

Appendix 2 - Application form for a simple permit for the manufacture of pet food

Application for a permit for the manufacture of pet food

Local Authority Pollution Prevention and Control
Pollution Prevention and Control Act, 1999
Environmental Permitting (England and Wales) Regulations 2010

Introduction

When to use this form

Use this form if you are applying for a permit to a Local Authority to operate a pet food manufacturing installation as defined in Schedule 1 to the Environmental Permitting Regulations.

The appropriate fee must be enclosed with the application to enable it to be processed further. When complete, send the form and the fee and any additional information to:


**Economy and Place Directorate
Environmental Health & Trading Standard
Herefordshire Council**

If you need help and advice

We have made the application form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

For the purposes of Section G of the form, a relevant offence is any conviction for an offence relating to the environment or environmental regulation.

For Local Authority use

Application reference	Officer reference	Date received
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LAPPC application form - to be completed by the operator

A The basics

A1 Name and address of the installation

**Finer By Nature
Unit 1
Whitestone Business Park
Whitestone
Hereford**

Postcode: **HR1 3SE** Telephone: **01432 345 388**

A2 Details of any existing environmental permit or consent

(for waste operations, include planning permission for the site, plus established use certificates, a certificate of lawful existing use, or evidence why the General Permitted Development Order applies.)

None

A3 Operator details

(The 'operator' = the person who it is proposed will have control over the installation in accordance with the permit (if granted).)

Name: **Mr Gary Pitchford**

Trading name, if different: **Finer By Nature**

Registered office address:
Unit 1 Whitestone Business Park, Whitestone, Hereford, Herefordshire, United Kingdom, HR1 3SE

Principal office address, if different:
As above

Company registration number: **Company number 12732962**

A4 Any holding company?

Is the operator a subsidiary of a holding company within the meaning of section 1159 of the Companies Act 2006? If "yes" please fill in details of the ultimate holding company.

Yes No

Name: Trading name, if different:
Registered office address: Principal office address, if different:
Company registration number:

A5 Who can we contact about your application?

It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator - This can be an agent or consultant.

Name and position: _Gary Pitchford, Finer By Nature Ltd
Telephone: 01432 345 388
Email: gary@finerbynature.co.uk _____

B The installation

B1 Are you a manufacturer of pet food?

Yes No

B2 Why is the application being made?

new installation

change to existing installation means it now needs a permit

B3 Site maps – please provide:

A location map with a red line round the boundary of the installation

Document reference: **At RSK Technical Submission 444728-01, Figure 1.**

A site plan or plans showing where all the relevant activities are on site:

- a) where the processing plant will be installed
- b) the areas and buildings/structures designated for materials and waste storage and the type of storage
- c) the conveyors and transfer points
- d) any directly associated activities or waste operations.

To save applying for permit variations, you can also show where on site you might want to use for storage etc in the future.

Document reference: **_At RSK Technical Submission 444728-01, Figure 2.**

B4 Are there any sites of special scientific interest (SSSIs) or European protected sites nearer than any of the following distances to the proposed installation?

2km - for an installation which includes Part B combustion or incineration (not crematoria)

Yes No **No Part B combustion or incineration proposed**

0.5km for all other Part B activities

Yes No

If 'yes', is the installation likely to have a significant effect on the special scientific interest or European protected sites?

Yes No

If 'yes', please write on a separate sheet or enclose a relevant document explaining what the implications are for the purposes of the Conservation (Natural Habitats etc) Regulations 1994 (see appendix 2 of Annex XVII of the [general guidance manual](#))

Document reference: _____

B5 Will emissions from the activity potentially have significant environmental effects (including nuisance)?

X Yes No

If 'yes', please list the potential significant local environmental effects (including nuisance) of the foreseeable emissions on a separate document.

Document reference: **Potential significant impacts are identified and assessed at RSK Technical Submission 444728-01**

If 'yes', please enclose a copy of any environmental impact assessment which has been carried out for the installation under planning legislation or for any other purpose.

Document reference: **Potential significant impacts are identified and assessed at RSK Technical Submission 444728-01**

B The details

For the purposes of questions C1 – C6 the phrase “raw material(s)” is taken to mean “previously unprocessed animal protein”.

C1 Do you receive any previously unprocessed animal protein as part of your manufacturing process? *[informs conditions 2, 4 & 8]*

Yes No

If no, go to C7.

