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| School Name: |  | | | |
| Activity: | Outdoor play and maintaining outdoor areas | | | |
| Completed by: |  | | | |
| Hazards | Who is at risk? | Current Control Measures | Additional Requirements | Timescale |
| Slips, trips and falls | Pupils  Staff | The play areas are regularly inspected for trip hazards such as damaged surfaces, loose ironmongery, ice, swelling caused by root growth etc.  Wooden surfaces such as decking or gazebos are regularly inspected for build-up of algae, decay, lose nails/screws or visible damage.  Walkways are  Grass areas will be out of bounds during heavy rain to reduce slips. | Grass and loose surfaced play areas inspected following works that may have damaged the surface or removed loose surface materials.  Dynamic risk assessment of changing weather. |  |
| Falls from height |  | Annual detailed inspections are carried out by a competent person, who holds a current [annual inspector card.](https://www.playinspectors.com/check-an-inspector/)  Play equipment undergoes operational inspection by a competent person, inspections are recorded, and necessary repairs are made.  Appropriate limits are put in place for pupil numbers on equipment.  Pupils are trained in the safe use of play equipment.  Use of play equipment is suitably supervised.  Play equipment taken out of operation in bad weather where necessary. | Staff trained in the routine and operational inspection of play equipment.  Continuous monitoring of incidents. |  |
| Cuts, lacerations, puncture wounds, “guillotines” |  | Play areas swept for waste that may cause injury (screws/nails, glass, metal, syringes etc.)  Equipment inspected for loose fittings, splinters, sharp edges, protruding nails etc.  Doors locked/Held open to avoid trapped fingers and pinches. Bolts and latches inaccessible to children (raised or padlocked)  Avoid play equipment with large exposed or unprotected moving parts that may cause crushing, entanglement or “guillotining” actions. |  |  |
| Equipment failure |  | Play equipment is regularly inspected by a competent person, inspections are recorded, and necessary repairs are made.  [*Name of inspection provider*] inspects equipment annually.  Any equipment we suspect may be damaged or unsafe will be taken out of use and a thorough examination will be booked.  Equipment not covered by [*Name of inspection provider*] inspections (portable equipment such as trikes, bats, sandpits, gross motor toys etc.) are regularly inspected by staff for damage or contamination (animal faeces etc.).  Structures not covered by [*Name of inspection provider*] (sheds, playhouses, plant beds, mud kitchens etc.) are regularly inspected by staff for damage, and maintained where necessary. | Incidents that occur at play are reviewed regularly, so that action can be taken if certain pieces of equipment result in disproportionately high injury numbers. |  |
| Collisions etc. |  | Pupils are regularly reminded about safe play.  Play times supervised in line with this risk assessment.  Staff reminded to be vigilant of pupils playing around them, especially reception or pupils using larger play equipment such as cars and wheelbarrows. |  |  |
| Unsupervised incidents |  | Staff supervision of play. Ratio of 1:XX  Supervision ratios reviewed at least termly and following incidents or the introduction of new pupils.  Playtime supervision ratios for Early Years are in line with the EYFS Statutory Framework. |  |  |
| Slips, trips and falls – adverse weather |  | Grit walkways and drop-off areas prior to freezing temperatures and snowfall. Gritting will continue if freezing temperatures remain through the day.  Clear walkways & drop off areas to be used after snowfall.  Areas that cannot be cleared, or that are not essential for the running of the school, will be avoided by staff and pupils.  The Head will decide on the day whether outdoor play is suitable.  If outdoor play goes ahead, additional supervision may be required. This will be assessed by the Head based on severity of weather.  Priority will be given to commonly used routes and slopes/staircases that cannot be avoided.  Emergency exits and escape routes will be cleared, providing at least 1m walkways.  Paths are maintained to avoid erosion of adjacent surfaces. | Staff are aware they are responsible for sticking to paths which are clear and safe to use, and will not attempt to use unsafe or obstructed paths.  Staff able to assist with gritting/clearing paths etc. should be established prior to being required. This is so that they can be given appropriate training and where necessary, appropriate footwear. |  |
| First Aid |  | Staff with appropriate first aid training are available immediately.  Staff have access to a full first aid kit, which is regularly checked to ensure the contents are in date.  Where pupils have specific medical requirements, such as salbutamol or epinephrine, these are easily accessible while at play.  Special attention is paid to pupils who have health conditions that can be exacerbated by play. |  |  |
| Struck by object/thrown items |  | Pupils reminded about safe and sensible play  Appropriate equipment for activity (i.e. footballs/tennis balls instead of hard plastic balls)  Designated areas for certain activities where appropriate. | Staff to remain vigilant around ball games etc. |  |

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| Initial Assessment  Review Date | Risk Assessment assessed, reviewed by the following competent person: | **Tasks and control measures reviewed by the Governing Body:** |
| Name  (PRINT) |  | Name (PRINT): |
| Signature: |  | Signature: Date: |
| Next Review Date: | Your workplace will change over time. You are likely to bring in new equipment, substances and procedures. There may be advances in technology. You may have an accident or a case of ill health.  You should review your risk assessment:  if it is no longer valid  if there has been a significant change | |