



HEREFORDSHIRE'S
LEARNING DISABILITY
PARTNERSHIP BOARD
everything about us but not without us



Meeting-LDPB

Date/Time-06 December, 2pm-4pm

Venue-Zoom Conferencing and Leominster Room, Plough Lane

Attendees:	
Name	Organisation / Role
Tracy Crum	Chair, Echo
Mike Cook	Chief Officer, Echo
Chris Smith	Service Development Officer, Enviability
Caroline Kirby	Transforming Care Lead, Herefordshire and Worcestershire ICB
Carolyn Whippman	Senior Commissioning Officer Community Wellbeing, Herefordshire Council
Paul Choppen	Partnership Board Assistant, Community Wellbeing, Herefordshire Council
Mary Simpson	Healthwatch Herefordshire and Our New Our Views
John Gorman	Commissioning Officer, Community Wellbeing, Herefordshire Council
Rebecca Hall	Nurse, Community Learning Disability Team
Sean Ladd	Service Manager, National Star College
Ian Harper	Service Quality Director, Aspire Living
Barbara Brown	Executive Assistant to Ian Harper, Aspire Living
Nick Gregory	Engagement Co-ordinator, CarerLinks
Rob Gorle	Parent Carer
Gill Gorle	Parent Carer
Claire Wilson	Clinical Lead, Community Learning Disability Team
Alexia Heath	Senior Advisor Post 16 Learning and Skills, Community Wellbeing, Herefordshire Council
Mick Gillick	Onside Independent Advocacy

Apologies

Name	Organisation / Role
Amy Pitt	Service Director Communities, Community Wellbeing, Herefordshire Council
Rose Hunt	Herefordshire Mencap
Carol Condie	Shared Lives Co-ordinator
Lauren Keen	Lead Carer Advisor, CarerLinks
Chris Dunlop	Carer Advisor, CarerLinks

Welcome and Introduction

Tracy welcomed everyone and asked members to introduce themselves.

Zoom etiquette

Tracy went through the Zoom etiquette.

Previous Minutes

Name	Actions	Status	
Paul	Action 1	To correct grammatical errors on the previous minutes (26 th July 2022)	Completed
	Action 2	To chase whether Emma has received the info off Rebecca i.e. take up of Annual Health Checks/ Easy Read information she shared with Belmont Surgery.	Ongoing
	Action 4	To add the LD Week 2023 Ideas to the agenda for today's meeting 6 th of December 2022.	Completed
	Action 8	To add the LDPB Surveys on the LDPB webpage.	Ongoing
	Action 9	To share the documents regarding the Shared Lives Panel / Carers Advert.	Shared with LDPB members
	Action 10	To note on the agenda for February's LDPB meeting to review the impact of the LDPB surveys	Added to provisional agenda of meeting
Carolyn	Action 3	To find out if there are people with lived in experience take part in the LeDeR reviews or Chris Smith (Envirobility).	Carolyn has consulted Rachael Skinner and they have consulted with Speak Easy Now and Health Checkers to ascertain their views. People with lived experience felt they didn't want to be involved in the individual review scrutiny, however wanted to focus on the solutions and checking that the actions had made the difference. That decision was respected.
Mike and Tracy	Action 5	To approach the Worcestershire LDPB to scope out the best way forward regarding holding a joint LDPB with Worcestershire.	Ongoing, Tracy and Mike have sent an email to Gail Greer from Healthcheckers about having a joint LDPB meeting and are awaiting a reply.

Avoidance of hospital admissions in relation to people with a learning disability & Dynamic Support Register-Caroline Kirby

Key Worker Project

Caroline explained how the Key Worker Project is linked to the admission avoidance work formally known as Transforming Care in Herefordshire and Worcestershire. Key workers will support people in care up to the age of 25 who are in crisis and are in danger of being admitted into a specialist learning disability and mental health hospital. There are no specialist hospital beds in Herefordshire or Worcestershire.

Under The Piolet Key Worker Project anyone at a risk of admission will be allocated a key worker who will develop a pathway to help the individual link and engage with services so they stay out of crisis, avoid admission and can get the care and support they need. The aim is that the project goes live by the end of January 2023.