If yes, do you have designated delivery areas for vehicles containing raw materials?

Yes No

C2 Do you have designated cleaning areas for the following: *[informs condition 8]*

- a) equipment that holds raw materials and waste raw materials? *(tick all that apply)*
- b) containers that hold raw materials and waste raw materials?
- c) vehicles that come into contact with raw materials and waste raw materials?

C3 Are all raw materials delivered in fully-enclosed containers? *[informs condition 4]*

Yes No

C4 Where are raw material containers opened? *[informs condition 4 & 8]*

- a) inside process buildings desinged to prevent uncontrolled release of odours *(tick all that apply)*
- b) outside processing areas
- c) other - please specify **In unloading area**

C5 Do you conduct de-frosting activities on received raw materials? *[informs condition 9]*

Yes No

C6 Will your process produce any waste raw material(s)? *[informs condition 4 & 8]*

Yes No

If yes, please indicate how the raw material waste is contained prior to removal form site:

- a) inside process buidlings, not designed to prevent uncontrolled release of odours? *(tick all that apply)*
- b) inside process buidlings designed to prevent uncontrolled release of odours ?
- c) outside the procesing areas?
- d) other - please specify _____

C7 Where is your manufacturing process carried out? *[informs condition 4]*

- a) inside a building without extraction of air (tick all that apply)
- b) inside a building where air is extracted but **not** passed through odour abatement
- c) inside refridgerated rooms
- d) inside areas maintained at negative pressure

C8 Do you extract odorous air and pass it through abatement plant? *[informs condition 1, 5, 6, 15, 16, 17]*

Yes No

If yes, what kind of plant is it?

- a) thermal oxidiser (tick all that apply)
- b) chemical scrubber
- c) bio-bed
- c) bio-scrubber
- d) other - please specify _____

C9 Is a condenser fitted before the odour treatment? *[informs condition 16 & 17]*

Yes No

C10 Please list which of your process tabks/vessels are fully enclosed, or alternativley, which are not fully enclosed, whichever is the shorter list:? *[informs condition 7]*

- a) _____ b) _____ c) _____ d) _____
e) _____ f) _____ g) _____ h) _____
i) _____ j) _____ k) _____ l) _____

C11 Does your process receive dusty raw materials? *[informs condition 3]*

Yes No

If yes, please indicate the storage facilities used on site to store dusty materials: *[informs condition 12, 13 & 14]*

- a) silo? (tick all that apply)
- b) bulk storage tank?
- c) in fully enclosed containers/packaging?
- d) other – please specify: _____

C12 How are dusty materials transferred/conveyed around site (external transfer)?

[informs condition 14]

- a) fully-enclosed belt conveyors (tick all that apply)
- b) fully-enclosed pneumatic transfer
- c) fully-enclosed containers/packaging transported by vehicle/forklift
- d) fully-enclosed bucket conveyers
- e) unenclosed/uncontained transport by vehicle/forklift
- h) other – please specify: _____

C13 Do you have pneumatic loading/unloading for dusty raw materials?

[informs condition 12]

Yes No

If no, please go to C14.

If yes, will displaced air from pneumatic loading and unloading be:

- a) vented to abatement plant? (tick all that apply)
- b) back-vented to the delivery tanker?
- c) other – please specify: _____

Does pneumatic transfer automatically stop for:

[informs condition 12]

- a) vented to abatement plant? Yes No
- b) back -vented to the delivery tanker? Yes No

If no, are any silos new since 1st August 2006?

[informs condition 12]

Yes No

Do you have alarms to warn of overfilling?

[informs condition 12]

Yes No

C14 Please list the identification numbers for all storage vessels with pneumatic loading/unloading:

[informs condition 7]

- a) _____ b) _____ c) _____ d) _____
- e) _____ f) _____ g) _____ h) _____
- i) _____ j) _____ k) _____ l) _____

C15 Does your installation have particulate abatement equipment, not serving silos, with external discharge points? *[informs condition 15, 16 & 17]*

Yes No

If yes, what kind of equipment is in place?:

- a) wet scrubber *(tick all that apply)*
- b) bag filtration plant
- c) cyclones
- e) other – please describe: _____

C16 Do you have continuous emissions monitors for monitoring particulate? *[informs conditions 16 & 17]*

Yes No

If no, go to C12.

If yes, do continuous emissions monitors have alarms?

