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| **School Name:** |  |
| **Activity Description:** | **Infectious Diseases** |
| **Person Completing:** |  |
| **Hazards** | **Who is at risk?** | **L** | **S** | **Risk****(L\*S)** | **Current Control Measures** | **L** | **S** | **Risk****(L\*S)** | **Additional Requirements** | **Timescale** |
| Transmission through hand to mouth/eyes contamination. | **Staff****Pupils****Visitors** |  |  |  | Staff and pupils have access to soap and running water throughout the day. Staff and pupils have access to hands sanitiser where appropriate.Hand washing for at least 20 seconds with soap and water before and after eating.Hand washing for at least 20 seconds with soap and water following toilet use.Hand washing for at least 20 seconds with soap and water following personal care.  |  |  |  |  |  |
| Transmission through respiratory droplets.  | **Staff****Pupils****Visitors** |  |  |  | Occupied rooms are ventilated through open windows and mechanical ventilation. During outbreaks of respiratory illnesses, internal air circulation systems will be deactivated.Avoid overcrowding in spaces as far as possible. |  |  |  |  |  |
| Transmission through bodily fluids. | **Staff****Pupils** |  |  |  | PPE (disposable gloves, disposable apron, and fluid resistant eye and mouth coverings) must be work when providing personal care. PPE (disposable gloves, disposable apron) must be worn when clearing up after pupils who have vomited.Soiled clothing is double bagged and returned to parents upon collection of child. |  |  |  |  |  |
| Pupils bringing notifiable diseases in to school. | **Staff****Pupils** |  |  |  | Parents are aware of the process for reporting sickness absence.Parents are aware of the requirement to contact the school for advice if they suspect their child has a notifiable infectious disease.Process in place for contacting parents and sending pupils home if they are suspected to have a notifiable disease.Exclusion from school is applied in line with guidance in “[The Spotty Book](https://www.england.nhs.uk/south/wp-content/uploads/sites/6/2019/09/spotty-book-2019-.pdf)” |  |  |  |  |  |
| Cleaning | **Staff** |  |  |  | Disinfectants and cleaning substances are stored, mixed and used in line with manufacturer’s instructions.COSHH assessments are completed for cleaning materials.Cleaning is completed in line with guidance in “[The Spotty Book](https://www.england.nhs.uk/south/wp-content/uploads/sites/6/2019/09/spotty-book-2019-.pdf)” |  |  |  |  |  |

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| Initial AssessmentReview Date | **Risk Assessment assessed, reviewed by the following competent person:** | **Tasks and control measures reviewed by the Governing Body:** |
| Name(PRINT) |  | Name (PRINT): |
| Signature: |  | Signature: Date: |
| Next Review Date:  | Your workplace will change over time. You are likely to bring in new equipment, substances and procedures. There may be advances in technology. You may have an accident or a case of ill health. You should review your risk assessment:* if it is no longer valid
* if there has been a significant change
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