# Meeting-LDPB

Date/Time-10th September, 1:30pm-4pm

Venue: Mordiford Room, Microsoft Teams

| **Attendees:** |  |
| --- | --- |
| **Name** | **Organisation / Role** |
| Mike Cook | Chief Officer, Echo  |
| Tracy Crum | Chair, Echo |
| Glen Crosier | Senior Commissioning Officer, Community Wellbeing, Herefordshire Council  |
| Paul Choppen | Partnership Board Assistant, Community Wellbeing, Herefordshire Council |
| Rose Hunt | Herefordshire Mencap  |
| Paul Scott | Trustee Herefordshire Mencap |
| Rob Gorle  | Parent Carer |
| Gill Gorle  | Parent Carer |
| Hilary Hall | Corporate Director Community Wellbeing, Herefordshire Council |
| Sally Wilson | Head of Care Commissioning, Community Wellbeing, Herefordshire Council |
| Chris Smith | Manager, Envirobility |
| Julie Swash | Learning Disability Nurse, Community Learning Disability Team |

Apologies

| **Name** | **Organisation / Role** |
| --- | --- |
| Helen George | Accommodation Support Officer, Herefordshire Council |
| Chris Beckingham-Paul | Managing Director, Aspire Living |
| Ginnie Jaques | Shared Lives Manager, Herefordshire Council  |
| Ian Harper | Service Quality Director, Aspire Living |
| Barbara Brown  | Executive Assistant to Ian Harper, Service Quality Director, Aspire Living |
| Mary Simpson  | Healthwatch Herefordshire  |
| Jack Caine  | Programme Lead for LD & Autism, ICB |
| Zoe Cottrell | Tuvida |
| Beverly Hardiman | Community Learning Disability Team |
| Rachel Oakley  | Walsingham Support |

Welcome and Introduction

Tracy welcomed everyone, and asking members to introduce themselves.

Previous Minutes

Paul went through the actions from the previous Learning Disability Partnership Board meetings.

5th December 2023

| Name | Actions |  | Detail | Update |
| --- | --- | --- | --- | --- |
| Collet Gardner | Action 1 |  | Mary asked Collet to seek update from Rebecca Hill (CLDT) on LD Strategy Implementation Plan outcomes LD3.02. Specialist community learning disability healthcare | Collen has informed Paul Rebecca Hill has left the CLDT and that the CLDT has a clinical lead. Paul will clarify the lead and find out the provisional changes that have been carried out regarding LD Strategy Action Plan (LD3.02).  |

4th June 2024

| Name | Actions |  | Detail | Update |
| --- | --- | --- | --- | --- |
| Paul, Mike and Tracy | Action 1 |  | To take the role of vice chair back as a discussion point with Glen. They will also send of the terms of reference and write up a job description for the role of the vice chair. | The Vice Chair Position will be discussed at this meeting my Tracy and Mike. |
| Paul | Action 2 |  | Will discuss with Glen concerns over the re-structure, the need for regular commissioning representation at meetings and on who is responsible for the delivery of the Learning Disability Strategy. | Hilary Hall and Sally Wilson will be discussing this at today’s meeting |
| Paul | Action 3 |  | Will contact Marie Bridgewater the Hate Crime Officer at West Mercia about having police representation at LDPB meetings and getting hate crime reports.  | Marie sent her apologies for this meeting. Paul has asked about getting hate crime reports but has not had a reply from Marie on this.  |
| Paul  | Action 4 |  | To add reviewing the Board’s Terms and Reference, Strategy and purpose, focus and goals on the agenda of the next meeting.   | The review of the LDPB Strategy and Implementation Plan will be discussed at today’s meeting.  |

Matters arising (all)

There were no matters arising.

Introduction, Overview of Community Wellbeing Questions, Hilary Hall

Hilary introduced herself and spoke about the services under Community Wellbeing directorate including: commissioning, adult social care, housing, public health, libraries and museums.

She discussed how there is an opportunity for Community Wellbeing to co-produce, consult and work together with the board.

Going forward Hilary aims to have people at senior level, such as either being herself or a service director attending board meetings.

Mike asked Hilary about the recruitments for the posts with in Community Wellbeing directorate.

