

THE HEREFORDSHIRE PUBLIC REALM CONTRACT 2024-25

ANNEX 4 – DEVELOPMENT CONTROL



ANNUAL PLAN FINAL APPROVAL

BBLP: James Fishlock

HC:

SERVICE OVERVIEW

SERVICE SUMMARY

The purpose of this service is to assist the Employer by providing comment on highway issues with regard to planning applications and to supervise works carried out by others within the highway and by developers under section 278 and 38 of the highways act.

The Development Control Service supports development throughout the County by providing comments on the impact of proposed developments at planning application stage on the highway and transport network.

COMMISSIONED WORKS

The annex shall deliver all activities and works as set out in Schedule 4 – Service Information Annex 05 - Service Information Development Control v1.4 save for where indicated as out of scope below.

THE SERVICE

SERVICE	RESOURCE	DELIVERY	COST
Supervision and Inspection for Section 38 and 278	Direct	All year-round delivery Following issue of the annual service order, scope of works to be determined on a monthly basis by HC client officer in Development Control Team.	£64,754.23
Design for Section 278, street lighting & any wider third party funded commissions	Direct & Subcontract	On a reactive basis as commissioned an Individual Service Order raised for each third party funded scheme to include street lighting design, AIPs and Technical Audits and larger traffic engineering schemes, village gateways that lie beyond the scope of the Community Commissioning Model (see Annex 2).	Subject to individual request for service.
Approval and supervision of infrequent schemes under the Highways Act	Direct	On a reactive basis as commissioned an Individual Service Order raised for each scheme.	Subject to individual request for service.
Highway Development Control Support	Direct & Subcontract	On a reactive basis as commissioned technical support on major and minor planning applications from planning reviews to assessment of modelling and submitted proposals.	Subject to individual request for service Provisional sum allowance £66,000.00 funded outside annual plan revenue budget.

OUT OF SCOPE ACTIVITIES

The activities or works are out of scope:

Service/Activity Removed	Reason
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Service Information Annex 05: Specification item b) i. to iv. and vi.	Not provided as base service but commissioned as required.
Service Information Annex 05: Service scope item d)	Not provided as base service but commissioned as required.
Service Information Annex 05: Specification item c)	Service provided as part of licencing under annex 9 and locality steward under annex 2.

APPENDICES

APPENDIX A: POLICY & PROCESSES

Herefordshire Council Highways Development Guidance: [Highway development – Herefordshire Council](#)

APPENDIX B: PROGRAMME OF WORKS

Developed in conjunction with individual schemes when identified.

APPENDIX C: BUDGET BREAKDOWN

Annual Plan Revenue Funding

Section S278 & Section 38 Supervision	£64,754.23
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Other Funding Streams

Highway development control (provisional sum allowance)	£66,000
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APPENDIX D – LIST OF NOMINATED SUBCONTRACTORS

Design:

WSP – Highways, Drainage, Geotechnical, Structures, Ecology, Development Control, other specialist technical services

Other subcontractors identified as required for individual schemes when requested.