

Herefordshire Local Access Forum Meeting

 2nd August 2024 11.00am at Plough Lane

ATTENDANCE		
LAF members: Arthur Lee, chairman. Duncan Green. Peter Newman. Ian Carr. Sue Enfield. Angela Martin. Malcolm Louch Vivien Burdon Members of the public: Andy Parr David Howerski Peter McKay John Thompson Chris Marsden Jane Keating Peter Keyse Tim Hardie	Herefordshire Council: Ed Bradford Callum Bush Stephen Organ Cllr Price	
APOLOGIES		
Nicola Short, Joanna Weightman,		
AGENDA SUMMARY		
1.0	Welcome and apologies for absence	
2.0	Minutes of LAF meeting on 19th April 2024	
3.0	Matters arising	
4.0	Governance	
5.0	Enforcement Sub-Group	
6.0	IT Sub-group Report	
7.0	Rights of Way Report	
8.0	Questions from members of the public	
9.0	Any other business	
10.0	Proposed dates of 2024 meetings	
DISTRIBUTION		
LAF Members, Ed Bradford, Bruce Evans, Callum Bush, Herefordshire Council website		
MINUTES AND CHECK LIST		
		ACTION
1	WELCOME AND APOLOGIES FOR ABSENCE	
	Apologies were noted as above. Everyone introduced themselves.	
2	MINUTES	

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MINUTES AND CHECK LIST		ACTION
	Change to a typo of Vice Chair name Change to the PROW funding amount from 445k to 250k To approve the minutes of the meeting held on 19 th April 2024	
3	MATTERS ARISING / ACTION POINTS	
	Duncan Green raised issue regarding section 7 of April's meeting It is the LAF advice to HC to write to MP's to lobby on the issue of DMMO's and a change to the current law and process in dealing with DMMO's. Issue raised and proposed by Duncan Green and agreed by LAF members. Question from Vivian Burton regarding the issues of Greenways in the County, directed toward Councillor Price and Ed Bradford. Noted that doesn't particularly relate to issues for HLAF, but whilst members of decision panel for Greenways were present, the question was requested. – Cllr Price responded that the strategies are in discussion and that any requests for information should be directed to himself.	PP
4	GOVERNANCE	
	A look at how sub-groups are run and what are in the terms of reference for these group. Look at the groups and Councils responsibilities within the group. Team talked through the importance of re visiting the governance of the group to ensure we are functioning to the best of our abilities and that we are aware of our responsibilities. Cllr price added that it was important to ensure that we are operating as a modern committee for the good of the PROW. Actions: Set up a meeting with EB, SO, Chair and Vice Chair with HC Governance team.	SO
5	ENFORCEMENT SUB- GROUP REPORT	
	Duncan Green requested that the Enforcement Sub-Group be merged with the IT Sub-Group as both address the same issues. Duncan Green requested enforcement figures provided prior to each sub group taking place, as his report produced is based from very little data provided by HC. Unclassified roads are not currently included in the figure supplied to the group. The issues surrounding Brown's Lane was raised and a request to see the report. Cllr Price explained that this was a complicated legal matter and that it was not possible to see the report at this time due to ongoing legal action. It was asked if BBLP keep a list of Unclassified Roads. CB to look into this.	CB
6	IT SUB-GROUP REPORT.	
	Did Not meet	
7	RIGHTS OF WAY REPORT (Including Volunteer Update).	

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MINUTES AND CHECK LIST		ACTION

Chairman: _____**Date:** _____