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Thank you.

Please enclose a plan of the premises clearly showing the unoccupied area(s) along with the measurements of these. Once your application has been received we will contact you to arrange access for inspection.

### **Declaration**

I confirm that the information provided above is accurate.

Signature:

Position in Business:

Date:

If your circumstances change which will affect your entitlement to section 44A relief, you must notify the Business Rates Section immediately.

Application for a reduction under Section 44A of the Local Government Finance Act 1998 (partly occupied properties) as amended by the Non-Domestic Rating (unoccupied property) (England) regulations 2008 (SI 2008/386).