

**HEREFORDSHIRE COUNCIL
TRAVELLERS' SITE APPLICATION FORM**

Section 1 [Complete all sections]
Personal Details
Applicant

Mr/Mrs/Miss	Forename	Surname	Sex	Date of Birth	NI Number

Joint Applicant (Where appropriate)

Mr/Mrs/Miss	Forename	Surname	Sex	Date of Birth	NI Number

Address

Telephone Number

Family (all those who will be living on plot with applicant)

Full Name	Sex	Date of Birth	Relationship to applicant

Section 2
Relationship to Families Currently accommodated on a Herefordshire Council Site

Please indicate family connection (i.e. parent, sister, brother, etc.)

Site Name	Plot No.	Occupant Name	Relationship

Section 3
Previous Tenancies, Licences, Stopping Places

Please give address/location for the past five years, if roadside please give Village/Town/County.

Location/Address	From	To

Section 4
Previous Local Authority Tenancies

Council	Date	Length of Tenancy	Comments

Section 5
Medical; Special Family; & Educational Needs
YES/NO

If yes, please note any medical special Family & Educational factors (including pregnancies) you feel should be taken into consideration.

Applicant or member of household needs regular outpatient hospital treatment for a life threatening complaint	
Applicant or member of household needs attends regular outpatient hospital or doctors appointments	
Applicant or member of household needs to live in proximity with a doctors surgery and/or pharmacy	
Applicant or member of household is pregnant	
Other reasons (please specify)	
Applicants family contains persons over the age of 60 years	
Applicants family contains children with special educational needs	

Please detail below any Medical; Special Family & Educational Needs you wish to be taken into consideration

Name	Date of Birth	Sex	Details

Current Accommodation

Roadside	Field or Common	Private Site	Housing	Council Site	Other

Current Facilities

Access to Water	Access to Showers / Washing Facilities	Access to toilet facilities	Access to Electricity (mains or generator)	Access to Laundry Facilities	Other

Please detail current facilities

Have you received a Court Eviction Order for you current accommodation (please detail below)

Yes / No
Please delete if not applicable

Have you received a Notice Seeking Possession, Notice to Quit or other notice of possession proceedings (please detail below)

Yes / No
Please delete if not applicable

Reason for Application	Please give example where applicable
Returning to Herefordshire to Work	
To join family members on a particular site	
To provide support or care to a family member	
To receive support or care from a family member	
For reasons of personal safety	
Other Reasons	

Section 6
Site Requested and Caravan Size

Please indicate site name and address and order of preference (you will not be considered for any site not listed)

Site Name	Area
(a)	
(b)	
(c)	

Caravan Size	Please check if offered a plot the Number of caravans that can be accommodated (maximum of two caravans)
(1)	
(2)	

Section 7
Vehicles and Pets
Please Note:

- The size of plot or number of caravans may restrict vehicles allowed on the plot (maximum two vehicles)

Number of type of vehicles
(1)
(2)

Pets

- No animal, other than cats, dogs and caged birds, may be kept on the site without the written approval of the Council. These animals should not be allowed to roam and be restricted to Licensees individual plot only.

Any other factors that you wish to be taken into consideration for this application

DECLARATION

I/we certify that the particulars given on this form are true and correct to the best of my knowledge. I/we also understand and agree that the Herefordshire Council may approach any previous landlords to gain tenancy references and that a police enquiry may be made regarding all family members over the age of 18 years of age. I further understand that the completion of this application form in no way gives automatic right to allocation of a plot until called forward by the Council's proper Officers.

Signature 1 Date

Signature 2 Date

For office use only

App. Date	
App. No.	

Rev Date	
Rev No	

Pts	
Acc	

Please return this application form to:

BY POST : Licensing & Gypsy Traveller Team, Herefordshire Council, Plough Lane, Hereford, HR4 0LE

BY EMAIL : Gypsy.traveller@herefordshire.gov.uk