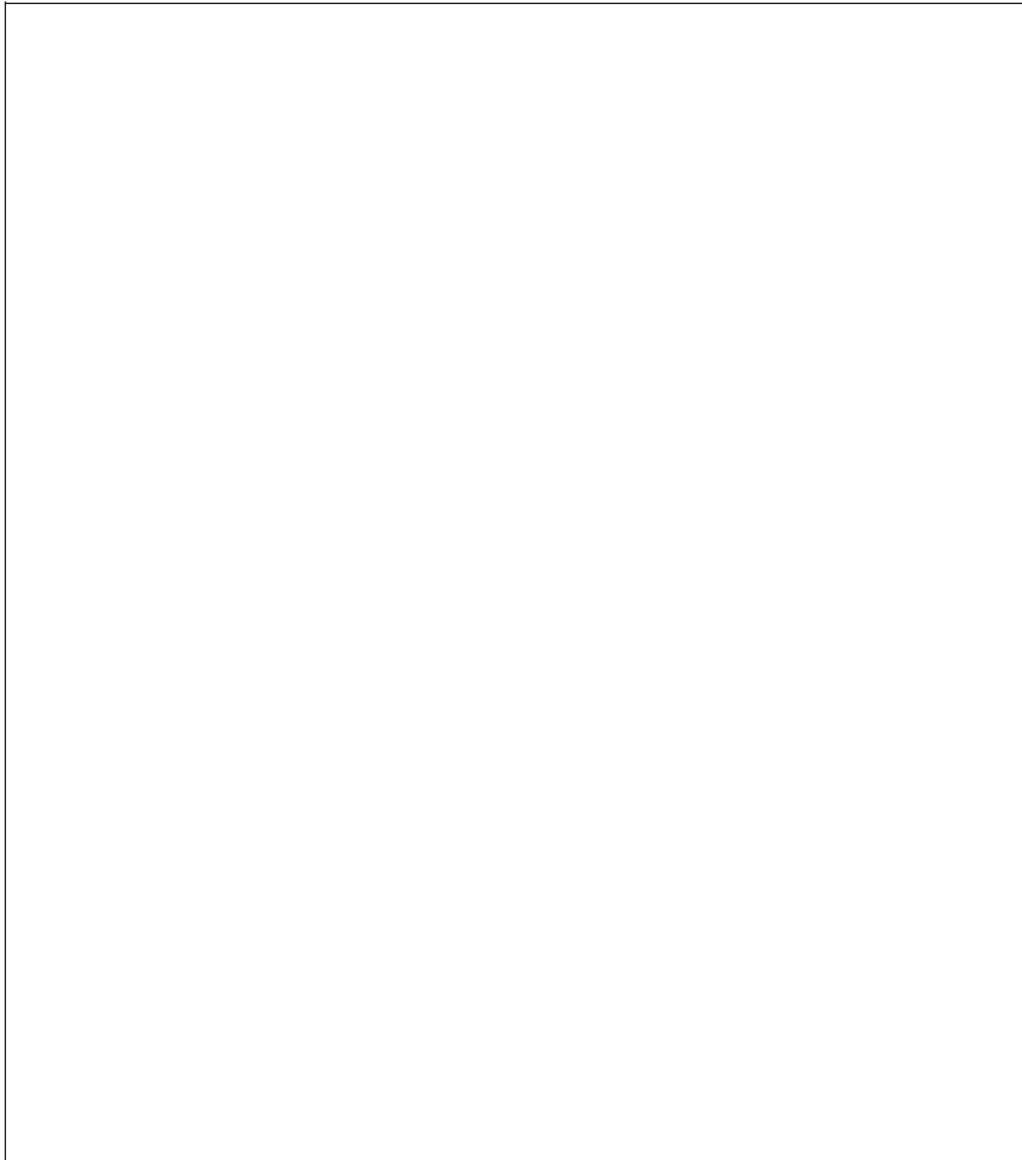
Page Number	
Paragraph Number	
Policy Number	

Are you supporting, objecting, or making a comment? (Please Tick ✓)

Support	
Object	
Making a Comment	

Please use the box below and overleaf for any comments.

--



Thank you for your time and interest.

Please return this form by 5.00pm on Friday 7<sup>th</sup> December 2018 to:

Email : [lyonshallparishclerk@gmail.com](mailto:lyonshallparishclerk@gmail.com)

Or Post : Lyonshall Parish Clerk, Firbanks, Lyonshall HR5 3LN.

Or leave in the dedicated collection boxes at: Lyonshall Garden Centre,  
The Cattle Shed Café; Burgoynes reception and in the Church entrance Porch.





**Lyonshall Parish Council**

**January 2019**