Inclusion Support Notes

**Please complete this section prior to the visit:**

| Name of child: |  | DOB: |  |
| --- | --- | --- | --- |
| School entry: |  | Setting |  |
| Staff member: |  | LA representative: |  |

**Please refer to the Herefordshire Early Years SEND documents/intervention guidance/graduated approach documents before visit.**

**Please complete this section prior to the visit:**

| Prime areas progressPlease complete the following summary of the child’s progress in the Prime Areas. Please include the current and previous summaries. |
| --- |

| Communication and Language | Personal, Social and Emotional Development | Physical Development |
| --- | --- | --- |

| Date | Listening, attention and understanding | Speaking | Self-regulation | Managing self | Building relationships | Gross motor skills | Fine motor skills |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**Please complete this section prior to the visit:**

| Child’s strengths and difficulties: |
| --- |
|  |

**Please complete this section during the visit:**

| Notes from keyperson observation (please complete during observation. If virtual visit please complete during a recent observation): |
| --- |
|  |
| Planning notes: |
|  |

| The appropriate intervention for this child is at: |  |
| --- | --- |
| Does the child have an up to date Play Plan/IEP or similar? |  |
| Has the Early Support Developmental Journal been introduced and discussed? |  |
| Has Early Years Inclusion Funding been discussed? |  |

| Any actions?*Actions could include, further discussion with parents, liaising with other professionals, making further referrals to other professionals, Early Help Assessment, initiating a Family Conversation for statutory assessment, setting up a meeting, application for Early Years Inclusion Funding.* |
| --- |

| Action | **Who? When?** |
| --- | --- |
|  |  |
|  |  |
|  |  |

**Please ensure that after the visit a copy of this form is given to the LA representative or sent via Anycomms to ‘Early Years Inclusion’ or via post to Business Support, Plough Lane, Hereford, HR4 0LE.**