



**HEREFORDSHIRE'S  
LEARNING DISABILITY  
PARTNERSHIP BOARD**  
*everything about us but not without us*

LDPB meeting  
26<sup>th</sup> January 2021  
2pm-3:30pm Zoom Video Conferencing

Tracy Crum	Chair / Our News Our Views
Laura Ferguson	Herefordshire Council
John Gorman	Herefordshire Council
Mike Cook	Echo
Paul Choppen	Partnership Board Assistant
Rose Hunt	Herefordshire Mencap
Louise Cartledge	Parent Carer
Michelle Bailion	Crossroads Together/ Parent Carer
Mary Simpson	Healthwatch
Wendy Flores	Walsingham Support
Claire	Walsingham Support
Debra Thomas	Walsingham Support
Carolyn Whippman	Herefordshire Council
Imogen Mortiboy	Herefordshire and Worcestershire CCG
Rob Gorle	ACSYLE
Gill Gorle	ACSYLE
Alexa Heath	Herefordshire Council
Ian Harper	Aspire Living
Barbara Brown	Aspire Living
Katie Eastaugh	Cart Shed
Jane Harris	Shaw Health Trust

Apologies	
Rebecca Hill.	Herefordshire and Worcestershire NHS Trust
Jenny Dalloway	Herefordshire and Worcestershire NHS Trust
Debbie Hobbs	Herefordshire NAS
Lyn Rushgrove	Wykenhurst
David Davies	Shared Lives

### Introductions and Matter Arising

Tracy welcomed everyone and asked everyone to introduce themselves. Tracy then went through the Zoom etiquette.

John Gorman recapped the previous minutes.

### Matters Arising

Recommendations to improve Day Services-Rose Hunt has not been able to gather feedback from the group due to the lockdown.

Update easy LD Implementation Plan- Paul and Laura reviewed and updated the document before circulated to board members.

**COVID 19 update**-Laura said the council were working with providers and health services and community groups to get people vaccinated. So far 90% of staff and residents at care homes have had the vaccine. Lara said uptake of the vaccine was high. New lateral flow test sites have opened that will enable front line services access to quick COVID 19 testing.

If you have any queries please send to [paul.choppen@herefordshire.gov.uk](mailto:paul.choppen@herefordshire.gov.uk)



CCC Working  
Grop-Preliminary rep

**Citizens, Choice and Control Working Group.** - Rob explained the group had met on the 12<sup>th</sup> of January and had come up with 7 recommendations for the board outlined in the document attached.

There was a discussion on a few of the recommendation including:

- Inviting councillors to engage in the board and its working groups
- Exploring ways of explaining what the LD strategy is to people with a learning disability and their carers.
- Engaging with service users on how well the LD Strategy is working for them.

Members of the board discussed and agreed with the group's recommendations although no plan of implementing them was agreed. Mary and Carolyn discussed the importance of gathering user experience feedback. John concurred about getting councillor's involved in the board and Louise and Laura suggested reviewing the boards terms of reference at the next meeting.

Rob also raised a query about how often working groups should meet after the first quarter of this year.

The board agreed to review and update the terms of reference at the next board meeting as well as discussing the CCC group's recommendations further.

Action 1-Paul to add the Terms of Reference to the March 23<sup>rd</sup> agenda.

**Report Scrutiny Committee**-Laura said the Adult and Wellbeing Scrutiny Committee have asked the LDPB to update them on how well the objectives in the LD strategy are being implemented at their meeting in May.

Laura said the scrutiny committee usually expect a 15-20 minute presentation including a report before a question and answers session.

Having spoken to Paul Smith (Assistant Director of Adult and Wellbeing) Laura proposed the presentation to the scrutiny committee including a video montage of what providers are implementing the LD Strategy and what people's needs ,frustrations and recommendations for improvement are.

The format will need to be agreed by Stephen Vickers (Director of Adult and Wellbeing).

Lara suggested that we form a sub group to look at what a presentation to scrutiny committee would look like and what form and how it would deliver it and report back to the board she then asked for a show of hands if interested.

Members that showed an interest in being part of the working group included:

Louise Cartledge  
Jane Harris  
Paul Choppen

Unfortunately those who used emoji gestures to show they were interested in joining the working group were not captured on the zoom recording and hence their interest was not noted down.

Action 2-Paul will send round an invitation to board members asking them whether they wish to be part of the Scrutiny working group to rectify this.

Action 3-Paul will also add the Scrutiny committee Sub group feedback to the agenda for the March meeting.

The working group will be asked to detail there plan for the presentation to the scrutiny at the March board meeting.

You can view the [current list of members of the Adult and Wellbeing Scrutiny Committee](#).

**Bill of Rights**-Laura discussed how she and Paul had played around with the Bill of Rights to see how well it represents all the themes within the LD strategy and if and if could be used as a script when discussing the LD strategy with the scrutiny committee.

A discussion ensued and members made suggestions on how the Bill Of Rights could be updated to better reflect all 4 themes of the LD strategy rather than being mainly themed around Citizenship Choice and Control.

Action 4- Paul to update the Bill of Rights

**Easy Read LD Implementation Plan**-John asked board to email him if they have any feedback on the easy read implementation plan.



RA IG Learning disability (3).pdf



RA Introduction (3).pdf

**Reasonable Adjustments –Mary Simpson-** Mary discussed how

she had created infographics detailing specific reasonable adjustments that can make to accommodate individuals with different disabilities and mental health conditions. All infographics will be available on WISH once complete as part of MECC Plus training units for employers to use.

Mary showed the board the draft infographic for people with a learning disability. Mary will forward this infographic to board members for comment.

Action 5- Mary to send the board the draft reasonable adjustments learning disability infographics for feedback.

Mary is also working on a reasonable adjustments charter that organisation can sign up to. Organisations who sign up will get access to infographics to help them make their service more accessible.

## **A.O.B**

CareLinks Newsletter- Crossroads have started a Carelinks Newsletter for Herefordshire. If you are interested in receiving it on a regular basis please email Michelle Baillon at [Michelle.Baillon@crossroadstogether.org.uk](mailto:Michelle.Baillon@crossroadstogether.org.uk)

You can see the latest CareLinks newsletter here:

<https://mailchi.mp/8ceb4b64c4e9/carers-news-herefordshire-dec2020>

### Dates of LDPB meetings

- 23<sup>rd</sup> March 2pm-3:30pm
- 25<sup>th</sup> May 2pm-3:30pm

The meeting will be held via Zoom, joining details will be sent out via calendar invites in due course.

### Actions

Paul	<b>Action 1</b>	Add the Terms of Reference to the March agenda.
	<b>Action 2</b>	Set up Scrutiny Committee Working Group.
	<b>Action 3</b>	To add the Scrutiny committee Sub group feedback to the agenda for the March LDPB meeting.
	<b>Action 4</b>	Update the Bill of Rights
Mary	<b>Action 5</b>	To send the board the draft reasonable adjustments learning disability infographics.