

Equality Impact Relevance Check

This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required.

What is the proposal?

Name of proposal:	Back office initiatives and efficiency savings (S27)
Directorate and Service Area	Corporate
Please outline the proposal: Hoople. In addition reduce printing and stationery budgets to reflect lower usage and other efficiencies	Review service level agreement with
What savings will this proposal achieve?	£ 497k
Name of Lead Officer:	Claire Ward

Could your proposal impact citizens with protected characteristics?

(This includes service users and the wider community)

Please outline where there may be significant opportunities or positive impacts, and for whom.

Not applicable

Please outline where there may be significant negative impacts and for whom.

Not applicable

Could your proposal impact staff with protected characteristics?

Please outline where there may be significant opportunities or positive impacts, and for whom.

Not applicable

Please outline where there may be negative impacts and for whom.

Not applicable

Is a full Equality Impact Assessment required?

Does the proposal have the potential to impact on people with protected characteristics in the following ways:

- Access to or participation in a service
- Levels of representation in our workforce? or
- Reducing quality of life (i.e. health, education, standard of living)?

Please indicate yes or no.

If the answer is yes then a full impact assessment must be carried out.

If the answer is no, please provide a justification.

No, not applicable.

Director sign off:

Name:

Claire Ward

Position:

Solicitor to the Council

Date:

30 January 2021