



HEREFORDSHIRE'S
LEARNING DISABILITY
PARTNERSHIP BOARD
everything about us but not without us



Meeting-LDPB

Date/Time-5th September 2023, 2:30pm-4:30pm

Venue: Microsoft Teams

Attendees:	
Name	Organisation / Role
Tracy Crum	Chair, Echo
Mike Cook	Chief Officer, Echo
Chris Smith	Service Development Officer, Envirobility
Glen Crosier	Senior Commissioning Officer, Community Wellbeing, Herefordshire Council
Rosa Murray	Senior Consultant, Channel 3 Consulting
Clare Dauncey	Development and Innovation Manager, Maldaba Ltd.
Paul Choppen	Partnership Board Assistant, Community Wellbeing, Herefordshire Council
Ginnie Jaques	Registered Manager, Shared Lives
Kath Bird	Acting Head of Operations & Engagement – South Region, Walsingham
Rebecca Hill	Community Learning Disability Team
Alexia Heath	Post 16 Senior Advisor, Children and Young People, Community Wellbeing, Herefordshire Council
Anna Swift	Lead for Neurodivergent Children & Young People NHS Herefordshire and Worcestershire
Zoe Cotterell	CarerLinks
Ian Harper	Ian Harper, Service Quality Director, Aspire Living
Barbara Brown	Executive Assistant to Ian Harper, Service Quality Director, Aspire Living
Mary Simpson	Healthwatch Herefordshire
John Gorman	Commissioning Officer, Community Wellbeing, Herefordshire Council
Rob Gorle	Parent Carer
Gill Gorle	Parent Carer
Paul Scott	Trustee Herefordshire Mencap
Rose Hunt	Herefordshire Mencap

Apologies

Name	Organisation / Role
Rachel Skinner	Deputy Chief Nursing Officer NHS Herefordshire and Worcestershire
Richard Keble	Programme Lead for Learning Disability and Autism, NHS Herefordshire and Worcestershire

Name	Organisation / Role
Amy Pitt	Service Director Communities, Community Wellbeing, Herefordshire Council
Claire Jackson	Support manager, Affinity Trust
Liz Farr	Service Director, Education, Skills and Learning, Children and Young People
Roz Pither	Interim Head of Additional Needs, Community Wellbeing, Herefordshire Council
Emma Jones	Social Prescriber for the North & West Herefordshire Primary Care Network (N&W PCN)
Sally Wilson	Head of Care Commissioning, Community Wellbeing, Herefordshire Council
Dave Evans	Health Checkers
Mat Cole	Hate Crime Training and Engagement Officer, Victim Support

Welcome and Introduction

Tracy welcomed everyone and asked members to introduce themselves.

Zoom etiquette

Tracy went through the Zoom etiquette.

Previous Minutes

Name	Actions	Detail	Update
Paul	Action 1	To rearrange for Matt Cole (Victim Hate Crime Training and Engagement Officer for the, Victim Support) to discuss the support project to raise awareness of hate crime at a future meeting.	Paul contacted Matt with the aim of attending the 9 th May meeting, Matt at late notice had to decline, Paul will see if Matt would like to re-arrange for a future meeting.
Paul	Action 2	To share the sub groups presentation on the proposed changes to how board meetings are run and hold those implementing the outcomes of the Learning Disability Strategy to account.	Complete
Sally	Action 3	To find out and get back to Mike and the board on who is responsible in the Council for the success of the Learning Disability Strategy.	Sally has raised this with Hayley Doyle (Service Director All Age Commissioning) and is still awaiting a definitive answer.

Name	Actions	Detail	Update
Paul	Action 4	To confirm the theme for the next quarters set of LDPB polls to Mary.	Complete
Paul	Action 5	To arrange a meeting involving a subset of board members to discuss what video conferencing would be best to use going forward.	Complete. Group decided to try Microsoft Teams going forward.

Matters arising (all)

No one raised any matters arising.

