

Herefordshire Council Equality Impact Assessment Form

(Please refer to the Equality Impact Assessment guidance when completing this form)

Name of proposal	Pre-planning application advice full cost recovery (S23)
Directorate and Service Area	E & P, Development Management
Saving £k	£100k
Name of Lead Officer (s)	Kevin Bishop

Step 1: What is the proposal?

Please explain your proposal in plain English, avoiding acronyms and jargon.

This section should explain how the proposal will impact service users, staff and/or the wider community.

1.1 What is the proposal?

To review and increase pre-planning application fees.

Step 2: What information do we have?

Decisions must be evidence-based, and involve people with protected characteristics that could be affected. Please use this section to demonstrate understanding of who could be affected by the proposal.

2.1 What data or evidence is there which tells us who is, or could be affected?

The proposal will impact applicants who wish to apply for planning permission and their agents who submit planning applications.

2.2 Who is missing? Are there any gaps in the data?

Not applicable.

2.3 How have we involved, or will we involve, communities and groups that could be affected?

We will publicise the revised fees.

Step 3: Who might the proposal impact?

Analysis of impacts on people with protected characteristics must be rigorous. Please demonstrate your analysis of any impacts in this section, referring to all of the equalities groups as defined in the Equality Act 2010.

3.1 Does the proposal have any potentially adverse impacts on people with protected characteristics?

No.

3.2 Can these impacts be mitigated or justified? If so, how?

Not applicable.

3.3 Does the proposal create any benefits for people with protected characteristics?

No.

3.4 Can they be maximised? If so, how?

Not applicable.

Step 4: So what?

4.1 How has the equality impact assessment informed or changed the proposal?

This assessment has confirmed that there will be no discernible impact on groups or individuals of protected characteristics. The increase in pre-planning applications fees that are submitted to us has no link to specific areas or communities within Herefordshire.

4.2 What actions have been identified going forward?

None in relation to this element.

4.3 How will the impact of your proposal and actions be measured moving forward?

We will continue to monitor performance in terms of pre-planning application submission.

Service Director sign-off:

Date: 30 January 2021

Richard Ball

Director of Economy and Place