

## **VOLUNTARY WORK OUTLINE**

<b><u>Name of Volunteer</u></b>
<b><u>Volunteer Role</u></b>  To work constructively with other members of this statutory advisory body to give advice to Herefordshire Council and the Natural England on securing improvement of public access to the countryside for open-air recreational purposes. This advice must address social, economic and environmental interests and issues of local relevance.
<b><u>Responsible to</u></b>  Herefordshire Local Access Forum (HLAF)
<b><u>Location/Work Space</u></b>  Meetings will be held 3-4 times a year as necessary at various venues in Herefordshire.
<b><u>Objectives</u></b> <ul style="list-style-type: none"><li>• Attending meetings of the HLAF (3-4 times per year), advising the Natural England on the implementation of the new rights of access to heath, down, common-land and other under Part 1 of the Countryside and Rights of Way (CROW) Act in Herefordshire.</li><li>• Considering applications for restrictions or closures of access land for land management or conservation purposes.</li><li>• Advising on the development of relevant recreation and access plans and strategies (e.g. rights of way improvement plan) and on the general improvement of the rights of way network.</li></ul> <p>Attending training provided for the members of the Local Access Forum.</p>
<b><u>Induction</u></b>  To be agreed with the Forum.
<b><u>Skills required</u></b>  It is essential that members of the Forum have good communication and interpersonal skills at all levels and are able to work constructively with competing interests. Members must be able to commit to the HLAF meetings and training events for up to 3 years and must be able to attend occasional meetings outside of the usual office hours.  Experience of working in partnership/consensus and in liaison with a variety of groups and interests is desirable, as is experience of dealing with and discussing strategic issues. Members should have knowledge of countryside issues, particularly with reference to Herefordshire and knowledge of access to the countryside and the interaction between recreation, land management, conservation and other interests. Knowledge of central or local government procedures and relevant legislation would also be an advantage.

**Support/Training**

As required.

**Expenses**

All reasonable expenses incurred in the carrying out of HLAF Member duties will be reimbursed by the Herefordshire Council on production of a valid receipt.

**Health and Safety**

As per Herefordshire Council policy.

**Insurance**

Members of HLAF will be covered by Herefordshire Council insurance whilst carrying out HLAF duties.

**Other Information**

- Members of the Herefordshire Local Access Forum will be required to represent 'fields of interest' rather than organisations.  
Fields of interest where representation is required include:  
Users of the public rights of way (PROW), including people with disabilities.  
Owners and occupiers of access land or land over which PROW's exist  
Other interests particularly relevant to Herefordshire. These may include wildlife, conservation, heritage conservation, tourism, sport and recreation, health, outdoor education and local business interests.
- Members will preferably have a broad range of appropriate interests . These may cover more than one of the above. Herefordshire Council as appointing authority must ensure a reasonable balance between interests.
- Members will be willing to play a full and constructive part in the work of the Forum and to serve for an initial period of up to 3 years.

The HLAF will elect a chairman and vice-chairman from amongst its' members.