

APPLICATION FOR PERMISSION TO PLACE A SCAFFOLD/HOARDING/CHERRY PICKER ON THE HIGHWAY HIGHWAYS ACT 1980, SECTION 169

Name of Scaffold Company/Applicant:			
Address:			
Telephone number:			
Emergency 24 hour contact number:			
Email:			

Work to be carried out for:			
Address:			
Telephone number:			

Exact location scaffold to be placed

Position of scaffold - please tick as appropriate			
Carriageway	<input type="checkbox"/>	Footway	<input type="checkbox"/>
Dimensions of scaffold:			
Pedestrian provision:			

Dates scaffold to be erected:	
From:	To:

Note 1 - the application must be received a minimum of 10 days before the scaffold is placed on the highway. To avoid disappointment a longer period should be allowed for class A and B roads or where parking may cause problems.

Note 2 – For any scaffold, the charge is **£152 per month** or any part thereof.

I have read the general terms and conditions document <https://www.herefordshire.gov.uk/licences-permits-and-permissions/building-and-construction/licences-obstructions-scaffolding-and-hoarding> and agree to comply with that document. I also agree to comply with any special conditions that may be listed and will be notified to me.

I indemnify Herefordshire Council and its agents against any claim whatsoever arising out of or in connection with the work to be carried out.

Signature (scaffold company) _____ **Date:** _____

A fee of £152 is required for granting a licence to erect a scaffold, temporary hoarding, cherry picker or other similar temporary structure on the highway, for a maximum period of one calendar month, or part thereof.

If the permit needs to be renewed beyond a month, a further fee of £112 per month is required

An anticipated date of removal is required.

You can apply online:

<https://www.gov.uk/apply-for-a-licence/occupation-of-the-road-in-connection-with-building-work/herefordshire/apply-1>

Alternatively, please return the application form together with a cheque for £152 to

Licensing and Enforcement
Balfour Beatty Living Places
Unit 3, Thorn Business Park
Rotherwas Industrial Estate
HEREFORD
HR1 2JT

Cheques should be made payable to **Herefordshire Council**

Placing a scaffold on the highway without a Permit is an offence. Herefordshire Council reserve the right to take legal proceedings. At its discretion, it may issue a retrospective Permit at a cost of £305 to cover the additional administration incurred.