

FOWNHOPE NEIGHBOURHOOD PLAN

CONSULTATION STATEMENT

The Parish Council had supported a Community-led Plan (CLP) which produced a comprehensive survey of local opinions and ambitions in 2012 (see section 4). All those issues that come under 'planning' helped to inform the first public meeting held in February 2014 at which support was given to the Neighbourhood Plan and it was agreed to bid for designation. Terms of reference were agreed and a steering group of eight residents were appointed who between them reflect a range of interests and involvement within the community.

The steering group first met at an introductory meeting in March 2014 and has met regularly, usually monthly, since April 2014 reporting progress each month to the Parish Council meeting and in the parish magazine, *The Fownhope Flag*. Reports of progress were given at the Annual Parish meetings held in April 2014 and 2015. Displays were also shown at the School Fete and Flower and Vegetable Show.

A website was set up, linked to the parish website, which carries notes of those meetings and a range of more than 20 background reports, which also form part of the Evidence Base. A YouTube video was made. Both the local press and radio were used in communicating important dates during the process alongside Facebook entries on the village website. Before each event posters were displayed throughout the area.

Resident's Survey

Early on Data Orchard was contracted to help with the design of the Resident's survey for distribution in September 2014 and to provide an independent external analysis of the 638 responses.

The September consultation event was immediately followed by a comprehensive Residents' Survey which drew an 83% response with views on some 17 sets of questions, supported by a range of additional comments. This has helped to formulate policies which were presented to a pre-draft consultation exhibition in late February 2015 where residents were again given the opportunity to give their views on policies and on possible housing sites.

Open Meetings

There have also been two open meetings to discuss energy policies and housing in the countryside, as well as a meeting to explore community trusts.

Time table excluding Steering Group Meeting dates with links to supporting documentation

Month	Who involved	Purpose	Communication	Documentation	Response
April May 2014	Steering Group Advisors Annual Meeting	To plan process, allocate tasks	Reports to PC The Fownhope Flag		
June 2014	Local landowners	Invitation to submit potential development sites	Village website Hereford Times The Fownhope Flag	SITE SUBMISSION FORM June 2014.doc	Deadline 28 th July Xx responses
July 2014	Local landowners Steering Group	Were offered individual meetings to discuss potential sites			
13 Sept 2014	Steering Group and volunteers	Start of distribution of survey questionnaires with return envelope to every resident with notification of consultation event date	Personal contact made with residents wherever possible	Survey Questionnaire Covering letter	
20 th Sept 2014		First Consultation Event and Exhibition	Open to Residents and visitors to the parish Posters The Fownhope Flag	Consultation Event report Full report Link	270 attendees
7 th October 2014	Steering Group And volunteers	House to house Collection of questionnaires	Reminders to complete forms in Fownhope Flag published end September Sealed envelopes - Delivered to Data Orchard for analysis by end of October		638 responses 83% return

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Oct/ Nov 14	Local businesses	Business survey to 30 local firms employing at least one person Business survey report completed	Business forum meetings	Business survey Resident's Survey section on Business	66% response rate
NOV 14	Data Orchard	Presentation of Resident's survey report to Steering Group			
Jan 2105	Steering Group Chair	Published Summary of the results of the Residents' survey	In The Fownhope Flag Website	Report of Resident's Survey link	
Feb 2015	W. Bloxsome	Site Assessment report completed	link	link	
Feb 2015	Steering Group	Second consultation event to present the draft policies drawn from the Resident's survey	The Fownhope Flag Posters	<i>Extract from second exhibit report</i>	199 attendees
April 2105	Annual Meeting	Progress report			
6 week Moratorium due to general election		Draft Plan written and advice sought from consultees on any outstanding issues			
15 th May HT	Steering Group	Regulation 14 notices	Placed on village noticeboards and Website		
18 May 2015 Pre submission public consultation Regulation 14	Steering Group	Public consultation Draft of the Plan made available for viewing	On the HCC & Fownhope Websites & as PDF inc Reg 14 notice & response details In Community Library (copies available for borrowing) and local	Draft plan Response form	Responses – further comments included in final draft as

Month	Who involved	Purpose	Communication	Documentation	Response
begins.			Church All households given exec summary with how to access copy of draft and response methods	Each household received exec summary with how to access copy of draft and response methods	appropriate
Month	Who involved	Purpose	Communication	Documentation	Response
30 th June 2014 5 pm		Closing date for comments on Public consultation draft			
July 2015	Ted Bannister Welsh Water Environment Agency	Follow up meeting re revised draft plan			
July 29th	Steering Group PC	To present final draft of plan to Parish Council			
15/16 August	Final Consultation Event	To present final plan draft			

Consultation Events

Three consultation events have been held which have achieved exceptionally high numbers of visitors – 270 in September 2014, and 199 in late February 2015 - reports of each are in the *Evidence Base*. **NB third to be held in August 2015 – figures and report extract to be added.**

Following each event short reports about attendance and some of the pre analysis facts and figures were reported in the next Fownhope Flag and full reports were published as soon as completed.

