

Herefordshire Minerals and Waste Local Plan DPD Pre-submission publication

Representation Form - Guidance

April 2021

The publication period:

The publication will last for six weeks from Monday 12 April to midnight on Monday 24 May 2021.

Submitting your printed questionnaire:

- By email to: ldf@herefordshire.gov.uk
- Due to current Covid guidelines, our office is not currently manned full time; therefore please only send a form by post if you are unable to use the online options. Send the completed form to the following address:
Strategic Planning
Herefordshire Council
Plough Lane Offices
Hereford, HR4 0LE

Please note that comments will not be accepted by telephone or on social media.

Filling in the form:

This form has two parts:

- You must complete one copy of Part A, which asks for your personal details.
- You should complete Part B for each policy that you wish to comment on.

Your comments:

- As this is a statutory stage of publication consultation, comments will be accepted no later than midnight on Monday 24 May 2021.
- All comments will be considered by the Planning Inspector as part of the examination of the document. The Inspector may wish to contact you to discuss your comments and concerns, prior to the formal examination.
- The personal information in Part A will only be used for purposes related to the consultation and the Minerals and Waste Local Plan DPD examination. Only your comments, name and/or organisation will be published, but other information will be shared with the Government-appointed Planning Inspector who will examine the document.

Purpose of the publication:

The purpose of the Minerals and Waste Local Plan DPD examination is to enable the Inspector to decide whether the document and evidence gathered is 'sound', legally compliant and is in accordance with national planning policy and the relevant legislation. A more detailed explanation of this is set out on Part B of the form. It will assist the Inspector if you are able to bear in mind the purpose of the examination when you are completing the form, and relate your representation to these points whenever possible.

If you need help to understand this document, or have any other questions about the Minerals and Waste Local Plan DPD, please contact the Strategic Planning office on 01432 260146 or email ldf@herefordshire.gov.uk

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**Comments Form – Part A
Personal details**

Title: Initials:.....

Surname:.....

Job title (where relevant):

Company/Organisation (where relevant):

Address 1:

Address 2:

Address 3:

Address 4:

Postcode:

Telephone number:

Email address:

Preferred contact method:.....

If you are an agent, please indicate below the name of the client that you represent:

.....

If wish to be on our mailing list to receive information with regard to developments in planning policy, please tick the box. You have the right to withdraw your details at any time in the future:

Yes please.

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**Comments Form – Part B
Comments on soundness**

Please complete this part of the form for each section of the document that you wish to comment on.

All representations will be considered by the Planning Inspector as part of the examination. The purpose of the examination is to enable the Inspector to decide whether the document and evidence gathered is 'sound'. For it to be sound, the document must be:

Positively prepared - Including does it meet the development requirements and will they be sustainable?

Justified- Has it taken the right approach and is it based on reliable evidence?

Effective - Are the proposals deliverable?

Consistent with national policy - Are the policies in line with national planning policy?

You should bear these considerations in mind when making your comments.

Which part of the DPD does this comment relate to?

Policy no. Paragraph no.

Do you consider this part of the document is sound based on the following issues?

	Yes	No
Positively Prepared (PP)	<input type="checkbox"/>	<input type="checkbox"/>
Justified (J)	<input type="checkbox"/>	<input type="checkbox"/>
Effective (E)	<input type="checkbox"/>	<input type="checkbox"/>
Consistent with National Policy (NP)	<input type="checkbox"/>	<input type="checkbox"/>

If you have ticked no to any of the above, please give your reasons below about the Tests of Soundness.

Do you consider that your comment is a representation of:

Support

Objection

Please set out what change(s) you consider necessary to make the policy legally compliant or sound. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.

If you have any comments regarding the Sustainability Assessment and/or Habitats Regulations Assessment, please use the box below:

Please note your representation should cover all the information, evidence and supporting information necessary to justify the representation and the suggested change, as there will not normally be an opportunity to make further representations. After this stage, further submissions will only be at the request of the independent Inspector appointed by the Secretary of State, based on the matters and issues identified for examination.

How do you wish your representation to be dealt with at the examination hearing? Please note: The Inspector will determine the most appropriate procedure to adopt, to hear those who have indicated that they wish to participate at the hearing part of the examination.

- Attending examination
- Written representation

Name:

Signature:.....

Date:.....

Thank you for taking the time to make a representation.