Yes No

If yes, are the alarms:

- a) visible? *(tick all that apply)*
- b) audible?
- c) alarm activation recorded automatically?
- d) is a trigger level set? Yes No

If yes, at what percentage of the emission limit is the value set?.....%

C17 Will your process produce any dusty waste? *[informs conditions 13]*

Yes No

If no, go to C19.

If yes, how will dusty material/dusty waste be contained?

- a) bagged? *(tick all that apply)*
- b) lidded containment?
- c) other – please specify: _____

C18 Will any dusty materials/ dusty waste be stored externally? *[informs conditions 13]*

Yes No

If yes, what facilities will be provided to store dusty waste externally?

- a) covered storage area for bagged dusty materials? *(tick all that apply)*
b) lidded containment for loose dust?

Please describe how loose dust is transferred from the source of loose dust to the storage area for loose dust:

- c) other – please specify: _____

C19 Do you have an odour response procedure (or plan)? *[informs conditions 1, 18 & 19]*

Yes No

C20 Do you have environmental management procedures and policy?

[informs conditions 1, 18 & 19]

Yes No

C21 Have you received any complaints of odour beyond the site boundary in the last three years including those notified to site by the local regulator?

[informs conditions 1, 18 & 19]

Yes No

If yes, please complete the following:

- a) How many complaints have you received in the last three years? **Not previously recorded, estimated 5 to 10.**

- b) What is the date of the last complaint received at site? **20th November 2021**

D Anything else?

Please tell us of anything else you would like us to take account of:

Document reference: **_RSK Technical Submission 444728-01**

E Application fee

You must enclose the [relevant fee](#) with your application.

If your application is successful you will also have to pay an annual subsistence charge, so please say who you want invoices to be sent to.

Name and position: **Gary Pitchford, Director**
Finer By Nature Ltd
Unit 1 ABC Whitestone Business Park
Hereford
HR1 3SE

Telephone: **01432 345 388**

F Protection of information

F1 Any confidential or national security information in your application?

If there is any information in your application you think should be kept off the public register for confidentiality or national security reasons, please say what and why. [General guidance manual](#) chapter 8 advises on what may be excluded. *(Do not include any national security information in your application. Send it, plus the omitted information, to the Secretary of State or Welsh Ministers who will decide what, if anything, can be made public.)*

Document reference : **None.**

F2 Please note: data protection

The information you give will be used by the Council to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations;
- carry out statistical analysis, research and development on environmental issues;
- provide public register information to enquirers;
- make sure you keep to the conditions of your permit and deal with any matters relating to your permit;
- investigate possible breaches of environmental law and take any resulting action;
- prevent breaches of environmental law;
- offer you documents or services relating to environmental matters;
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004; (if the Data Protection Act allows)
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/representatives who we ask to do any of these things on our behalf.

F3 Please note: it is an offence to provide false information

It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else), to:

- make a false statement which you know to be false or misleading in a material particular;
- recklessly make a statement which is false or misleading in a material particular;
- intentionally to make a false entry in any record required to be kept under any environmental permit condition;
- with intent to deceive, to forge or use a document issued or required for any purpose under any environmental permit condition.

If you make a false statement:

- we may prosecute you; **and**
- if you are convicted, you are liable to a fine or imprisonment (or both).

G Declarations A and B for signing, please

These declarations should be signed by the person listed in answer to question A3. Where more than one person is identified as the operator, all parties should sign. Where a company or other body corporate is the operator, an authorised person should sign and provide evidence of authority from the board.

Declaration A: I/We certify

~~**EITHER**~~ As evidence of my/our competence to operate this installation in accordance with the EP Regulations, no offences have been committed in the previous five years relating to the environment or environmental regulation.

~~**OR**~~ The following offences have been committed in the previous five years which may be relevant to my/our competence to operating this installation in accordance with the regulations:

Signature:  Name: **Gary Pitchford**

Position: **Director** Date: **1st March 2022**

Declaration B:

I/We certify that the information in this application is correct. I/We apply for a permit in respect of the particulars described in this application (including the listed supporting documentation) I/we have supplied.

(Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.)

Signature:  Name: **Gary Pitchford**

Position: **Director** Date: **1st March 2022**

Signature: _____ Name: _____

Position: _____ Date: _____

Signature: _____ Name: _____

Position: _____ Date: _____