The feedback from those attending was collated and comments annotated and after examination responded to by the Steering Group by either amending the draft plan, explaining reasoning behind non inclusion (eg outside the remit of the Steering Group) or accepting as already included.

Business survey Results Summary

The Business Survey questionnaire was distributed to 30 businesses operating within the parish, as identified by the Fownhope Business Forum. Participation in the survey was restricted to businesses that employ at least one person working within the parish and who provide products or services to local customers. People simply working from a home office for companies that provide products or services to customers in other parts of the country or overseas where not included. Completed questionnaires were received from 21 of the 30 businesses surveyed, ie a 66% response rate. [Link to full report](#)

Formal Consultees (prior to Reg 14)

At all stages throughout the process the Steering Group sought advice and opinions from several individuals and organisations listed alphabetically

Caplor Energy

Community Trust: Nick Comley

Conservation officer

CPRE

CRAG

Environment Agency

Fire Service

Forestry Commission

Herefordshire Council enablers associations

Herefordshire Nature Trust

Herefordshire Council staff in planning, neighbourhood planning,

Highways Agency

History Group

Landowners/agents

Loarkintetc

Local businesses

Mr William Bloxsome BA Hons, MRTPI on planning and individual site assessments

National Farmers Union

National Trust

Natural England

Plantlife

Ramblers Association

Recreation Field Association (Fownhope)

St Mary's Primary School

Welsh Water

Woodland Trust

Wye Valley AONB

Public Consultation - Regulation 14 plan – process

FNP Website include all above - evidence base documents - revised housing study response forms – Habitat Regulations Assessment

Strategic Environment report

HT on May 15th – Reg 14 Notices round village – Flag

May and 20th at APM –

Formal Consultation process with stakeholders etc

All 'stakeholders', neighbouring parishes, local businesses and clubs especially where thought to be affected by policies were sent an email with the full plan as an attachment in PDF WW with a pro forma. All were invited respond by email or by post to the draft plan as well as the agents/owners for the five proposed housing sites. Responses noted are below.

FOWNHOPE NEIGHBOURHOOD PLAN REGULATION 14 CONSULTATIONS

<i>Named contact</i>	<i>Organisation/local business/parish council</i>	<i>Response?</i>
Matthew Todd-Jones/Ryan Norman	Dwr Cymru welsh water	Yes
Kezia taylerson	Historic England	Yes
Mr Mark Davies/Mr G irwin	Environment agency	Yes
Ted Bannister	Herefordshire council	Yes
Lucy Blasdale	Homes and communities agency	No
Mr M Abdullah	National grid (transco) now amec	No
Mrs h fleming	Natural england	No
Mr A Morgan	West Mercia Police	No
Pauline Tyler	Anchor housing	No

Ben Nash	CPRE	No
	Forestry authority	No comment
	Herefordshire housing	No
	Herefordshire Wildlife Trust	No
Joe Costley	Plantlife	No
	Ramblers	No
	Wm Kemble Housing	No
Andrew Blake	Wye valley AONB unit	No
Claire Braybrook	Bowens	No
Gareth Williams	Caplor energy	Yes
	Green man	No
Gary Williams	Lucksall	Yes
Mike Hearne	Medical centre	No
Sandra Teague	New inn	No
Gordon yule	Solarkinetic	No
Tim milne	St Marys School	No
	West end stores	No
Rob williams	Wye leisure	No
Margaret Clark	Community library	Yes

Frank Hemming	Crag	As a resident
Chris Lansberry	History group	No
Ian Quayle	Memorial hall	No
Mike Simmons	Recreation field assoc	No
Liz Parry-Jones	Brockhampton PC	No
	Dormington & Mordiford pc	No
	Holme Lacy PC	No
	Woolhope PC	No

GATHERING RESPONSE FORMS

By post/email to clerk; collect from shop, church, 2 rmgfd

Reminder in HT for June 11th

AS WE RECEIVE RESPONSE FORMS

Give each response a unique number

Enter name address on responses db (x1) which will form part of consultation statement

The future

Referendum date to be arranged