



Receipt No:
.....
Income Code
C05027 I91130 9129
Amount.....
Date.....

Application for CERTIFICATE OF READINESS

Surname (MR.MRS.MISS.MS)Maiden Name.....

All Forenames Previous Surnames/Aliases.....

Date of Birth..... Place of Birth..... Sex M/F

Present Address.....

..... Post Code.....

Telephone Number: Business.....Home.....

Mobile.....

Name and address of proprietor of the vehicle.....

.....

Licence number/s for which spare vehicle is to be used.....

Particulars of SPARE Vehicle

NAME ON REGISTRATION DOCUMENT

MAKE _____

REGISTRATION NO. _____

MODEL _____

PLATE NO. _____

TYPE OF BODY _____

ENGINE CAPACITY _____

COLOUR(S) _____

FUEL (PETROL/DIESEL) _____

NO. OF SEATS (excl driver) _____

CHASSIS/BODY NO. _____

DATE 1ST REGISTRATION _____

ENGINE NO. _____

Is the vehicle wheelchair accessible.....**YES/NO**

Does the vehicle have a meter fitted? **YES/NO**

Make:..... Model:.....

Address at which vehicle will be kept.....

..... ON ROAD/OFF ROAD

Insurance Company.....

Insurance Valid From..... To.....

Persons covered to drive with limitations (if any) ie. Age restriction, insured only

Comp/Third Party Fire & Theft.....Hackney/Private Hire Cover.....

ELI VL18 – (readiness vehicle)

Where is the Fire Extinguisher kept?

Is the vehicle to be used to undertake Social Service/Education Dept contract? **YES/NO**

If YES, state type of contract.....

NB Drivers on Social Service/Education Dept Contract journeys must hold a County Transport Badge in addition to their Dual Driver Badge

Contact - Children and Young People's Directorate, School Admissions and Transport Department
Blackfriars PO Box 185 Blackfriars Street Hereford HR4 9ZR
Office Tel No: 01432 260924 **Email:** schooltransport@herefordshire.gov.uk

NAME, ADDRESS AND BADGE NO. of all persons who will be driving

.....
.....

Name and address of Company/Group for whom vehicle will operate.....

.....

Signature of Operator.....

I certify that the above answers are true and understand that if there are any omissions or false statements, my application will be refused or if a licence has been issued, it will be liable to immediate suspension or revocation.

I understand that any licence issued to me is subject to the provisions of the Town Police Clauses Act 1847, the Local Government (Miscellaneous Provisions) Act 1976 and any conditions and byelaws that may be in force from time to time within the Licensing authority. I further understand that any vehicle licence plate issued to me will remain in the ownership of Herefordshire Council.

I enclose the following:

1. Certificate of Insurance
2. Registration Document
3. Certificate of Compliance
4. Vehicle Inspection Certificate

I certify that I have received, read and understood the conditions in relation to the transfer of a hackney carriage/private hire vehicle licence and agree that information in relation to my application may be shared with other directorates within Herefordshire Council.

Signature.....Date.....

ON COMPLETION PLEASE SUBMIT THIS FORM, WITH THE REQUIRED FEE AND DOCUMENTATION TO ONE OF THE HEREFORDSHIRE COUNCIL CUSTOMER SERVICE CENTRES

Data Protection Act 1998

This policy covers the treatment of personal data that Herefordshire Council may collect when you e-mail us, complete an application form, or when you complete and submit an online form on our web site.

When completing forms you may be asked for personal information such as name, address, postcode etc. It is only when you supply this type of information that you can be personally identified.

Herefordshire Council is registered with the Data Protection Act 1998 for the purpose of processing personal data in the performance of its legitimate business. Any information held by the Council will be processed in compliance with the principles set out in the Act.

Further information relating to the Data Protection Act 1998 can be sent to you on request. If you have concerns about the processing of your personal data by the Council you may contact the Council's Data Protection Officer: Data Protection Officer, County Secretary and Solicitor, Herefordshire Council, Brockington, 35 Hafod Road, Hereford HR1 1SH