

Transition to secondary school for children and young people with an EHCP (Education, Health and Care Plan)

Apart from when an EHC plan is first issued, the move between phases of education is the most common time that parents, carers or young people have to think about what school or college should be named in their EHC plan. There is no requirement for parents of a child with an EHC plan, or young people with an EHC plan, to go through the normal admissions process for transfer to secondary school. EHC plans will be dealt with separately by the SEN Team.

There should always be an annual review of the EHC plan before a transfer to a new phase of education. SEN regulations require that the EHC plan must be reviewed and amended before 15th February which means the annual review process should begin in the autumn term of Year 6.

Parents and carers, and the child or young person if appropriate, may choose to attend open days and information sessions for a variety of settings to establish whether the provision is appropriate for their child's needs prior to the annual review taking place.

Where a child or young person is moving to a new phase of their education, the process is as follows:

1. Local Authority (LA) reviews the plan
2. LA sends proposed amendments and a copy of the plan (with section I left blank) to the parent or young person
3. Parent or young person has at least 15 days to make representations about the proposed amendments/content of the plan
4. LA issues a final amended plan, with notice of appeal rights, by the statutory deadlines

If you would like to discuss your child's transition to secondary school, you can contact the SEN Team on 01432 260178 or email _SENteamdiary@herefordshire.gov.uk

Find out more about the Annual Review process by watching this short video produced by The Council for Disabled Children: www.youtu.be/D9n5EzYlwKA

More information can also be found at: www.ipsea.org.uk/moving-to-a-new-phase-of-education-with-an-ehc-plan

www.herefordshire.gov.uk/schools-education/secondary-school-admissions