The Key Workers will work alongside the social care and health teams across both counties.

The Piolet is guaranteed for 12 months, they are awaiting confirmation from NHS England of a further 12 months of funding, with conversations taking place nationally around positive feedback from other areas on the scheme and that it should be continued and allocated long term funding.

Supported Living Review & Day Opportunities Review-Carolyn Whippman

Carolyn mentioned that internal meetings had taken place with colleagues at Herefordshire Council with them scoping out what the review will look like including what the purpose of the review is and what things need to be considered along with what does and doesn't need to be included in the review. It has been decided that extra care is not in scope for the review and those provisions will be reviewed separately.

An engagement plan has recently been completed that sets out the pathway process for conducting the review and the timeframe for completing particular steps. Engagement will start at the beginning of 2023.

The supported living approved provider contract will be a 6 year contract (4 year contract with the option to extend for an additional 2 years). The aim is to complete the review by September 2023.

Day Opportunities Framework Review

Eleanor Crichton has been continuing with the Day Ops review and there is a service specification that is in progress at the moment and is under review. The plan is to provide a wide range of community activities for individuals 18-65 with Care Act eligible needs. This includes autistic people, people with a learning disability, physical disability, and people experiencing sensor impairment or mental ill health. The activities must be suitable for people with a range of needs including those with behaviours that challenge, those with complex needs and those with physical and sensor challenges as well. It will be taken into account the specific requirements, issues and aspirations associated with their primary disability. So desire to give people more choice and control over the activities they receive.

Eleanor will be holding a presentation to potential providers on Thursday to explain more about the specification and how to apply to be on the framework.

Mike raised concerns on the time it had taken for the Day Opportunities Framework Review has taken with it initially starting in March 2021. He also raised that Echo and other providers had struggled to get meetings with the council about the framework review.

Action 1- Mary asked for a written version of the Day Opportunities Framework Review which she could read. Carolyn said she wasn't sure but would get back to Mary on this.

ICS news

Carolyn updated members on a variety of topics.

Oliver McGowan Mandatory Training

Carolyn explained that learning disability and autism training was mandatory for people working in CQC registered services. The Oliver McGowan training had come as a result of a campaign from Oliver's Family as a result of the sad death of Oliver in 2016. Oliver had been given antipsychotic medication against the wish of himself and his family and which they had been warned could be harmful.

Tier 1 – Is for staff working in any sector who will occasionally work with people with autism or a learning disability but who may not provide direct care. It consists of a 90 minute e-learning session followed by a 60 minute interactive online session delivered by an individual with a learning disability, an individual with autism and the trainer.

Tier 2 – Is for Health and Social Care staff and others who are responsible for providing care and support. It consists of a 90 minute online e-learning session followed by a one day face to face training session with an individual with autism, an individual with a learning disability and a trainer.

Tier 3 - This is for staff who work on a day to day basis with individuals with a learning disability or autism. Details are still to be confirmed for this tier.

Tier 1 training will commence January 2023 with Tier 2 training commencing in March 2023. Timings around the Tier 3 training is still unknown. Refresher training is expected to be needed every 3 years.

The code of practice for the training is to be published by the middle of January 2023.

While the Oliver McGowan training itself is not mandatory it is the government's preferred and recommended training for health and social care staff to take. Organisations who do not adopt the Oliver McGowan training will need to procure a similar level of training from another provider. Guidance on this is yet to be published.

Herefordshire and Worcestershire ICS have successfully bid to provide the training with funding awarded till March 2023. Further funding has been awarded but details are unknown.

The ICS is setting up a programme board to meet imminently to decide on the roll out of the training. Leads have been identified for Herefordshire Council although it hasn't been established how many people need to be trained and what type of setting they will come from. The training doesn't yet cover OFSTED locations and clarification on this has been asked from Health Education England.

Tackling Health Inequality Board

The board met in December with 34% of Annual Health checks being undertaken up to 31st of October of which 90% had a completed Health Action Plan.

14 PCN's (Primary Care Networks) had signed up to the Annual Health Checks Support Offer. 3 PCN's had undertaken training in the Annual Health Checks and Health Action Planning. Annual Health Checks for young people are being promoted through SEND (Special Educational Needs

and Disabilities) and transitional teams. Information on the Annual Health Checks is being promoted to the ICB website.

