



**CHANGE OF PROPRIETOR
On VEHICLE LICENCE**

Receipt No: Income Code I91130 C05027 9129 Date..... Amount £107.00
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Surname (MR.MRS.MISS.MS).....Maiden Name.....

All Forenames Previous Surnames/Aliases.....

Date of Birth..... Place of Birth..... Sex M/F

Present address.....

..... Post Code.....

Telephone Number: Business.....Home.....

Mobile.....E-mail

If partnership, give name and address of partner/2nd licence holder

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CCTV in all hackney carriages is mandatory. From 12/09/2020 all new and existing Private Hire vehicles must have approved CCTV cameras and recording equipment installed. All Private Hire vehicle proprietors are required to submit a CCTV Certificate to Taxi Licensing once CCTV has been installed.

Name of person to whom the vehicle was previously licensed.....

NAME OF REGISTRATION DOCUMENT.....

MAKE.....

REGISTRATION NO......

MODEL.....

PLATE NO......

Does the vehicle have a meter fitted? **YES/NO**
Make:..... Model:.....

Address at which vehicle will be kept (if different from applicant)

.....ON ROAD/OFF ROAD

Insurance Company.....

Insurance Valid From.....To.....

Persons covered to drive with limitations (if any) ie age restriction, insured only
.....

Comprehensive/Third Party Fire & Theft.....Hackney/Private Hire Cover.....

Where is the Fire Extinguisher kept? IN BOOT or

Is the vehicle **wheelchair accessible** **YES/NO**



Name and address of proprietor of the vehicle (if different from applicant)

Is the vehicle to be used to undertake **Social Service/Education Dept contract? YES/NO**

If YES, state type of contract.....

NAME, ADDRESS AND BADGE NO. of all persons who will be driving

Name and address of Company/Group for whom vehicle will operate.....

Signature of Operator.....

I certify that the above answers are true and understand that if there are any omissions or false statements, my application will be refused or if a licence has been issued, it will be liable to immediate suspension or revocation.

I understand that any licence issued to me is subject to the provisions of the Town Police Clauses Act 1847, the Local Government (Miscellaneous Provisions) Act 1976 and any conditions and byelaws that may be in force from time to time within the Licensing Authority. I further understand that any vehicle licence plate issued to me will remain in the ownership of Herefordshire Council.

I enclose the following:

1. Certificate of Insurance
2. Registration Document
3. Certificate of Compliance and last MOT if vehicle over 6 years of age
4. Letter from existing licence holder stating that they have sold you the plate and vehicle.

I certify that I have received, read and understood the conditions in relation to the transfer of a hackney carriage/private hire vehicle licence and agree that information in relation to my application may be shared with other directorates within Herefordshire Council.

Signature.....Date.....

Signature (2nd licence holder if applicable) Date

ON COMPLETION PLEASE SUBMIT THIS FORM, WITH THE REQUIRED FEE AND DOCUMENTATION TO ONE OF THE HEREFORDSHIRE COUNCIL CUSTOMER SERVICE CENTRES

Data Protection

This policy covers the treatment of personal data that Herefordshire Council may collect when you e-mail us, complete an application form, or when you complete and submit an online form on our web site. When completing forms you may be asked for personal information such as name, address, postcode etc. It is only when you supply this type of information that you can be personally identified. Herefordshire Council is registered with the Data Protection Act 1998 for the purpose of processing personal data in the performance of its legitimate business. Any information held by the Council will be processed in compliance with the principles set out in the Act. Where necessary we may share this personal data with partner organisations for the protection of public funds administered which may include the prevention or detection of fraud and auditing purposes.

Further information relating to the Data Protection Act 1998 can be sent to you on request. If you have concerns about the processing of your personal data by the Council you may contact the Council's Data Protection Officer:

Data Protection Officer, County Secretary and Solicitor, Herefordshire Council, County Offices, Plough Lane, Hereford, HR4 0LE