Hilary informed members a new service director within community wellbeing and two heads of service within commissioning (Starting Well and Living Well) have been recruited. They are also looking to recruit a head of service in for Ageing Well. Other vacancies such as commissioning / mangers and officers are also being advertised.

Mike also asked who the key councillors were. Hilary mentioned Councillor Gandy covered the whole of Adult Social Care and suggested inviting her to future meetings. She also suggested inviting Councillor Lester.

**Action 1**- Paul to invite Councillor Gandy and Councillor Lester to a future meetings.

Mike also asked Hilary about the biggest challenges and opportunities within Community Wellbeing.

Hilary discussed the opportunities to look for innovation, investment in prevention and working in partnership. She mentioned the challenges were in balancing the finances with the current and future demand in provision especially with the ageing population.

Chris asked about the effects of Age UK Herefordshire and Worcestershire closing down. Hilary discussed how Age UK Malvern Hills and Hereford Localities were taking over some of the work previously done by Age UK Herefordshire and Worcestershire. Hilary and Paul Walker (CEO of Herefordshire Council will meet with Age UK Malvern and Hereford Localities next week to discuss what other opportunities there might be. See the link below for more information.

<https://www.ageuk.org.uk/worcester-malvern-hereford-localities/>

Update on Council Support for the Board moving forward, Sally Wilson

Sally spoke about the meeting she had had with Glen, Mike, Tracy and Paul around the challenges from a commissioning perspective in terms of capacity to attend and support this Board. She also discussed the changes in All Age Commissioning.

She discussed how since John Gorman left the Council they have lost some of the capacity to support the LDPB. Hayley Doyle (Service Director All Age Commissioning, Community Wellbeing) since coming into post in 2023 has been looking at the structure within All Age Commissioning. In late 2023 some support was commissioned from the LGA (Local Government Association) and ADASS (Association of Directors of Adult Social Services to look at the structure and capacity in All Age Commissioning.

The result of this review and subsequent staff consultation has resulted in a res-structuring of the Commissioning service and the new directories Starting Well, Living well and Aging Well.

There are currently 15 vacant posts including the Head of Aging Well. The news Head of Starting Well and Living Well will begin from October and November respectively. Sally spoke about herself and Glen being interim members of staff and being likely to leave at some point during the restructure. Sally also discussed how the new Head of Service and commissioning manager will be able to work with the board with refreshing the Learning Disability Strategy and the work plan that sits behind that. Sally also spoke how Community Wellbeing was looking across all the Partnership Boards in the Council on how they are supported and to make sure they have the right people in attendance.

Mike asked about how the recruitment of social workers was going. Hilary mentioned that it has been a struggle to recruit social workers locally, a trend that has been seen nationally. She also said that the quality of locums is not where it should be and the Council don’t wish to employ them. Hilary spoke about how the Council is seeing strong applications from unqualified people who are interested in being trained as social care assessors prior to hopefully becoming apprentice social care workers. Aiming to build a local base of social workers like they have previously done with apprentices for occupational therapists.

Mike mentioned that organisations under HAT (Herefordshire Activities Together) would be willing to host these apprentices to build up their experience of how day service provision is run.

Terms of Reference, Mike Cook

Mike went through the Board’s Terms of Reference from 2015, which was out of date. Mike asked members for their amendments.

**Action 2** Mike will send the updated Terms of Reference to Paul to circulate to members, he also asked members to suggest any relevant organisations and contacts within the representative areas.

During the review of the Terms of Reference members spoke about wanting more representation from people with a learning disability.

Tracy asked that any information which the board wish to be included in Our News and Views Newsletter should be sent to her within the 1st two weeks of each month. This will give her time to include it within the next Newsletter.

Members also discussed whether the Board was important to the readers of Our News Our Views, and whether any messages the Board wish to send out through this newsletter needs to be simplified. An example was given such as “This is the next topic at the next board meeting …….” “What do you want to say? “ “Please let us know.”

Hilary suggested that there was an opportunity for the Board to do a yearly presentation to the Health and Wellbeing Board chaired by Councillor Gandy on what it has done that year.