ICS joint Autism Strategy Development

Carolyn re-iterated that leads for the seven priority areas had been identified and with Carolyn herself helping to plug some gaps in relation to priority 3: Supporting more autistic people into employment and improving the experience that autistic people have in the workplace.

Carolyn has had discussions with the ICS about who can lead on these areas including with David Morgan (Inclusion and Diversity Project Manager, ICB) who is liaising with his colleagues in HR to see if they can input into priority area 3 going forward. They will liaise with Laura Westwood in Worcestershire while a replacement for Carolyn is found.

Priority 7: Keeping Safe - This area has been scoped out and leads identified including for task and finish groups. Carolyn had been leading on and has been handed over to Carolyn's line management headed up by Richard Watson (Senior Commissioning Manager All Age Disability, Community Wellbeing, Herefordshire Council).

Learning Disability Week 2023- , Rebecca Hill, LD Team

Rebecca said Colleen and she would like another organisation to take the lead in organising Learning Disability Week 2023 (19th-25 June, theme: Arts and Creativity), Rebecca and Colleen would still be happy to part of any committee helping to plan events for the week. Rebecca hopes that more small providers could be involved with events taking place across the whole of Herefordshire.

Aspire has kindly offered to co-ordinate the event and have offered The Hub as a venue.

No board members present had an issue with Aspire co-ordinating the event or the use of the Hub.

Rebecca suggested organising a sub group meeting in January to plan the week. Tracy said she was happy to chair the sub group like last year. Alexia said she would share the list of contacts on useful contacts within the school and colleges.

LD Strategy Recap & Review

Frequency of Meetings

Rob and Gill discussed having a set period of time (possibly 45 minutes) at each meeting to have speakers and presentation on work related to one of the four themes in the LD Strategy at each meeting. This could help board members understand what work is being done, how the LD strategy is being implemented and advise on what more can be done. They also thought it would be good to have someone from the senior social worker team at each meeting for at least the period pertaining to the LD Strategy so they have a better understanding of the aims of the LD strategy, what progress is being made and what changes can be made at a social worker level to implement the aims of the Strategy and make their job a little easier.

Sub Group

Mary gave Feedback from the last LDPB Survey, Changing Where You Live. . See this feedback attached.

She was planning on giving feedback on the Jobs Survey but due to the low number of responses to the survey this has been shelved to later next year. The Next survey is “How I look after my health”.

Mary also mentioned that she wanted to make sure the feedback and recommendations from the polls was being shared as widely as possible to improve services.

A.O.B

Changing Places Toilets- Ian mentioned that Aspire Hub has received funding to have a changing Places Facility. Ian suggested a poll should be done on the Changing Places Toilets scheme to help identify where else Changing Paces Toilets are needed.

Action 2-John asked if Ian could send over details on how Aspire secured funding for the Changing Places Toilet facility.

Abbreviation-Ian also wanted to ask board members to be careful of their use of abbreviations when discussing items during the meeting.

Alexia Heath

Alexia has been successful in an application for a grant to increase supported internships for young people age 16-25 who have an education and health care plan to support them into employment.

The Local Offer webpage has been revised- The webpage gives information for families, professionals, children and young people on what’s available to people age 0-25.

Action 3-Alexia will send the link to the webpage to Paul so he can include it in the minutes.

[Local offer special educational needs and disabilities – Herefordshire Council](#)

Rob-Asked for appreciation be minuted for all the work Carolyn Whippman has done as Senior Commissioning Officer. Carolyn is set to become the Senior Quality and Review Officer within Children’s Community Wellbeing.

Date of Next Meeting

Tuesday 28th February 2:30-4:30pm, Council Chamber, Town Hall, Hereford

Name	Actions	Detail
John, Carolyn	Action 1	Mary asked for a written version of the Day Opportunities Framework Review. Carolyn said she wasn’t sure but would get back to Mary on this.
Ian	Action 2	To send over details on how Aspire secured funding for the Changing Places Toilet facility to John.
Alexia, Paul	Action 3	To send the link to the webpage to Pau so he can include in the minutes