Hear Me Now- Clare Dauncey and Rosa Murray

The Hear Me Now app allows users 14+ to capture and share the information that matters to them using the multimedia format they prefer.

Android

https://play.google.com/store/apps/details?id=com.maldaba.healthguide&hl=en_GB&q=US

IOS

<https://apps.apple.com/us/app/hear-me-now/id1079397776>

Clare explained that the project had been running for most of the year and they had been busy engaging with service providers, social work teams and Council staff training them on how to use the app/ service. The engagement included meetings with the National Star College, the health action group Speakeasy Now and with Ian and Barbara from Aspire. Feedback so far has been positive and they have around 16 people signed up to the app through the project so far.

They are planning on arranging a coffee morning to introduce the app to more people.

Rebecca mentioned that Aspire are planning on holding monthly coffee mornings which could be a great opportunity to promote the app. Clare and Rosa were happy to discuss this.

Hear Me Now app is being commissioned by the ICB (Integrated Care Board) at least until the end of the calendar year. Users who sign up before then can access the app for free for first year and £60 per year thereafter if the service is not re-commissioned.

If anyone is interested in using the app please email: clare@maldaba.co.uk or visit the website: www.hearmenowapp.com

There is also a YouTube video explaining how the app works
<https://www.youtube.com/watch?v=84NfkIpLszI&t=4s>

Community Activities Framework Review Service update, Glen Crosier

Glen did a recap of the progress so far. Glen explained Council's priorities are that people are supported to be independent as possible, living their own homes, doing the things that they

choose to do within their own community, and that carers are supported to be able to continue in their caring role.

There are currently around 420 people use community activities. Finances have been an ongoing issue for Council and providers. Earlier this year the Council's cabinet made a decision to establish a new framework agreement, which included an approved provider list for Community activities. A decision to establish a new provider list for supported living organizations.

In April Glen and his colleagues started working more closely with providers and were able to increase the funding for Community Activity Services. Currently they are working on the overall service specification and documentation to enable the new framework to be in place. The framework is a list of pre-approved service providers that work to agreed quality standards, terms and conditions. Both existing frameworks for supported living and community activities have been closed for about 2 years, which puts the Council into a noncompliant position. The tender documents are to be published to providers in November with providers then invited to apply to be on the approved list. In December and January application bids will be evaluated and contracts will be awarded in January and February with the new framework going live in April 2024.

Mary asked if the findings of the Community Activities Framework review could be published. Rob raised concerns about users receiving direct payments being forced to purchase their facilities from an approved provider only. Glen mentioned that that was not his intention but he would take the point forward to be discussed in the frameworks working groups.

Mike as chair of HAT (Herefordshire Community Activities) that the group have had a couple of meetings with the Council, working in co-production to look at ways the system can work more smoothly for all parties. He is also discussed how this an opportunity to get feedback from participants and discuss outcomes. HAT hopes to have another further meetings with the Council on the framework.

Direct Payments

Glen also mentioned that there is end to end review of the whole process of direct payments currently going on, looking into how the process can be made more flexible and how the review links in with the Community Activities Framework Review.

LD Survey Feedback-Mary Simpson

Mary went through the feedback from the Being Part of Communities Survey. Please see attached for more information. Mary had 9 responses, with issues being raised on

Mary had postponed sharing the feedback to the board on the Paid Work survey. This is partly due to the limited responses and meeting time, she will however communicate feedback to Alexia and to the board at a later meeting, where employment is a focus.

Ann asked whether LD survey feedback data from those who are autistic could be used to help inform the engagement work being done as part of the Joint Autism Strategy.

Rose mentioned that Bev Davies Herefordshire Mencap's Link worker with the West Midlands advocacy network is starting a new project on Community. Specifically what it means to each individual link worker across the west midlands. Bev has decided to get feedback on Community Safety and is finalising the questions from which she will sort feedback on. Bev to report her feedback by 24th November ready for Mencap's conference.

Learning Disability Strategy-Glen Crosier

Glen has had conversations with Marry and John to understand what work plan needs to be put in place to help the board monitor and review the progress being made in delivering the outcomes of the strategy.