Role of the Vice Chair, Tracy Crum

Tracy went through the draft job description for the Vice Chair position. The role is open to individuals with a learning disability and those without. The rate of pay for this position will be dependant of their role at the meeting but this will be clarified with Emma Evans (Head of Service Transformation & Improvement Community Wellbeing).

**Action 3**- Tracy asked Paul to circulate the job description for the Vice Chair position once it’s been finalised.

Plan to Review the LD Strategy and Action Plan, Mike Cook / Tracy Crum

Tracy suggested the board should review the Learning Disability Strategy. She highlighted some of her complaints with the Strategy such as: there being too much jargon, text being too small, the action plan being overly complex and it being out of date.

Mike echoed Tracy’s thoughts on the Strategy and suggested that the board should look to updating it and its action plan. He mentioned how the Strategy currently cannot be held to account because the action plan was out of date, with many of the relevant leads having moved on.

Mike and Tracy also thought that the Strategy should be condensed and simplified from its 74 pages, so that the current overly simplified easy read version that Strategy is no longer needed.

Rose asked for the needs of people with profound learning disabilities to be highlighted more predominately within the strategy.

Hilary said she would be willing to commit resources to updating the strategy next year.

Chris suggested sending the existing Strategy to organisations for consultation on what could be cut or reframed, with the aim of reducing the document down to around 15-20 pages. A sub group could then be set up to pull all the suggested changes together into a final document.

### A.O.B

### Advocacy Support Group for Family Carers

Rose discussed the lack of family carers on the board and the need for advocacy support groups in Herefordshire for this cohort.

Mike mentioned that Echo are going to start running a support group for family carers with their first meeting in October.

### Gratitude to Learning disability Liaison Service

Mike asked for it to be noted his thanks to the Community Learning Disability Team’s LD Liaison Service. A member of the LD Liaison Service helped an Echo participant attend a radiology appointment, having had a bad experience attending a prior appointment.

Julie said she would pass on this thanks back to the team.

### Views of disadvantaged and seldom heard groups.

Chris discussed the issue he had raised at Carers Strategy meeting regrading reaching out to disadvantaged or seldom heard groups. He has not had a response to this question and was unsure who this should be raised with.

**Action 4**-Hillary said would share the contact details of John Burgess, who is leading the work on the Carers Strategy with Chris.

### Hear Our Voices

Rose discussed the last Hear Our Voices event which was all about Keeping Safe in your Community. They had the representatives from police and victim support at the event.

Next Hear Our Voices Event is the 17th of October at the Kindle Centre, from 10:15am start and 2:30pm finish. They are hoping to get John Campion the Police and Crime Commissioner to attend. At the event they will be an ice backer by the Echo Rep Group in the morning before moving on to discuss: How the Council can hear from people to help shape service developments and Housing. In the afternoon participants will be woken up by the Healthy Lifestyle Team before suggestions will be taken for hot topics for the next event.

Safe Places App

During the event it was raised that the Safe Places app had stopped being supported due to a lack of funding. Since then they have managed to secure funding through a community fund from the Police and Crime Commissioner for the app. Once the funding has been processed Herefordshire Mencap will be publicising how to get the Safe Places app. Through the app individuals will be able to find Safe Places in Herefordshire and across England.

### Staff Changeovers

Paul Scott suggested raised an issue regarding shift changes by support staff affecting the ability of individuals to stay till late at events.

Items for Next Meeting

No one suggested any topics.

Date of Next Meeting: Tuesday 10th December Fownhope Room, Plough Lane Offices, HR4 0LE

Date of Joint Learning Disability Partnership Board- Tuesday 28th January 2-4pm, Microsoft Teams. Venue TBC.

Actions

| Name | Actions |  | Detail |
| --- | --- | --- | --- |
| Paul Choppen | Action 1  |  | To invite Councillor Gandy and Councillor Lester to a future meetings. |
| Mike Cook, Paul Choppen & All | Action 2 |  | Mike will send the updated Terms of Reference to Paul to circulate to members, he also asked members to suggest any relevant organisations and contacts within the representative areas. |
| Paul Choppen | Action 3 |  | To circulate the job description for the Vice Chair position once it’s been finalised. |
| Hillary Hall | Action 4 |  | To share the contact details of John Burgess, who is leading the work on the Carers Strategy with Chris Smith. |