

ATTENDANCE		
Name: Sue Enfield Duncan Green Cllr Harrington David Howerski Arthur Lee Peter Newman Nicola Short	Name: Joannah Weightman Bruce Evans (Herefordshire Council) Callum Bush (Herefordshire Council) Jill Addis (Herefordshire Council) Mark Averill (via video link. Herefordshire Council) John Thyne (Hoople) Ruth Waycott (Wye Valley AONB)	
APOLOGIES		
Viv Burdon, Josie Pearson, Ian Stead and Hugh Vernon. Mike Everitt and Mike Darley resigned.		
Notes Prepared By: Jill Addis		
AGENDA SUMMARY		
1.0	Welcome and apologies for absence	
2.0	Minutes	
3.0	Matters arising	
4.0	HC/LAF Update	
5.0	Forum Business	
6.0	Rights of Way Service Provider's Report	
7.0	Working Group Reports	
8.0	Questions from members of the public	
9.0	Any other business	
	Any business submitted to the Chair prior to/or at the beginning of the meeting. To be discussed time permitting at the discretion of the Chair	
10.0	Proposed dates of 2022 meetings	
	TBC	
DISTRIBUTION		
HLAF Members, Bruce Evans, Herefordshire Council website		
MINUTES AND CHECK LIST		ACTION
589.	WELCOME AND APOLOGIES FOR ABSENCE	
	Apologies were noted as above.	
590.	MINUTES	
	The minutes were agreed as a true record of the meeting.	
591.	MATTERS ARISING	
	To be covered during the meeting. As MA had been held up it was agreed that the meeting would continue and return to the HC/LAF Update when he was available.	

MINUTES AND CHECK LIST	ACTION
592. FORUM BUSINESS	
AL reported that the 20 th Herefordshire Walking Festival had successfully taken place.	
593. RIGHTS OF WAY SERVICE PROVIDER'S REPORT	
<p>DG asked how many staff were dealing with DMMOs. CB answered that Rob Hemblade and Jackie Lewis had left. Louise Hart is trying to cover while recruitment takes place.</p> <p>DH asked how many operatives there were. JT said that there were two, but they now had a vehicle each and the county had been divided north/south and they would deal with the jobs in their area, unless the job required two men.</p> <p>Cllr H said that a £600k Capital Bid had gone in.</p> <p>CB added that recruitment for Rob Hemblade's role was in process, but that Jackie had only been part time, and Lisa Creed had picked up those hours. The PROW Inspector had also been appointed but he had not started yet.</p> <p>DH asked that the following points be noted: Defects were being reported, but seemed to disappear; the database does not appear to be working online; the disappearing defects seem to be those that require enforcement; two S56 notices had been served that were not mentioned in the report.</p> <p>It was felt that these issues would be answered in MA's presentation.</p>	
594. HC/LAF UPDATE	
<p>MA gave his presentation. Copy to be sent out with minutes.</p> <p>DH asked, with the introduction of CAMS, could parish councils be automatically notified when a defect was reported? MA replied that this would be covered as part of scoping the system. It may be that certain people could be given a login to view defects.</p> <p>JW said that all groups needed to be included.</p> <p>DG said that consideration should be given to using Community Payback scheme as he had arranged for some work to be done at Dinedor Camp this way.</p> <p>AL said that a Rights of Way Co-ordinator was needed to drive things from the top down. He asked if this post was being recruited. BE said that there were some candidates from the PROW Inspector interviews who may be able to fill the role.</p> <p>CB added that the PROW Inspector would improve communication between parishes and volunteers in the short-term.</p> <p>Cllr H asked how a major danger should be reported. BE replied that it should be phoned in.</p> <p>CB added that hopefully CAMs would help prioritise issues as they came in.</p> <p>DG said that historically there had been issues as BBLP would not give out landowner contact details due to GDPR. JW added that this information was available on Land Registry. CB answered that there were certain details that we were not allowed to give out. (As a side note, our information came from the Rural Payments Agency, not Land Registry, and part of our agreement was that these details would not be passed to external groups).</p> <p>MA said that this would need further investigation.</p> <p>NH asked if there was a register of volunteer groups.</p>	MA/BE

MINUTES AND CHECK LIST	ACTION
<p>DG replied that this would need to be developed following the PFO meeting in September.</p> <p>JW said that the cost of replacing bridges with BBLP had been huge. Were they still doing this work? BE replied that work was being commissioned with BBLP, but there was the option to look elsewhere.</p> <p>JT added that Hoople have five carpenters who could be used for bridge projects where appropriate. He added that a bespoke PROW Inspector would improve the system as the Locality Stewards often provided incorrect information.</p> <p>DG said that the MoD had been auctioning off aluminum bridge cross pieces that could have been used. Cllr H suggested he let HC know if any further auctions take place.</p> <p>Ruth Waycott from the Wye Valley AONB introduced herself and thanked the group for inviting her. She hoped to foster good communication with the group and hoped to be invited to the next meeting.</p> <p>CB apologised as he had to attend another meeting but added that the website was being updated to include a lot of useful information. This would enable users to find answers direct, and would cut down on the time officers had to spend looking at queries.</p> <p>DG said that existing policies, for example, regarding ploughing and cropping would need reviewing.</p>	
595. WORKING GROUP REPORTS	
<p>JW said a review was required to decide what they should be looking in to.</p>	
596. QUESTIONS FROM MEMBERS OF THE PUBLIC	
<p>Tom Fisher asked when a bridge on EL6 would be replaced. This is on the capital list. Work is taking place to re-score the list and so an answer is not currently available.</p>	
597. AOB	
<p>DG said the sub-group had been looking at highways records and lost way which led to DMMO claims. He estimated that it cost £20k to look at each claim. He asked why Defra was allowing this to continue. The 2026 deadline has been scrapped but local authorities still have to deal with all the claims. He suggests a process similar to the one that was used when the Definitive Map was created. All claimed routes should be put on a map and sent out to consultation. If, after a certain period, there are no objections, these routes should be added to the map. Cllr H is to write to Jesse Norman regarding this.</p> <p>DG has a copy of the Defra letter if anyone wants to see it.</p> <p>PN asked for a list of PROW staff.</p> <p>Cllr H asked for a structure chart as some posts are vacant.</p>	<p>Cllr H</p> <p>BE</p>
598. DATE OF NEXT MEETING	

Herefordshire Local Access Forum Meeting

Location: Town Hall

Date: 22 July 2022

Time: 11.00 am

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MINUTES AND CHECK LIST	ACTION
October/November after the PFO meeting. Meeting closed at 13.45.	

Chairman: _____**Date:** _____