John has been reviewing the Strategy's Implementation Plan, identifying the leads responsible and the work that need to be done to achieve the outcomes of each theme.

Previously at the last board meeting Rob, Gill and Mary had proposed a plan to help the board review the progress being made in delivering the strategy's outcomes. The Plan set out how the board could better hold the people and organisations accountable for delivering the outcomes set out in the LD Strategy's Implementation Plan. This included making sure at each of the quarterly boards meetings one of the four themes from the strategy and its related outcomes would be reviewed. The LD Surveys would help gather feedback by asking questions based on outcomes relating to the theme due to be reviewed at the next board meeting. *Please see attached for more information.*

A sub group would be needed to:

- Review the Strategy's outcomes
- Put a work plan together and identify relevant work streams
- Decide what speakers need to be invited to each board meeting to update on progress
- Identify gaps are, what areas are still relevant and where action is needed

A discussion ensued with various board members giving their opinion on the plan. Rob and Rebecca raised the point that social workers and NHS staff who help deliver the strategy are often too busy to attend board meeting. However finding a mechanism for them to be able to give their feedback to the board would be very beneficial.

Mary also raised the point that the board may not have enough time during the quarterly board meeting to review all the outcomes of the strategy and a separate meeting once a year may be needed.

Members who volunteered or will be involved in the sub group included:

1. Glen Crosier
2. John Gorman
3. Paul Choppen
4. Mike Cook
5. Tracy Crum
6. Rebecca Hill / Members of the CLDT

Action 1:- John will organise the first meeting of the LD Strategy sub group.

A.O.B

Rose Hunt

Mencap's Hear our Voices is holding an event on the 19th October between 10-3pm at the Kindle Centre.

The aim of the event to bring together individuals with a learning disability from different organisations from across Herefordshire and become advocates. Funding has been applied for that will include a free lunch, a tote bag, pen and notebook each for participants and help with the costs incurred by organisation turning up on the day including transport costs.

Mary is sending out invites my email. If anyone want to get involved or knows an organisation or individual that would please email mary@healthwatchherefordshire.co.uk

Preparing For Adulthood Working Group and Event Alexia

As part of the SEN (Special Education and Needs) Strategy Alexia's team having been looking at preparing for adulthood and have been doing a review. The phrase is used for anyone between the ages of 14-24 to support them into education, employment or training and help them living in their community. They have been working with Hertfordshire who have been doing a peer review and are holding an event on the afternoon of 27th of September where Hertfordshire will give there feedback. There will also be feedback from the Autism Employment Work. They also aim to agree some of the top priorities for the strategy and agreeing what the Preparing for adulthood working group will be working on in the next 18-24 months. Alexia asked for a representative from the board to attend the event and be part of the Preparing for Adulthood working group going forward.

Joint Learning Disability Partnership Board Meeting

Paul explained that it members of both Herefordshire and Worcestershire LDPBs had met and decided to hold two joint meetings next year. The first of which will be on the 6th February in Worcestershire with the second being on the 2nd July in Herefordshire.

Paul also asked board members for topics related to health that could be discussed at the February meeting.

Suggested Topics included:

- Annual Health Checks
- Reasonable Adjustments in Healthcare Settings
- Heathy Eating
- Having COVID Injections
- Engaging GPs in Respect Forms for Younger Adults
- LeDeR Delivery Process
- Waiting times for LD Team Input generally and psychology input,
- Service User Reviews and Assessment Process.

Action 2: Paul will take the suggested health topics to the next planning meeting for the Joint LDPB planning meeting on the 11th October.

Date of Next Meeting

5th December 2:30-4:30pm Fownhope room, Plough Lane / Microsoft Teams

Name	Actions	Detail
John	Action 1	To organise the first meeting of the LD Strategy sub group
Paul	Action 2	To take the suggested health topics to the next planning meeting for the Joint LDPB planning meeting on the 11th October